



STEELE FARM ADVISORY COMMITTEE
29 Middle Road, Boxborough, Massachusetts 01719
Phone: (978) 264-1700 • Fax: (978) 264-3127
www.boxborough-ma.gov

Edward Whitcomb, Chair Bruce Hager Jeanne Steele Kangas James Moss

**Steele Farm Advisory Committee
Meeting Minutes of August 25, 2016**

The meeting was called to order at 7:05PM by Chair Ed Whitcomb. Attending were members Bruce Hager, Jeanne Kangas, Chair Ed Whitcomb and BoS liaison Bob Stemple. Absent was member Jim Moss.

- Minutes of the July 21 meeting of the SFAC were read and unanimously accepted.
- Farmhouse Restoration Project : Ed Whitcomb reported that TA Selina Shaw has prepared a contract for Red Hawk Studio which will be sent out tomorrow. Jeanne Kangas is investigating potential grant sources.
- Steele Farm Rental Policy: Jim Moss was unable to attend, but will report on this at our September meeting.
- Steele Farm Camping Regulations: Jim Moss is working on this and will report at the next meeting.
- Steele Farm Haying Policy: Bruce Hager reported that he is working on this, but has more work to do before submitting a draft to the committee. He hopes to have a draft in September
- Chairman Ed Whitcomb reported that the Blanchard Memorial PTF board has withdrawn its request that Steele Farm be made available for a homecoming bonfire.
- Chairman Ed Whitcomb reported that he has responded to the Town Planner's request for an update on implementation of the Steele Farm Management Plan.
- Members were reminded of the Town Appreciation Barbecue on September 17.
- A Fall Work Day was discussed, but the consensus was that a date would be scheduled when the weather is cooler.
- The committee unanimously approved a motion by Ed Whitcomb to donate one tree from our December sale to the Harvest Fair.
- It was agreed that the next meeting will be held Tuesday, September 27 at 7pm.

The meeting was adjourned at 8:13 PM.

Respectfully submitted,
Bruce Hager, clerk