TOWN OF BOXBOROUGH
NOTICE OF PUBLIC MEETING

SELECT BOARD
Meeting Agenda
Monday, July 13, 2020
7:00 PM
Conducted via a ZOOM Event

Item #	Estimated Start Time		Action Vote/ Accept & POF
		This meeting is being conducted via Remote Participation, pursuant to the Current Executive Order. See the end of this Agenda for remote participation instructions for the Regular Session portion of this meeting	
1.	**7:00 PM**	**Call to Order via ZOOM pursuant to the procedures noted above.**	
		Select Board meetings have a number of topics and issues that must be discussed and deliberated by the Board. We ask that residents hold their comments until the Board has had the opportunity to get their questions answered. Due to time constraints, the Board may not be able to accommodate comments from all residents on all topics. Please wait to be recognized by the Chair before addressing the Board. We ask that participants be respectful and civil. We thank you for your understanding.	
2.	**7:01 PM**	**Announcements**	
3.	**7:10 PM**	**Approval of payroll and payable warrants**	
4.	**7:15 PM**	**Minutes**	
	a.	Regular session, June 15, 2020	**ACCEPT & POF**
	b.	Executive session, June 22, 2020	**ACCEPT & POF**
5.	**7:20 PM**	**Select Board Goals and Objectives in the year ahead**	
6.	**7:40 PM**	**Update on Town Boards/Committees/Commissions**	
	a.	Sustainability Committee request to support Massachusetts HB 2010 - Carbon Pricing Bill - Presented by State Senator Jamie Eldridge and Representative Dan Sena	
	b.	Planning Board Recommended appointments to Town Boards/Committees	
	i.	*Pursuant to the recommendation of the Planning Board, Vote to appoint Mark Barbadoro, to the Water Resources Committee to complete the Term of Nancy Fillmore, effective immediately and ending on June 30, 2022.*	**VOTE:**
	ii.	*Pursuant to the recommendation of the Planning Board, Vote to appoint Robin Lazarow, to the Community Preservation Committee to complete the term of Abby Reip, effective immediately and ending on June 30, 2022.*	**VOTE:**
	iii.	*Pursuant to the recommendation of the Planning Board, and in accordance with MGL Chapter 40B, § 24, vote to appoint Cindy Markowitz, as a Alternate Representative to the Metropolitan Area Planning Council for a one year term, effective immediately and ending on June 30, 2021.*	**VOTE:**
	c.	Appointment to the Minuteman Advisory Group on Interlocal Coordination (MAGIC)	
		Vote to appoint Wesley Fowlks, as a Representative to the Minuteman Advisory Group on Interlocal Coordination (MAGIC) for a one-year term, effective immediately and ending on June 30, 2021.	**VOTE:**
7.	**8:10 PM**	**Community Commitment**	
	a.	Well-Being Committee Updates	

i. Request of the Boxborough Well-Being Committee that Boxborough show support for human rights by putting up signs that have been donated at Town Facilities that read *"All lives can't matter until black lives matter"*

ii. Talking points and diffusion support for staff on how to respond to adverse calls or interactions from residents

b. Starting conversation around a Community Services Coordinator

8. 8:25 PM Budget

a. FY 2020: Reserve Fund (RFT) and Interdepartmental Transfer Request(s)

i. Reserve Fund Transfer Update (*provided for information purposes only – no action required by BSB; under purview of Finance Committee*)

Police OT (001-210-5134-0000): $47,500.00
Police Other COVID (001-210-5599-CVID): $13,700
Dispatch OT (001-215-5134-CVID): $2,850
Dispatch Other (001-215-5599-CVID): $3,030
Fire Other COVID (001-220-5599-CVID): $7,860
DPW Fields Maintenance (001-422-5241-0630): $4,200
Hager Well Maintenance (001-425-5241-0000): $2,470
Transfer Station Trucking (001-433-5291-0000): $5,760

ii. *Pursuant to the recommendation of the Finance Committee vote to approve the transfer of Sixty-six Thousand Dollars ($66,000) from the Fire PerDiem Salary (001-220-5116-0000) to Police COVID OT (001-210-5134-CVID)* **VOTE:**

b. FY 2021: Update

8. 9:00 PM Annual Town Meeting - Review

9. 9:20 PM Select Board & Town Administrator's reports/updates

a. COVID-19 Status Update

b. Reports

10. 9:45 PM Adjourn

2020: 7/27/20
Boxborough Leadership Forum (BLF): 7/14/2020 [Town Meeting Review]

To Join Zoom Meeting
https://us02web.zoom.us/j/86944076516?pwd=R25mU0NMSWFKU091cnd6Vk1LSXRSUT09

Meeting ID: 869 4407 6516

Password: 736666
One tap mobile
+13126266799,,86944076516# US (Chicago)
+19292056099,,86944076516# US (New York)
Dial by your location
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Germantown)
+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
Meeting ID: 869 4407 6516
Find your local number: https://us02web.zoom.us/u/kb2zPX3NoX

4a

SELECT BOARD
June 15, 2020
Meeting Minutes

Approved:

_____

PRESENT: Maria Neyland Chair; Wes Fowlks, Clerk; Les Fox, Member; John Markiewicz, Member; and Bob Stemple, Member

ALSO PRESENT: Ryan Ferrara, Town Administrator; and Department Assistant, Cheryl Mahoney; Town Accountant, Jennifer Barrett; Town Clerk, Liz Markiewicz; BXB-TV Coordinator, Kirby Dolak and Moderator, John Fallon

Along with: Rich Guzzardi, EDC Chair; Gary Kushner, Becky Neville and Keith Lyons, Finance Committee; Kevin Mahoney; Christina Phanord, Boxboro Regency; Attorney Paul Alphen; Ken Morse, AtBats; Rita Gibes Grossman; Hugh Fortmiller; Jeanne Kangas; Jeff Glidden; Richard Hilton, Barbara Salzman; Francie Nolde, Cindy Markowitz, and John Lyons

At 7:01 PM Chair Neyland called the meeting to order, this meeting is being conducted via Remote Participation, pursuant to the Current Executive Order.

The documents discussed herein have been included with the file copy of the agenda packet for the above referenced date and are hereby incorporated by reference.

Pledge of Allegiance – Kevin Mahoney was invited to lead the Pledge.

Announcements – Chair Neyland read the Announcement.

Approval of payroll and payable warrants – Accountant Barrett advised that a quorum of the Board had electronically signed all pending warrants.

Minutes - Member Fowlks moved accept the Regular Session Minutes of June 1, 2020, as written. Seconded by Member Stemple. **Approved: 4-0-1.** Roll Call: Fowlks "aye," Fox "aye," Stemple "aye," and Neyland "aye." Member Markiewicz abstained.

Citizen's Concerns - Jeanne Kangas followed up on a group letter she forwarded to the Board on Friday afternoon; advising that she obtained additional signatures over the weekend.

Jeff Glidden spoke noting he was having audio issues and signed out.

General Business

- **Community Commitment – Boxborough Police Department** – Chair Neyland spoke to the materials provided in the packet and the information the Town is sharing with the community regarding the current racial tensions. She advised Chief Ryder was unavailable tonight and she read from a statement provided by him. Member Fowlks spoke to a prepared statement provided in the packet which he revised same based on Chief Ryder's communication.

- **Microenterprise CARES Grant** - TA Ferrara opened discussion; detailing the COVID-19 Mass Communities Funding that targets small businesses now available and the invitation from neighboring communities to jointly participate. The administration/processing of these business applications will be managed by a 3rd party. Economic Development Comm. Chair Guzzardi further contributed to the discussion. EDC supports this. We have a diverse economic environment with almost 300 small or "microbusinesses" operating in Boxborough. Many have been hit hard. There was also discussion of another funding source; however, there are complexities and administrative issues that do not make it practical for Boxborough to participate. It was noted that the Town has been actively tracking our COVID-19 expenses and will also be seeking reimbursement through the CARES Act program. Member Fowlks moved to support participation in the Microenterprise CARES Grant application, a regional partnership with the Towns of Acton, Littleton and Westford. Seconded by Member Markiewicz. **Approved: 5-0.** Roll Call: Markiewicz "aye," Fowlks "aye," Fox "aye," Stemple "aye," and Neyland "aye."

