

Town of Boxborough  
Notice of Public Meeting –Agenda

Board: Personnel Board

Date: Friday, February 14<sup>th</sup>

Time: 7:30AM

Place: Boxborough Town Hall, 29 Middle Road. Boxborough, Morse/Hilberg Room

Topics expected to be discussed:

- Public Participation
- Approval of Minutes from meeting of February 6, 2020.
- Continue review of report of Boxborough's Compensation and Classification Plan as presented by Gov HR USA with votes planned on the following:
  - Compensation and Classification schedule
  - Department Assistant (I and II) job descriptions
  - Finance Director job description
- Vote on Town Clerk being an elected or appointed position
- Technical Service Librarian to Information Systems Librarian title change
- Follow—up discussions on:
  - Town account stipend
  - Per Diem job descriptions
- Public Hearing scheduled for March 2<sup>nd</sup> with Select Board