

**Town Government Study Committee
Notice of Public Meeting**

Date: April 5, 2017

Time: 7:00 **AM**

Place: Boxborough Town Hall

1) Review and vote the minutes of the last meeting: March 3, 2017

2) Results of Internal surveys: Nancy & Sheila

- a) Department Heads**
- b) Finance Committee**
- c) Town Clerk**
- d) Current BOS**

3) Comparative Town Report:

- a) Additional Data: Selina**
- b) Matrix of TA duties & responsibilities: Jennifer**

4) Next Steps for other Towns:

- a) Interviews?**
- b) If yes:**
 - What do we want to learn from those interviews?**
 - What towns and who in those towns**
 - Discuss interview questions**
 - Create process for scheduling interviews**
 - Assign teams to conduct interview**

5) Interviews with three "2006-2007" Selectmen: John

6) Other ideas/initiatives

7) Date of Next Meeting

John Fallon Clerk of the Committee March 4, 2017