- **Animal Control Officer Intermunicipal Agreement (IMA) with Town of Stow** - TA Ferrara provided an overview of the terms including the incorporation of capital costs for the vehicle and equipment. Accountant Barrett noted that the capital contributions will be reevaluated as part of the Town's capital planning. He noted that that the IMA for Animal Control Services was approved by the Board in May. We have been running this program successfully for several years. Member Fowlks moved to execute an intermunicipal agreement with the town of Stow for the provision by Boxborough of animal control officer services for the term commencing July 1, 2020 and running through June 30, 2021. Seconded by Member Markiewicz. **Approved: 5-0.** Roll Call: Markiewicz "aye," Fowlks "aye," Fox "aye," Stemple "aye," and Neyland "aye."

- **Boxboro Regency - Amendments to ABCC Licensing –** TA Ferrara introduced the Boxboro Regency's Manager, Christina Phanord and their attorney, Paul Alphen. He provided an overview of the two alcohol licensing related matters before the Board. There was discussion of the outside dining component of the Governor's Phased Re-opening as it relates to the Regency. The proposed outside dining diagram will be forward to the Board of Health for their feedback. Attorney Alphen and Ms. Phanord were invited to speak.
  - ***Change of Manager Application***- Member Fowlks moved to approve and submit to the Alcoholic Beverages Control Commission the Boxborough Regency's application to Amend their license to change the Manager from Thomas M. McKenney to Christina S. Phanord. Seconded by Member Stemple. **Approved: 5-0.** Roll Call: Markiewicz "aye," Fowlks "aye," Fox "aye," Stemple "aye," and Neyland "aye."
  - ***Temporary Alteration of Premises, Pursuant to Governor Baker's Order #35 (COVID-19: Phase II) –*** This would allow for a temporary alteration of the premises, identified in their All Alcohol Innholder's License, to provide outdoor table service only. Phanord clarified that patrons will only be able to order alcohol if they are seated for dining. Pursuant to Governor Baker's Order #35, of June 1, 2020, Member Fowlks moved to temporarily allow an alteration of the of the licensee's licensed premises to provide outdoor table service only under the on-premises, Inn Holder License of the Boxboro Regency, through to November 1, 2020. Seconded by Member Stemple. **Approved: 5-0.** Roll Call: Markiewicz "aye," Fowlks "aye," Fox "aye," Stemple "aye," and Neyland "aye." The Board thanked the Ms. Phanord and the Regency for the assistance, support and cooperation that they have provided during the COVID-19 crisis.

- **Minuteman Advisory Group Interlocal Coordination [MAGIC]** - Rita Gibbs Grossman, the BSB's designated MAGIC Representative, was present to provide an update to the Board. She related some of the issues that this organization addresses; e.g., Climate Change, Aging in Place and facilitating networked discussions of municipal issues. This is a valuable resource. The Board appointed her as their designate last year, and though she has not been as active as she intended it has become clear that, for productive involvement, it would be essential to have regular Select Board input to effectively participate and for the best use of these resources. She would suggest that a Select Board member become the MAGIC Representative for the Town. Her term expires on June 30th. MAGIC meets quarterly and they intend to conduct their meetings virtually going forward. Cindy Markowitz is the Planning Bd.'s representative.

- **Town Field Usage**- AtBats, a Boxborough based sports camp, is requesting reduced field permit fee(s) for their summer program. Ken Morse, owner of AtBats was invited to speak. Morse requested that fee modification arrangement that has been requested from the Town since the formal Field Usage Policy was implemented be approved, again by the Board for this year. TA Ferrara related the COVID-19 guidelines/protocol communications he has had with Mr. Morse; noting that he has asked Mr. Morse to work with our Health Agent, Jim Garreffi to finalize their program procedures. It was noted that all youth activity programs, even our own Recreation Commission, are grappling with these concerns. Morse reviewed some of the measures they have implemented at the AtBats indoor facility and the modified programs they have been able to offer. To insure full compliance, he will be updating their protocols to address outdoor activities. Further to the recommendation of the Recreation Commission, Member Fowlks moved to approve Ken Morse's request to use Liberty and Flerra Fields to operate the AtBats- Baseball Camps for a reduced fee of 12% of gross revenue. Seconded by Member Markiewicz. **Approved: 5-0.** Roll Call: Markiewicz "aye," Fox "aye," Fowlks "aye," Stemple "aye," and Neyland "aye."

Update on Town Boards/Committees/Commissions

- ***Boxborough Building Committee (BBC)*** - Member Fox advised that he has been appointed Chair for FY 21. Their leadership discussions identified concerns about the secondary leadership role so they have eliminated the Co-chair role in favor of a Vice Chair position and further that this be a member of FinCom. It was also determined that the group should expand its focus to provide flexibility. These discussions resulted in the proposed Charge in the packet. The Board members discussed the BBC's efforts to date; the needs of the identified Town services/departments; the current conditions at these facilities; the analysis/studies already undertaken and the further analysis that is needed. There was discussion on engaging in further resident outreach to engage support for these efforts. These revisions allow the BBC to do what is necessary. Concerns with some portions of the

proposed updated Charge were voiced. Resident Diana Lipari provided input; e.g. further education; resident input into this process; and the leadership roles as identified. Pursuant to the recommendation of the Boxborough Building Committee, Member Fox moved to approve the June 12th revisions the Boxborough Building Committee Charge, as revised. Seconded by Member Fowlks. **Approved: 4-1.** Roll Call: Fox "aye," Fowlks "aye," Stemple "aye," Neyland "aye," and Markiewicz "nay,"

FY 2021 Budget

- ***Certification of a 1/12th Budget*** – TA Ferrara spoke to the Mass. Dept. of Revenue's recommendation to have a 1/12 budget in place, as a just in case for FY 2021. He reviewed the materials Accountant Barrett circulated this afternoon. FinCom Chair, Gary Kushner, advised that FinCom has not had a chance to review this material; but will address at their meeting on Thursday. This will be passed over for now, and brought forward at the next Select Board meeting (6/22/20) so FinCom has the opportunity to provide its recommendation.

Annual Town Meeting

- ***Planning, processes and protocols*** – It was confirmed that the constable has issued the return of service and the required affidavit is complete. Member Fowlks moved to reaffirm the vote taken at 6:42 PM on June 15, 2020, to reschedule Boxborough's Annual Town Meeting from June 22, 2020 until June 29, 2020. Seconded by Member Markiewicz. **Approved: 5-0.** Roll Call: Markiewicz "aye," Fowlks "aye," Fox "aye," Stemple "aye," and Neyland "aye."

- ***Review of Motions*** –TA Ferrara advised that he is awaiting Town Counsel final review. The Board discussed the standing "opening" Town Meeting motions. Moderator Fallon assented to the suggestion to strike "...that no debate will begin on any new article after 10:30 PM." Member Fowlks moved to approve Special Motions - Calling Dates and Reconsideration, as revised. Seconded by Member Markiewicz. **Approved: 5-0.** Roll Call: Markiewicz "aye," Fowlks "aye," Fox "aye," Stemple "aye," and Neyland "aye."

