



TOWN OF BOXBOROUGH NOTICE OF PUBLIC MEETING

BOARD/COMMITTEE: Boxborough Building Committee
MEETING DATE: February 15, 2023
TIME: 5:30 PM
PLACE: Virtual Meeting - this meeting is being conducted via Remote Participation, pursuant to the Current Executive Order of March 12, 2020. Remote participation instructions are provided below.

Note: All participants are to identify themselves when speaking. All votes to be by rollcall.

NOTE EARLY START TIME OF 5:30 PM!

To join Zoom Meeting:

<https://us02web.zoom.us/j/88299618823?pwd=WmhiOGswR0tCd2xxNlVuT1ltWGtRUT09>

Meeting ID: 882 9961 8823

Passcode: 322840

One tap mobile

+13052241968,,88299618823# US

+13126266799,,88299618823# US (Chicago)

Dial by your location

+1 305 224 1968 US

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 929 205 6099 US (New York)

AGENDA FOLLOWS:

Boxborough Building Committee – February 15, 2023

NOTE EARLY START TIME OF 5:30 PM!

SUBJECTS TO BE DISCUSSED (AGENDA):

1. Approval of minutes of Feb 9, 2023
2. Correspondence, citizen's concerns
3. Review and discussion of updated space needs – Jeff Shaw et al
4. Consensus on staffing assumptions
5. Review draft executive summary and conclusions. Context and BBC
6. Update on survey of comparative towns – Diana Lipari
7. Next steps for work plan
8. Adjourn

LIST OF EXHIBITS:

1. BBC Agenda for Feb 15, 2023
2. Draft minutes of Feb 9, 2023
3. Updated space needs
4. Draft executive summary