

Town of Boxborough



Recreation Commission

Meeting 07/13/2016 Minutes

Meeting called to order at 7:13 p.m

Present: Hilary Greven, Claudine Lesk, Megan Connor, Kevin Lehner, Dana Musto, Owen Neville

**Accept Minutes from May and June meetings**

There was a motion to accept the minutes from May and June; all in favor.

**Summer Playground Update**

Dana, one of the directors came to provide an update on Flerra Playground so far. Things seem to be going well. Every day there is a new theme and activity; there are a lot more options for the kids than a few years ago.

Dana has been focusing on nature and the environment.

Drop-off and pick-up has been going well, though some parents have been trying to drop their child off prior to 8:30am.

Porta potty looks good, but trash needs to be picked up.

The directors have seen bees in the yellow tubing, but they do not seem to be a problem.

We received mulch for the playground and some of the counselors spread the mulch on July 4<sup>th</sup>.

There is graffiti on the playground in the tunnel (carved into it). **Action Item: we need to inform DPW for graffiti clean-up.**

Most of the picnic tables are not useable, but they are needed for summer playground. **Action Item: Kevin will ask Selina who the owner is and if we can replace them ASAP.**

Week-to-week camp seems to be hectic as some children are being signed up on the Monday of each week. We need to have a more organized way to accept late registrants. We will keep this in mind and discuss next year during planning.

Counselors and volunteers are all showing up and have been outstanding.

Payroll needs to be signed off by one of us each week.

**CPC**

Hilary brought to the attention of the Commission that the deadline for preliminary CPA applications is due on September 22, 2016.

We discussed the TJ O'Grady Skate Park, specifically the Letter to the Editor of the Beacon regarding it. Two members of the CPC initiated the letter. At the July meeting of the CPC, the members felt that the letter should be submitted by the Rec Comm rather than the CPC. The Commission decided to wait on sending it pending an update from the Acton Recreation Department. **Action Item: Hilary to follow-up with Cathy.**

### **Appoint new treasurer and CPC representative**

Hilary has accepted the role as CPC representative for Rec Comm.

We need a new treasurer and 3 additional members; Matt is no longer on the commission.

We will get a list of every parent who has registered a child for Flerra Playground and send out an email asking if anyone would be interested in participating as member of Rec Comm. **Action Item: Megan will draft the email.**

### **Other Business**

Owen Neville attended representing the Public Celebrations and Ceremonies Commission. He would like to liase with us and discuss Winterfest and other projects. **Action Item: Megan will follow-up with Owen.**

We should create a survey regarding recreation activities to find out what residents would like to see in town. We can put a note in the next tax bill to access the link at the Town Website.

Kevin met with the BoS about a potential property available in town. He spoke about his thoughts on what we could do with the space from a recreation standpoint.

Meeting adjourned at 9:pm

Next meeting August 9<sup>th</sup> at 7pm; invite the Summer Playground directors to see how it went.

### Action Items:

1. Inform DPW for graffiti clean-up at the Flerra playground
2. Kevin will ask Selina about the broken picnic tables at Flerra (who the owner is and if we can replace them ASAP).
3. Hilary to follow-up with Cathy on the status of the Skate Park
4. Megan will draft the email to Summer Playground parents on their interest in joining the Rec Comm
5. Megan will follow-up with Owen on liaising with the Public Celebrations and Ceremonies Commission.