- Chair Neyland opened discussion on the letter submitted by Jeanne Kangas; specifically, Kangas' request to pass over certain specific articles; not actions to continue Town Meeting. Kangas noted that these identified articles are controversial and would only lead to lengthening Town Meeting. These are troubling times. The residents that signed this letter are concerned about attending a meeting in a closed room with hundreds of others increases the chances of contracting the virus. This should be held outdoors. The Board responded, relating some of the research, examination and guidelines/protocols that the Town has undertaken in planning for Town Meeting. Public Safety and Board of Health have been actively working on our safety protocols. The State recently issued its recommendations for convening Town Meetings and many of their recommendations have already been incorporated into our plans. We can't guarantee fair weather, and the outdoor areas in our community all have issues. BXB-TV Coordinator Dolak related some of the issues with outdoor meetings, in general. There is not sufficient time to try to address the logistics of convening outdoors. In these unprecedented times, we need to find ways to move forward. The remaining articles are necessary for the business of the town and the wellbeing of our residents. The Dept. of Revenue requires that a Town Meeting be held to approve the upcoming year's budget; even with a 1-12th budget in place. Delays will not guarantee the virus will pass; they have predicted resurgence in the fall. This the third time the Town has pushed off the date of Town Meeting. We were lucky enough that the Regency and the media equipment will be available on June 29th, but there is no guarantee they would be available at a later date. There was discussion of the historic attendance, meeting duration and providing time stamps for when specific articles would be discussed. Other attendees provided their input – e.g. Town Meeting should be whittled down to just the absolutely essential articles; keeping the event to just two hours and addressing the remaining with a fall Town Meeting. Setting times for some articles could be a solution. Opening up window/doors to fresh air would be beneficial. The Board will continue to consider these concerns; possibly identifying additional articles to pass over.

- The Board returned to its review of warrant articles. Article #2 Reports will consist of the Select Board and School District presentations. Article #3 – member of all of the listed Boards have agreed to forego salaries for FY 21. There was significant discussion on Articles #4 - one of the Articles called out in the Kangas letter. Article #4 and Article #5 impact each other. Personnel Bd member Hugh Fortmiller spoke to the Personnel Bd support of amendments put forth in Article #4 - the findings of the recent non-union salary analysis; the Town's contractual obligations; the current hiring freeze; January 1st deferral and how these conditions mitigate the impact on taxpayers. Attendees also provided their input. A "what if" analysis will be developed to determine impact of eliminating the COLA for all of FY 21. FinCom Chair Kushner advised that their report under Article #5 will be as brief as possible. Article #6 & #7 SAFER Grant – Fire Staffing are related. These were also identified in the Kangas letter. The Board noted that this Grant would now provide 100% of the cost for the 1st year; up from what is published in the warrant. The Grant application has been submitted; however it is contingent on ATM approval. . The consensus of the Board was to retain this article. Article #8 Feasibility Study is being passed over. By a consensus of the Board and with support voiced by attendees Article #9 – Town Clerk will be passed over. The Board reviewed the articles within Consent Agenda #1 and determined all would remain. Consent Agenda #2 – All articles are unchanged. Clarification would be sought from the Chiefs on the allowed uses of the Middlesex Bank Foundation gift funds. Consent Agenda #3 – both articles will remain. Consent Agenda #4, CPC – all were unanimously supported; funded through CPA funds and other CPC were previously pulled. The Hager Bridge and the ConsCom Trust Fund

Articles come under the CPC however; delaying their approval would have an impact. Planning Bd. Chair Markowitz advised that the Planning Bd. still needs to decide if they wish to pull their zoning articles. Moderator Fallon advised that the Petitioner has withdrawn her article for this Town Meeting. It was noted that the Select Board and Finance Committee had already pulled or altered numerous articles in response to COVID-19 situtation. In an effort to reduce contact, only the Select Board and FinCom Chairs will be issued notebooks as they will be the only ones reading their respective motions.

- ***Review of Town Meeting presentations***- Article #2 Reports will consist of the Select Board and School District presentations. The Board's presentation is reduced to nine slides and could be passed over if necessary. FinCom's Article #5 presentation was reviewed and essential information was identified; feedback was provided. Though Article #8 is being pulled, there was discussion on providing just an informational update presentation. These Town Meeting presentations will be posted to the website.
- ***Resident outreach efforts*** – there was discussion on communicating the date change e.g. DPW's electronic signs; social media; homepage.

Select Board & Town Administrator's reports/updates

- ***COVID-19 Status Update – TA Ferrara reported that it seems the Town has plateaued; holding at*** 29 positive households. We are stepping back from the response center we've been staffing at the Regency. The two mask distribution events were very successful. 6,000 were distributed in 1.5 hours at the Boxborough/Acton event and another 5,000 were handed out the following weekend to the general public. He continues to meet regularly with Acton and District stakeholders and the COVID-19 Response Team. Precautions will likely be necessary for the next year; so, we will continue to be diligent. There was discussion on vaccine efforts and necessary cautions.

- ***Reports***
  Member Stemple reported on Bruce Hager's recent decision to resign from the Steele Farm Advisory Committee. Member Stemple moved to accept, with regrets, the resignation of Bruce Hager from the Steele Farm Advisory Committee effective immediately. Seconded by Member Markiewicz. **Approved: 5-0.** Roll Call: Markiewicz "aye," Fox "aye," Stemple "aye," Fowlks "aye," and Neyland "aye."

It was noted that the upcoming vote to change Select Board Officers will also occur on June 22nd but will be qualified to go into effect after Town Meeting.

FY 21 Liaison Assignments – Board members were asked to review this so the FY21 re-assignments can be taken up on June 22nd.

Adjourn - At 10:54 PM, Member Fowlks moved to adjourn. Seconded by Member Markiewicz. **Approved: 5-0.** Roll Call: Markiewicz "aye," Fox "aye," Stemple "aye," Fowlks "aye," and Neyland "aye."

Exhibits

Item#		
		Agenda
4	a	Regular Minutes of 6/1/20 – Draft
7	a	Statements – Chief Ryder and Select Board Member Fowlks
	b.	Sample letter RE: Regional Application for CDBG-CV Funding for Microenterprise Assistance Program
	c.	ACO IMA Boxborough-Stow FY 21
	d.	Boxborough Regency – ABCC Licensing Amendment submissions
		ABCC Advisory and Town Counsel Opinion RE: Governor's 6/1/20 Order – Outdoor Dining
	e.	AtBats 2020 Field Use Application & Fee Reduction Request
9	b.	Commonwealth's Guidance for Town Meetings to Address COVID-19, as of June
10	b.	BSB Liaison List FY 2021 – for Discussion
		Internal Communication & Outgoing Communications
		Minutes, Notices and Updates
		Announcements

From: **Richard Garrison**
Date: Fri, May 29, 2020 at 2:14 PM
Subject: Letter of support for HB 2810
To: Cheryl Mahoney
Cc: Francie Nolde

Hi Cheryl:

The Sustainability Committee would like to see what dates may be open to make a presentation to the SB regarding HB 2810 (Carbon Tax). We would like to gain their formal support of the legislation in the form of a signed letter found below:
https://docs.google.com/forms/d/e/1FAIpQLSesdjmQgOm72PzbQpFEpSqS78HOQxEO_Jk8mQyb5P7U4fG7pQ/viewform .

State House Candidate Dan Sena has agreed to make the presentation to the Boxborough SB following the June 2 election. Please advise what SB meeting dates in June may be good candidates for this presentation and I will coordinate with Mr. Sena accordingly.

Background information about H2810 is attached as follows:

2-page flyer that describes the bill and its important features.

News release issued when the bill was first filed (before the bill number was assigned and when there were fewer co-sponsors). It shows several of the organizations supporting the bill, and quotes their representatives about their reasons.

Recent news release, dealing with the Transportation Climate Initiative (TCI), a regional cap-and-invest carbon pricing system for the transportation sector, which accounts for 40 percent of greenhouse gas emissions. TCI has the support of the Baker Administration and most of the legislature. TCI and H.2810 complement each other. TCI focuses on the transportation emissions, while H.2810, which could take effect immediately, creates an economy-wide system for pricing carbon pollution, and assures that all sectors are covered and treated fairly. If and when TCI takes effect, transportation sector emissions then would be exempted from H.2810 in order to avoid any double counting.

