



**SARGENT MEMORIAL LIBRARY**

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**TOWN OF BOXBOROUGH NOTICE OF  
PUBLIC MEETING**

**BOARD/COMMITTEE: Sargent Memorial Library Trustees**

**DATE: Monday, January 11, 2021**

**TIME: 7:00 PM**

**Note: this meeting will be held as a video conference. Anyone interested in attending should follow the links below:**

Topic: Library Board of Trustees August Meeting

Time: Jan 11, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/97939966584?pwd=VVRJNDNlc1lyZC9hY3p4YnhvUHJNz09>

Meeting ID: 979 3996 6584

Passcode: 420880

One tap mobile

+13017158592,,97939966584#,,,,,0#,,420880# US (Germantown)

+13126266799,,97939966584#,,,,,0#,,420880# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 979 3996 6584

Passcode: 420880

Find your local number: <https://zoom.us/u/aGSDHYVLu>

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**TOPICS EXPECTED TO BE DISCUSSED (AGENDA):**

- 1) General Business
  - a) Call to order
  - b) Attendance/Quorum
  - c) Update of Veteran's Tribute Memorial from Kevin Mahoney, or other member of the Veteran's Tribute Committee
    - i) *Note:* This item may be taken out of order depending on what time is convenient for the Veteran's Tribute Committee.
  - d) Signing of Bills
  - e) Approve Minutes
  - f) Director's Report
    - i) Building issues and updates
    - ii) 2020 Budget update
    - iii) Planning for 2022 fiscal year budget
    - iv) Staff updates
- 2) New/Continuing Business
- 3) Updates on Library response to Coronavirus/COVID-19
- 4) **Executive Session - Vote to adjourn to conduct an Executive Session via a breakout room. We will be reconvening in Open Session after completion of the Executive Session:**
  - a) To conduct strategy sessions concerning negotiations with nonunion personnel (Library Director), per C30A §21 (a) subsection 3.
  - b) To review and approve the executive session meeting minutes from 12/14/2020 held to conduct strategy sessions in preparation for contract negotiations with Library Director, and to determine whether to make them public.
- 5) Confirm date of next few meetings
- 6) Adjourn Public Meeting

Next Meeting: TBD