



SARGENT MEMORIAL LIBRARY

427 Mass Ave, Boxborough, Massachusetts 01719

Phone: (978) 263-4680 • Fax: (978) 263-1275

<http://www.boxborough-ma.gov/sargent-memorial-library>

**TOWN OF BOXBOROUGH
NOTICE OF PUBLIC MEETING**

BOARD/COMMITTEE: Sargent Memorial Library Trustees

DATE: Wednesday, March 18, 2020

TIME: 7:00 PM

Note: this meeting will be held as a video conference. Anyone interested in attending should follow the links below:

Join from PC, Mac, Linux, iOS or Android: <https://brandeis.zoom.us/j/327314665>

Or iPhone one-tap (US Toll): +16465588656,327314665# or +13126266799,327314665#

Or Telephone:

Dial:

+1 646 558 8656 (US Toll)

+1 312 626 6799 (US Toll)

+1 669 900 6833 (US Toll)

+1 253 215 8782 (US Toll)

+1 301 715 8592 (US Toll)

+1 346 248 7799 (US Toll)

Meeting ID: 327 314 665

International numbers available: <https://brandeis.zoom.us/u/acbpEpinis>

TOPICS EXPECTED TO BE DISCUSSED (AGENDA):

1. General Business
 - a. Call to order
 - b. Attendance/Quorum
 - c. Signing of Bills
 - d. Approve Minutes
 - e. Director's Report
 - Building issues and updates
 - Budget update and updates on 2021 budget and warrant articles
 - Staff updates
2. New/Continuing Business
 - a. Update on Veterans' Memorial from Veterans Tribute Committee – Kevin Mahoney
 - b. Updates on Library response to Coronavirus/COVID-19
 - c. Disaster preparedness policies

d. Confirm date of next few meetings

3. Adjourn Public Meeting

Next Meetings:

April 15 at 7:30 pm (7:00 for Foundation)

May 11 at 6:00 pm before Town Meeting if needed – location TBD