Thank You

Richard Garrison
Boxborough Sustainability Committee

H. 2810 AN ACT TO PROMOTE GREEN INFRASTRUCTURE AND REDUCE CARBON EMISSIONS

REPRESENTATIVE JENNIFER BENSON (D – 37TH MIDDLESEX)

KEY TAKEAWAYS

PUTS a simple price on carbon pollution.

INVESTS 30% of all revenue ($400–600 million per year) in local clean transportation, resiliency, and renewable energy projects.

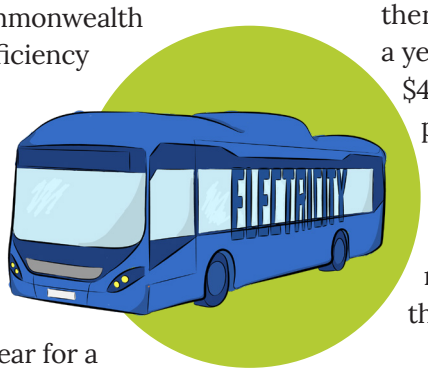
PROTECTS low and middle-income households, rural residents, and export-driven manufacturers.

INCENTIVES TO CUT CLIMATE POLLUTION

The Global Warming Solutions Act of 2008 requires Massachusetts to cut greenhouse gas emissions by 25% by 2020, and 80% by 2050. Achieving these reductions will require a dramatic shift from fossil fuels to clean energy such as solar and wind. Putting a price on carbon pollution will level the playing field for clean energy solutions, encourage conservation, and help the state meet its legal requirement to reduce emissions.

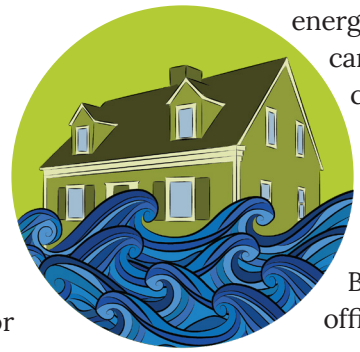
NEED FOR INFRASTRUCTURE INVESTMENT

Massachusetts' infrastructure needs investment. Climate change poses new threats to roads, stormwater and wastewater management systems, and coastal communities. Aging buildings need upgrades to reduce energy costs, particularly in the parts of the Commonwealth least able to pay for efficiency improvements. Our transportation system also requires billions of dollars for improvements and repairs. House Bill 2810 will raise $400–$600 million a year for a Green Infrastructure Fund (GIF) that could provide funding for all these needed investments.



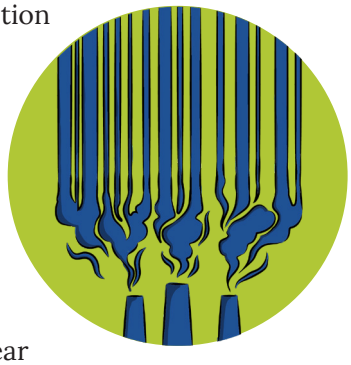
GREEN INFRASTRUCTURE FUND (GIF)

The new Green Infrastructure Fund will be administered through the publicly-funded Massachusetts Clean Energy Center, with funds available to state agencies and municipalities for clean transportation, resiliency, and renewable energy projects that reduce carbon pollution, protect communities from climate change impacts, and produce energy savings. Evaluation criteria will be determined by a GIF Board, consisting of public officials and community representatives. A least 40% of funds must be used for projects that benefit low-income households and communities.



FUNDING

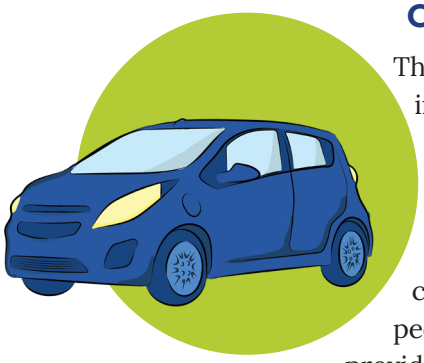
Massachusetts will establish a fee based on each ton of carbon dioxide emission produced by fossil fuels. The carbon pollution charge will start at $20 per ton of carbon dioxide emissions, then will increase $5 a year until it reaches $40 per ton. The price will increase an additional $5 per ton for each year the state falls behind mandated emissions reductions. 30% of total funding will support the GIF.



HOUSEHOLD AND EMPLOYER REBATES

Households and employers will be rebated 70% of all funds, with separate dedicated funds established for each group, to offset most of the cost of increases on fuels. The data clearly shows that on average, due to usage patterns, low to middle-income households will come out ahead: they will get back more in rebates than they pay in any cost increases.

PROTECTING LOW AND MODERATE INCOME HOUSEHOLDS AND RURAL COMMUNITIES



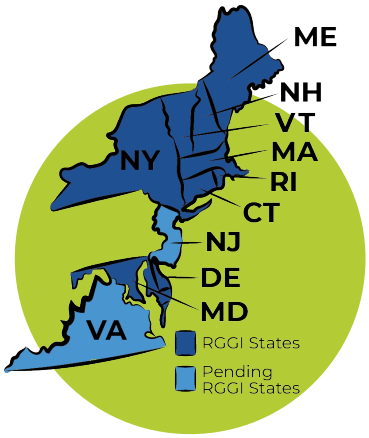
The bill accounts for cost impacts and provides higher rebates for low to middle-income households, and for less populated communities where people drive more, and provides additional money for recipients of fuel assistance.

EMPLOYER PROTECTIONS

Most businesses' operating costs are not significantly impacted by the carbon fee, but business sectors that face strong competitive pressures from companies outside the state receive higher rebates. Funds available after most-impacted companies are assisted will be rebated to all other employers based on the number of employees.

ELECTRICITY SECTOR EXEMPT

The Regional Greenhouse Gas Initiative (RGGI), a cap-and-trade carbon pricing system, already covers the electricity sector, so it will not be subject to the carbon fee under this bill.

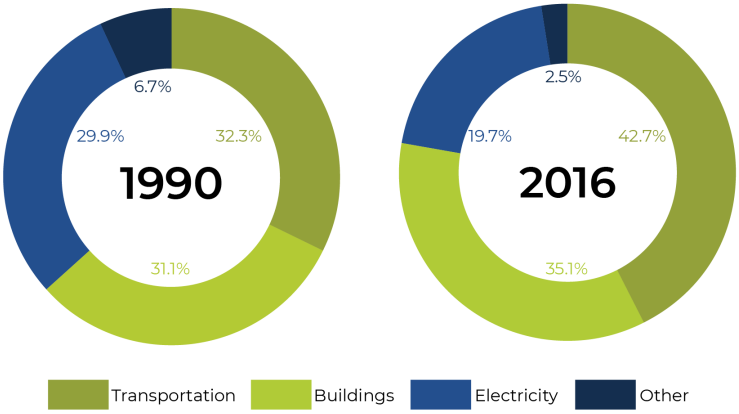


METHANE LEAKS

The bill also directs the state to assess a carbon fee on methane leaks (a powerful greenhouse gas) from the natural gas distribution system.

EFFECTIVENESS OF CARBON PRICING

There is worldwide agreement among experts that putting a price on pollution to reflect the harmful impacts of climate change is the most cost-effective way to achieve the deep cuts in emissions that are necessary to protect our climate. The RGGI program among nine Northeastern states, has contributed to a 50% cut in power sector carbon pollution. California, several Canadian provinces, and much of Europe already have broad-based carbon pollution fees. When China begins to implement such charges, about one fifth of global greenhouse gases will be covered by a form of carbon pricing.



Since 1990 emissions from the electric sector have dropped relative to the transportation and building sectors, while transportation and buildings have grown to account for more than 77% of emissions.

