



## TOWN OF BOXBOROUGH NOTICE OF PUBLIC MEETING

**BOARD/COMMITTEE:** Veterans Tribute Committee

**MEETING DATE:** February 29, 2020

**TIME:** 7:00 am

**PLACE:** Town Hall, 29 Middle Road, Morse-Hilberg Room, Boxborough, MA

### **SUBJECTS TO BE DISCUSSED (AGENDA):**

1. Review and approve minutes of 2/15/20 meeting.
2. Reports
  - a. Committee's Outreach Budget – Kevin - How do we want to spend?
    - i. Can we use for fundraising activities/advertising?
    - ii. Spring Veterans Coffee Hour?
    - iii. Mailings?
  - b. Library Trustees Outreach - Kevin
3. Project Update – Ron
  - a. Individual Estimates Acquired
  - b. Meeting with Ganesh
  - c. Bid scheduling
  - d. Other notes and thoughts on the project
4. Phasing Plan Proposal – Ron, Karen, Kevin
  - a. Vote on phasing plan
  - b. Authorize re-bid
5. New Business – open discussion on topics not anticipated at the time of this agenda posting.