



**SARGENT MEMORIAL LIBRARY**  
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[boxlib.org/](http://boxlib.org/)

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**TOWN OF BOXBOROUGH NOTICE OF  
PUBLIC MEETING**

**BOARD/COMMITTEE:** Sargent Memorial Library Trustees

**DATE:** Tuesday January 20, 2025

**TIME:** 7:00 PM

**Note:** this meeting will be held in person at the Library

**TOPICS EXPECTED TO BE DISCUSSED (AGENDA):**

- 1) General Business
  - a) Call to Order and Introductions
  - b) Attendance/Quorum
  - c) Approve Prior Minutes (Vote) - October minutes
- 2) Director's Report
  - a) Budget and Expenditure Updates
  - b) Update: Library rearrangement progress
  - c) Update: eRate application process
  - d) Discuss:
    - i) Internet Safety Policy
    - ii) Study Pods Use Policy
  - e) Other Issues
- 3) Confirm date and location of next few meetings
- 4) Adjourn Public Meeting

**Next Meetings:** Second Wednesday of the Month: 2/11/2026