FOR MORE INFORMATION ON CARBON PRICING, VISIT OUR WEBSITE:

MASSCLEANENERGYFUTURE.ORG

Contact:
Rebecca Morris
Director of Communications
MA Campaign for a Clean Energy Future
Ph: (617) 513-1080
rmorris@rebeccamorris.org

Cindy Luppi, Coordinator
MA Campaign for a Clean Energy Future
Ph: (617) 338-8131, x208
cluppi@cleanwater.org

Carbon Pricing Coalition Supports Progress on Transportation Climate Initiative (TCI), Movement Toward Economy-wide Carbon Pricing

Boston, MA. (December 17, 2019) – The coalition of more than 60 organizations that support carbon pollution pricing today expressed support for the continuing progress of the regional Transportation Climate Initiative (TCI), reflected in the 13-jurisdiction Memorandum of Understanding (MOU) issued this morning.

With the MOU, the 12 TCI states and District of Columbia have now agreed on a basic program design for a regional cap-and-invest program to reduce greenhouse gas emissions from the transportation sector, which accounts for 40 percent of emissions. There will be a 90-day public comment period, and then each state and DC will individually decide if it will sign the final MOU.

"Given the rollback of any meaningful climate policy at the national level, it's good to see multiple states making a commitment to address carbon pollution from the transportation sector," said Cindy Luppi, Coordinator of the coalition, the Massachusetts Campaign for a Clean Energy Future, and New England Director of Clean Water Action. "Companion policies will be needed as well to deliver pollution reductions in the hardest-hit communities and hot spots, where excess traffic and heavy diesel vehicle emissions are creating serious health hazards."

The MOU announcement comes as scientists have made it clear that the pace of climate change is accelerating, along with the associated costs, and have called on policymakers to be much bolder to reduce emissions as quickly as possible. Together with TCI, the smart response to that call is H.2810, "An Act to promote green infrastructure and reduce carbon emissions," sponsored by Rep. Jennifer Benson (D-Lunenburg), and 107 co-sponsors.

The bill would establish an economy-wide system of pricing carbon pollution, and take effect immediately to begin reducing emissions throughout the Massachusetts economy, including the heating

fuels and buildings sector which accounts for another 40 percent of emissions (the electricity sector, covered by the Regional Greenhouse Gas Initiative, RGGI, accounts for 20 percent).

The bill will create new jobs, provide revenues and tools for communities to invest in a clean energy future, and provides a good model of equitable climate policy by addressing the needs of low- and moderate-income families. Importantly, it also reserves 40 percent of revenue collected for reinvestment in the most vulnerable communities.

Reducing emissions in both the heating fuels and transportation sectors are critical steps in helping the state meets its legal mandate under the Global Warming Solutions Act, to cut carbon dioxide emissions up to 25 percent below the 1990 level by 2020, and at least 80 percent below 1990 by 2050, Luppi said. Addressing transportation alone leaves half the job undone. Our goal is to see both policies move forward in tandem, which Representative Benson's bill is designed to do. A hearing on the Benson bill is anticipated in January.

//end

Contact:
Rebecca Morris
Director of Communications
MA Campaign for a Clean Energy Future
Ph: (617) 513-1080
rmorris@rebeccamorris.org

Cindy Luppi, Coordinator
MA Campaign for a Clean Energy Future
Ph: (617) 338-8131, x208
cluppi@cleanwater.org

Carbon Pricing Coalition Praises House Majority Co-Sponsoring Bill to Put a Price on Carbon Pollution

Boston, MA. (February 1, 2019, 3:30 p.m.) – The coalition of more than 60 organizations that support carbon pollution pricing today praised the 93 representatives – significantly more than a majority of the 160-member House – and 11 Senators who have signed on to co-sponsor HD.2370, which puts a price on carbon pollution, rebates revenues to households and businesses, and provides revenues for investment in clean energy and climate resilience. (Additional co-sponsors may sign on before the end of today).

The bill's sponsor, Rep. Jennifer Benson (D-Lunenburg), "has done a masterful job of drafting legislation that will reduce carbon pollution, center equity considerations, and provide revenues and tools for communities in a clean energy future," said Cindy Luppi, Coordinator of the coalition, the Massachusetts Campaign for a Clean Energy Future.

"In the Legislature, we're building on the momentum from last session," Benson said. "We have more than 90 cosponsors, including a majority in the House of Representatives. My colleagues are hearing from their constituents that they want carbon pricing in Massachusetts, and they want it this session."

The Senate approved carbon pricing legislation last year, and Sen. Michael Barrett (D-Lexington) has filed a new bill this session, SD.1817. In this session, the coalition initially will focus attention on the House.

Quotes

Clean Water Action, Cindy Luppi, New England Director (and Coordinator, Massachusetts Campaign for a Clean Energy Future): "Economists and other experts have long noted that carbon pollution pricing is the single most effective policy for reducing emissions, both directly and because it boosts the effectiveness of other clean energy policies. In addition, we can't keep paying the high and growing cost

of climate change. Carbon pollution pricing helps create a fair, equitable, reliable new energy foundation for the Commonwealth's economy. Instead of sending nearly $20 billion out of state every year to pay for fossil fuels, we can keep more of that money here to grow our own businesses and jobs. Carbon pollution pricing also will help Massachusetts meets its legal mandates, under the Global Warming Solutions Act, to cut carbon dioxide emissions up to 25 percent below the 1990 level by 2020, and at least 80 percent below 1990 by 2050, Luppi said.

Acadia Center, Jordan Stutt, Carbon Programs Director: "Representative Benson's bill offers a thoughtful, people-centered approach to addressing our economic and climate challenges. Investments from the Green Infrastructure Fund will create jobs, reduce pollution, and help cement Massachusetts as a hub of the region's growing clean energy economy."

Environmental League of Massachusetts, Nancy Goodman, Vice President for Policy: "With record heat in Australia and freezing temperatures in the Midwest causing deaths and disruption of daily life, we need to accelerate our response to climate change. Bold measures such as Rep. Benson's carbon pollution pricing bill are needed. We already are paying for climate change — whether rebuilding damaged infrastructure, missing work, or losing businesses due to floods or fires. Economists widely agree that putting a price on carbon pollution can be a powerful tool to combat climate change. We need to pass Rep. Benson's bill this session."

Climate XChange, Michael Green, Executive Director. "As the nation turns its eye towards state-level action, Massachusetts must become a bold leader in tackling climate change. With an economy-wide carbon price, we become a leader in mitigating the impacts of climate change while incentivizing innovation and job growth – sending a clear signal to the clean energy market that Massachusetts is open for business."

Climate Action Now, Kit Sang Boos, Volunteer, Carbon Fee and Rebate Working Group: "More and more people are seeing that climate change is real and happening. The data and evidence are telling us that we are at a crisis point and need to act now. Coalitions in Massachusetts have been working tirelessly to put a price on carbon pollution so that it reflects the true cost to the environment and to our health. With Rep. Benson's bill, we now have an important and more viable tool to meet the goals of the 2008 Global Warming Solutions Act. We will mitigate climate change, with the assurance of environmental justice along the way.

Mothers Out Front, Sue Swanson, Legislative Team: "Putting a price on carbon emissions is one of the best ways to protect our children's health and reduce the effects of greenhouse gases. As a grassroots organization fighting for a safe and healthy climate for all children, we are thrilled to be a part of this initiative, working with dedicated legislators and activists to make this possible."

350 Massachusetts for a Better Future, Andrew Gordon, Legislative Manager – "This bill prioritizes the substantial green investment that our communities desperately need to equitably adapt to climate

change. That's why 350 Massachusetts and the Mass Power Forward coalition have prioritized this legislation and we are happy to see that so many of Rep. Benson's colleagues in the House have joined us in doing so. I commend Rep. Benson for her commitment to working with us to make this bill even better and for her continued role as a champion on this issue."

League of Women Voters of Massachusetts, Mary Ann Ashton, President: "The latest climate reports tell us it is time to move past words to action. Putting a price on carbon is the most effective action for averting the worst impacts of climate change. We have no time to lose."

Massachusetts Climate Action Network, Janet Hartke Bowser, Board President: "The Massachusetts Climate Action Network is committed and excited to be working with other grassroots organizations in the Clean Energy Future Coalition towards passing carbon pricing legislation. It is critical that Massachusetts put a price on carbon in order to meet our emissions reduction goals and ensure a safe and sustainable future for all residents."

