

Town of Boxborough

Notice of Public Meeting – \*Amended\* Agenda

Board: Personnel Board

Date: Friday, January 31st

Time: 7:30AM

Place: Boxborough Town Hall, 29 Middle Road. Boxborough, Morse/Hilberg Room

Topics expected to be discussed:

- Public Participation
- Approval of Minutes from meeting of January 9, 2020.
- Continue review of report of Boxborough's Compensation and Classification Plan as presented by Gov HR USA
  - Compensation and Classification schedule
  - Department Assistant (I and II) job descriptions
  - Finance Director job description
  - Town account stipend
  - Per Diem job descriptions
- Personnel Plan
- Recreation Commission topics on Summer and Winter Director pay
- Vote on Town Clerk being an elected or appointed position
- Merit vs. Steps