Citizens' Climate Lobby of Massachusetts, Jim Mulloy, MA State Coordinator: "We are thrilled to be part of the very broad and diverse coalition championing HD.2370. There is a palpable sense of momentum as teenagers and grandparents, laborers and doctors, business leaders and union members, from communities across the state unite behind Rep Benson's bill. This bill expertly combines the power of the marketplace with rebates to protect lower and middle income families. The inclusion of a Green Infrastructure Fund empowers municipalities to move forward on clean energy and clean transport while creating thousands of new jobs."

Massachusetts Interfaith Power & Light, Vince Maraventano, Executive Director: "285 Clergy and faith leaders have signed a call urging the legislature to enact 'a price on carbon that reflects its cost to the climate, public health and the economy.' Passing a carbon pricing law is the right thing to do and the right time to do it is now. We urge the legislature to answer this call to care for God's creation."

What will the legislation do?

HD.2370, "An Act to promote green infrastructure and reduce carbon emissions," with a total of 104 co-sponsors, charges fossil fuel importers a fee for every ton of carbon dioxide pollution their fuels generate, starting at $20 per ton and increasing to $40 per ton over five years. Of the revenues from the fee, 70 percent will be rebated to households and employers, with higher rebates for low- and moderate-income households which, on average, will come out ahead (i.e., they will get back more in rebates than they will pay in any price increases). Higher refunds also will go residents in communities that tend to drive more, and to business sectors that face strong competitive pressures from companies outside the state, while additional funds will go to recipients of fuel assistance.

The remaining 30 percent will establish a Green Infrastructure Fund, with money available to state agencies and municipalities for clean transportation, resiliency, and renewable energy projects that

reduce carbon pollution, protect communities from climate change impacts, and produce energy savings. At least 40% of funds must be used for projects that benefit low-income households and communities.

The northeast U.S., including Massachusetts, already imposes such a fee on carbon pollution from power plants via the Regional Greenhouse Gas Initiative (RGGI) – and for this reason, the electricity sector is exempted from the Barrett and Benson bills. Massachusetts is part of the regional Transportation and Climate Initiative (TCI), a group of states working to develop a cap-and-invest program for the transportation sector; if and when that program is in place, the price on transportation emissions in the Benson bill would be reduced to avoid double counting.

//End
Attachment: List of co-sponsors for HD.2370

Municipal Leader Carbon Pricing Support Letter (2019-2020)

Please fill out the form below in order to sign the following letter in your official municipal capacity.

If you have any questions or concerns, please contact Tim Cronin at Climate Action Business Association:
tim.cronin@cabaus.org or 781-534-9436

Link to the formatted letter:
https://drive.google.com/file/d/144Er513FOoxcG5woZ41s83MP4niOnnYG/view?usp=sharing

---

To:
Governor Charles Baker
Speaker of the House Robert DeLeo
Senate President Karen Spilka
Members of the 191st General Court of the Commonwealth of Massachusetts

[Subject: Local Officials Supporting Massachusetts Carbon Pricing Legislation]

We, the undersigned elected and appointed officials of municipalities from across the Commonwealth, write in support of carbon pollution pricing being implemented in our state. We ask that you pass a price on carbon pollution, such as An Act to promote green infrastructure and reduce carbon emissions (H.2810), before the end of the current legislative session (2019-2020).

Massachusetts has a history of leadership on the issues of national importance, from healthcare to public education to marriage equality to clean water. Now we should step up in meaningfully addressing one of the most pressing challenges we face: climate change.

As local officials, we are already facing the impacts of climate change first hand in our communities. Coastal cities and towns have experienced record flooding and damage from more powerful storms – but impacts are not only limited to our seashore. Inland communities are facing extreme heat, drought, and inland flooding that threatens small businesses, stable municipal budgets, and the health of our most vulnerable citizens.

If we are to counteract these issues, we need comprehensive funding that invests where it matters: fossil fuel use in our buildings (to increase energy efficiencies and access cost savings from heating with renewables), clean transportation (to electrify our bus fleets and increase access to regional mass transit), and climate adaptation (to fund innovative solutions to local climate threats). An Act to promote green infrastructure and reduce

carbon emissions (H.2810) is a key policy that will allow us to achieve this. It invests up to $6 billion every 10 years in green infrastructure like local clean transportation, climate adaptation, renewable energy, and electrification for municipal fleets.

Among the local benefits of this legislation are:
-- Funding clean transportation options like local electric charging stations and the electrification of municipal vehicle fleets (e.g. school buses).
-- Dedicated funding for local clean energy and climate adaptation. This includes microgrids, modern seawall upgrades, and planning that builds upon the state's existing MVP program.
-- Monies directed towards investments that reduce energy costs for municipalities and school districts.

At the same time, it has 1) a net beneficial impact on statewide economic growth (predicted to increase Gross State Product by $600 million), 2) creates over ten thousand local jobs, and 3) is one of the best climate policies when it comes to creating predictability for small businesses.

We respectfully ask that you pass carbon pricing, such as H.2810, in the current legislative session (2019-2020). This is an important step in beginning to make the critical investments in our local communities that protect us from worsening climate change impacts, save money for our municipalities, and increase the wellbeing of all our constituents.

The undersigned,

* Required

Untitled Title

Email Address *

Your answer

Next

Never submit passwords through Google Forms.

This form was created inside of Climate Action Business Associate, Inc.. Report Abuse

Google Forms

7a

all lives can't
matter *until*

BLACK
LIVES
MATTER

8

Reserve Fund 6/30/2020

7/1/2019	Beginning Balance	150,000	

Date	Descr	Amt	Detail/Action
8/31/2019	Interim Planner	12,750	Approved
10/31/2019	1414 Mass Ave Appraisal	4,000	Approved
10/31/2019	111 Sidewalk Appraisal	6,000	Approved
11/30/2019	Hager Well Maint	5,900	Approved
11/30/2019	Library Trim & Siding	7,000	Approved
12/31/2019	Treasurer Stipend	1,000	Approved
1/31/2020	Special Election	3,350	Approved
1/31/2020	Hotel Appraisal	6,000	Approved
3/31/2020	Fuel	3,700	Approved
3/31/2020	Hager Well Maint	7,700	Approved
4/30/2020	Elections Mailing	3,000	Approved
6/10/2020	Elections Dup Print	1,600	Approved

Total Expended
62,000

88,000 Current Balance

Holding:

88,000 Balance if all Approved in total

Anticipated:

Police Salary - Split	113,500	COVID
Police Other	13,700	COVID
Dispatch Salary	2,850	COVID
Dispatch Other	3,030	COVID
Fire Other	7,860	COVID
DPW	4,200	Field Maintenance
Hager Well	2,470	CL testing/waste pumps
Transfer station	5,760	3 months extra trucking

(65,370) Balance Reserve Fund (estimated)

Interfund Transfers:

Police Salary - Split	66,000	001-220-5116-0000
		balance RFT: 47,500

BOXBOROUGH POLICE DEPARTMENT

520 Massachusetts Avenue, Boxborough, Massachusetts 01719
Phone: (978) 264-1750 · Fax: (978) 268-5123

To: Boxborough Select Board
Boxborough Finance Committee
From: Chief Warren B. Ryder
Date: July 9, 2020
Re: Reserve Fund Transfer and Interdepartmental Transfer Request

---

Dear Boards,

I respectfully submit the attached Reserve Fund Transfer request of $47,500 along with the attached Interdepartmental Transfer Request of $66,000 to cover salary expenses related to the Local, State and Federal State of Emergencies in response the COVID-19 pandemic. These additional costs of $113,500 were specifically related to the dedicated hours for shift preparation and decontamination, Emergency Operations Center Director and community outreach. Reimbursement requests are in process for these related costs.

Sincerely,

Warren B. Ryder

Chief of Police

Finance Committee

Reserve Fund Transfer Request

Date: July 9, 2020

It is requested by the undersigned that the sum of $ 47,500 be transferred from the Reserve Fund to:

UMAS Acct. #001-210-5134-0000

(Fund # - Dept. # - Object – Detail)

Description (*i.e. Selectmen's expenses*) Police OT Salaries

The balance in the line item as of 07/09/20 (Date) is $ (38,829.70) . An amount of $ 99,542. was originally budgeted/appropriated. Additional funds are now requested for the reasons explained below. (Detailed explanation should include reasons for lack of funds, breakdown of known or estimated costs to be expended prior to June 30th, and any other pertinent information). Also, please list any previous requests for transfer during the fiscal year for this line item.

Salary expenses related to the Local, State and Federal State of Emergencies in response the COVID-19 pandemic. These additional costs of $113,500 were specifically related to the dedicated hours for shift preparation and decontamination, Emergency Operations Center Director and community outreach. Reimbursement requests are in process for these related costs. Memo attached

This request is for extraordinary or unforeseen expense and has been voted upon and approved by the majority of board or commission members, or in the case of a department, by the department head and Town Administrator, as indicated by the signatures below. Please also indicate name of board or commission.

Warren B Ryder	(Signature)	Chief of Police	(Title)
Ryan D. Ferrara	(Signature)	Town Administrator	(Title)
	(Signature)		(Title)
	(Signature)		(Title)

On the dates listed below, it was voted by the Board of Selectmen/Finance Committee to transfer the sum of $_____ from the Reserve Fund to UMAS Acct. #_____ to be used for the purposes and in the amounts indicated above.

Board of Selectmen	Date:	Finance Committee	Date:
		Rebecca R Neville	
		Keith Hym	07/09/2020
		J Matthews	
		Gary Kushner	

Copy to:	Initial Distribution Date Sent:	Notification of Finance Committee Action Date Sent:
Finance Committee	_____	_____
Department Head	_____	_____
Board of Selectmen	_____	_____
Town Administrator	_____	_____
Town Treasurer		_____
Town Accountant		_____

Finance Committee

Interdepartmental Transfer Request
Pursuant to MGL ch 44 § 33B

Date: July 9, 2020

It is requested by the undersigned that the sum of $ 66,000. be transferred from:

UMAS Acct. # 001-220-5116-0000
(Fund # - Dept. # - Object – Detail)
Description (*e.g. Selectmen's expenses*) Fire Per Diem

To: UMAS Acct. # 001-210-5134-CVID
(Fund # - Dept. # - Object – Detail)
Description (*e.g. Selectmen's expenses*) Police COVID OT

The balance in the **Fire Per Diem** line item as of **07/09/20** (Date) is $ **113,685.13**. An amount of $**276,749** was originally budgeted/appropriated.

The balance in the **Police Overtime** line item as of **7/9/20** (Date) is $**(86,348.43)**. An amount of **$0.** was originally budgeted/appropriated. The transfer of funds is requested for the reasons explained below. (Detailed explanation should include reasons for lack of funds, breakdown of known or estimated costs to be expended prior to June 30th, and any other pertinent information). Also, please list any previous requests for transfer during the fiscal year for this line item.

Salary expenses related to the Local, State and Federal State of Emergencies in response the COVID-19 pandemic. These additional costs of $113,500 were specifically related to the dedicated hours for shift preparation and decontamination, Emergency Operations Center Director and community outreach. Reimbursement requests are in process for these related costs. Memo attached

This request is for extraordinary or unforeseen expense and has been voted upon and approved by the majority of board or commission members, or in the case of a department, by the department head and Town Administrator, as indicated by the signatures below. Please also indicate name of board or commission.

Warren B Ryder	(Signature)	Chief of Police	(Title)
Paul B Fillebrown	(Signature)	Fire Chief	(Title)
Ryan D. Ferraro	(Signature)	Town Administrator	(Title)

On the dates listed below, it was voted by the Board of Selectmen/Finance Committee to transfer the sum of $_____ from UMAS Acct. #_____ to UMAS Acct. #_____ to be used for the purposes and in the amounts indicated above.

Board of Selectmen	Date:	Finance Committee	Date:
		Rebecca R Neville	
		Keith Hyn	07/09/2020
		Jeff Matthews	
		Gary Kushner	

Copy to:	Initial Distribution Date Sent:	Notification of Finance Committee Action Date Sent:
Finance Committee		
Department Head		
Board of Selectmen		
Town Administrator		
Town Accountant		

Finance Committee

Reserve Fund Transfer Request

Date: July 9, 2020

It is requested by the undersigned that the sum of $ 13,700. be transferred from the Reserve Fund to:

UMAS Acct. # 001-210-5599-CVID
(Fund # - Dept. # - Object – Detail)

Description (i.e. Selectmen's expenses) COVID Equipment & Supplies

The balance in the line item as of 07/06/2020 (Date) is $(21,755.78) . An amount of $0 was originally budgeted/appropriated. Additional funds are now requested for the reasons explained below. (Detailed explanation should include reasons for lack of funds, breakdown of known or estimated costs to be expended prior to June 30th, and any other pertinent information). Also, please list any previous requests for transfer during the fiscal year for this line item.

Expenses related to the Local, State and Federal State of Emergencies in response the COVID-19 pandemic. The additional cost of $22,834 were specifically related to the decontamination supplies, professional cleaning, personal protective equipment, public safety personnel housing and the costs related to the Emergency Operations Center. Reimbursement requests are in process for these related costs.

This request is for extraordinary or unforeseen expense and has been voted upon and approved by the majority of board or commission members, or in the case of a department, by the department head and Town Administrator, as indicated by the signatures below. Please also indicate name of board or commission.

Warren B Ryder	(Signature)	Chief of Police	(Title)
Ryan D. Ferraro	(Signature)	Town Adminstrator	(Title)
	(Signature)		(Title)
	(Signature)		(Title)

On the dates listed below, it was voted by the Board of Selectmen/Finance Committee to transfer the sum of $_____ from the Reserve Fund to UMAS Acct. #_____ to be used for the purposes and in the amounts indicated above.

Board of Selectmen	Date:	Finance Committee	Date:
		Rebecca R Neville	
		Keith Hym	07/09/2020
		[illegible]	
		Gary Kushner	

Copy to:	Initial Distribution Date Sent:	Notification of Finance Committee Action Date Sent:
Finance Committee		
Department Head		
Board of Selectmen		
Town Administrator		
Town Treasurer		
Town Accountant		

BOXBOROUGH POLICE DEPARTMENT

520 Massachusetts Avenue, Boxborough, Massachusetts 01719
Phone: (978) 264-1750 · Fax: (978) 268-5123

To: Boxborough Select Board
Boxborough Finance Committee
From: Chief Warren B. Ryder
Date: July 9, 2020
Re: Reserve Fund Transfer – Dispatch Salaries

Dear Boards,

I respectfully submit the attached reserve fund transfer requests to cover salary and expenses related to the Local, State and Federal State of Emergencies in response the COVID-19 pandemic. These additional costs were specifically related to the dedicated hours for shift preparation and decontamination, and COVID related equipment. Reimbursement requests are in process for these related costs.

COVID Dispatch Expenses: $4,050 resulting in a RFT request of $3,030
COVID Dispatch Salaries: $11,439 resulting in a RFT request of $2,850

Respectfully Submitted,

Warren B. Ryder

Chief of Police

Finance Committee

Reserve Fund Transfer Request

Date: July 9, 2020

It is requested by the undersigned that the sum of $ $3,030 be transferred from the Reserve Fund to:

UMAS Acct. # 001-215-5599-CVID
(Fund # - Dept. # - Object – Detail)

Description (i.e. Selectmen's expenses) Dispatch COVID Expenses

The balance in the line item as of July 6, 2020 (Date) is $ ($3,030). An amount of $ 0 was originally budgeted/appropriated. Additional funds are now requested for the reasons explained below. (Detailed explanation should include reasons for lack of funds, breakdown of known or estimated costs to be expended prior to June 30th, and any other pertinent information). Also, please list any previous requests for transfer during the fiscal year for this line item.

This reserve fund transfer is directly related to the unexpected additional expenditures to midigate the impact of the COVID-19 pandemic. $4,050 of these specific costs have been submitted for reimbusement from State and Federal disaster relief sources.

This request is for extraordinary or unforeseen expense and has been voted upon and approved by the majority of board or commission members, or in the case of a department, by the department head and Town Administrator, as indicated by the signatures below. Please also indicate name of board or commission.

Warren B Ryder	(Signature)	Chief of Police	(Title)
Ryan D. Ferrara	(Signature)	Town Administrator	(Title)
	(Signature)		(Title)
	(Signature)		(Title)

On the dates listed below, it was voted by the Board of Selectmen/Finance Committee to transfer the sum of $_____ from the Reserve Fund to UMAS Acct. #_____ to be used for the purposes and in the amounts indicated above.

Board of Selectmen	Date:	Finance Committee	Date:
		Rebecca R Neville	
		Keith Hyn	07/09/2020
		[illegible]	
		Gary Kushner	

Copy to:	Initial Distribution Date Sent:	Notification of Finance Committee Action Date Sent:
Finance Committee		
Department Head		
Board of Selectmen		
Town Administrator		
Town Treasurer		
Town Accountant		

Finance Committee

Reserve Fund Transfer Request

Date: July 9, 2020

It is requested by the undersigned that the sum of $ $2,850 be transferred from the Reserve Fund to:

UMAS Acct. # 001-215-5134-CVID
(Fund # - Dept. # - Object – Detail)

Description (i.e. Selectmen's expenses) Dispatch COVID Salaries

The balance in the line item as of July 6, 2020 (Date) is $ ($2,850). An amount of $ 0 was originally budgeted/appropriated. Additional funds are now requested for the reasons explained below. (Detailed explanation should include reasons for lack of funds, breakdown of known or estimated costs to be expended prior to June 30th, and any other pertinent information). Also, please list any previous requests for transfer during the fiscal year for this line item.

This reserve fund transfer is directly related to the unexpected additional expenditures to midigate the impact of the COVID-19 pandemic. $11,439 of these specific costs have been submitted for reimbusement from State and Federal disaster relief sources.

This request is for extraordinary or unforeseen expense and has been voted upon and approved by the majority of board or commission members, or in the case of a department, by the department head and Town Administrator, as indicated by the signatures below. Please also indicate name of board or commission.

Warren B Ryder	(Signature)	Chief of Police	(Title)
Ryan D. Ferraro	(Signature)	Town Administrator	(Title)
	(Signature)		(Title)
	(Signature)		(Title)

On the dates listed below, it was voted by the Board of Selectmen/Finance Committee to transfer the sum of $_____ from the Reserve Fund to UMAS Acct. #_____ to be used for the purposes and in the amounts indicated above.

Board of Selectmen	Date:	Finance Committee	Date:
		Rebecca R. Neville	
		Keith Hyn	07/09/2020
		[illegible]	
		Gary Kushner	

Copy to:	Initial Distribution Date Sent:	Notification of Finance Committee Action Date Sent:
Finance Committee		
Department Head		
Board of Selectmen		
Town Administrator		
Town Treasurer		
Town Accountant		

Finance Committee

Reserve Fund Transfer Request (RFT)

Date: 7/8/2020

It is requested by the undersigned that the sum of $ 7,860 be transferred from the Reserve Fund to:
UMAS Acct. # 001-220-5599-CVID
(Fund # - Dept. # - Object – Detail)
Description (*e.g. Selectmen's expenses*) Fire COVID Expenses

The balance in the line item as of 6/30/2020 (*Date*) is $ -10,536.88. An amount of $ 0 was originally budgeted/appropriated. Additional funds are now requested for the reasons explained below. (Detailed explanation should include reasons for lack of funds, breakdown of known or estimated costs to be expended prior to June 30th, and any other pertinent information). Also, please list any previous requests for transfer during the fiscal year for this line item.

The overage was due to cleaning supplies, personal protective equipment,
EOC (emergency operation center) expenses all due to COVID - 19 pandemic

This request is for an extraordinary or unforeseen expense and adheres to the Finance Committee's RFT guidelines located on the Town's website http://www.boxborough-ma.gov/finance-committee. This RFT has been approved by the majority of a board or commission members, or in the case of a department, by the department head and Town Administrator, as indicated by the signatures below. Please also indicate the name of the board or commission and confirm, by your signature, that the board of selectmen liaison has been notified.

Paul B Fillebrown	(Signature)	Fire Chief	(Title)
Ryan D. Ferrara	(Signature)	Town Administrator	(Title)
	(Signature)		(Title)
	(Signature)		(Title)

Finance Committee Member & Date	Finance Committee Member & Date
Rebecca R Neville	
Keith Hyn 07/09/2020	
Gary Kushner	

Revised 3/20/2017

Finance Committee

Reserve Fund Transfer Request

Date: 07/08/20

It is requested by the undersigned that the sum of $4,200.00 be transferred from the Reserve Fund to:

UMAS Acct. # 001-422-5241-0630

(Fund # - Dept. # - Object – Detail)

Description (e.g. Selectmen's expenses) Field Maintenance Service

The balance in the line item as of 07/08/20 is $27.02.

An amount of $ 6,030.00 was originally budgeted/appropriated. Additional funds are now requested for the reasons explained below. (Detailed explanation should include reasons for lack of funds, breakdown of known or estimated costs to be expended prior to June 30th, and any other pertinent information). Also, please list any previous requests for transfer during the fiscal year for this line item.

When the irrigation system was turned on and tested in May water began coming out of the well casing. Sontag Pump was called to check on the issue and found that the pipe leading from the pump to the irrigations system was rusted and had numerous holes. The cost just to replace the 462 feet of 1-1/2" galvanized pipe was $5,060 not including the labor to remove and replace it. The total bill for the materials and work totaled $6,940.00. This work needed to be completed as soon as possible to keep the grass on the soccer fields from becoming brown, keep the area becoming too dusty to play on and to keep the field from being torn up if play was allowed.

This request is for extraordinary or unforeseen expense and has been voted upon and approved by the majority of board or commission members, or in the case of a department, by the department head and Town Administrator, as indicated by the signatures below. Please also indicate name of board or commission.

	(Signature)	DPW Director	(Title)
Ryan D. Ferraro	(Signature)	Town Administrator	(Title)
	(Signature)		(Title)
	(Signature)		(Title)

On the dates listed below, it was voted by the Board of Selectmen/Finance Committee to transfer the sum of $_____ from the Reserve Fund to UMAS Acct. #_____ to be used for the purposes and in the amounts indicated above.

Board of Selectmen	Date:	Finance Committee	Date:
		Rebecca R. Neville	
			07/09/2020
		Gary Kushner	

Copy to:	Initial Distribution Date Sent:	Notification of Finance Committee Action Date Sent:
Finance Committee		
Department Head		
Board of Selectmen		
Town Administrator		
Town Treasurer		
Town Accountant		

Revised 070901

INSTALLATIONS **SERVICE**

SONTAG PUMP COMPANY

Complete Water Systems

177 Rowley Hill Road, Sterling, Massachusetts 01564
(978) 422-3221 • (978) 422-6788

DATE 6-25-2020 Tel. HOME 508-201-2140 BUS.

NAME Town of Boxboro

Mail Address STREET 29 Middle Rd. P.O. Box #

CITY & STATE Boxboro, Ma. ZIP

JOB

CITY & STATE

SERVICE REQUIRED: Replace rotted pipe

DIRECTIONS:

MAKE Crocker MODEL 36S50

H.P. 5 VOLTAGE 460 PIPE 462' 1½ galv

WELL DEPTH 485 WELL SIZE 6 TANK not GPM 30

LAST SERVICED:

REASON:

well #1

QUANTITY	DESCRIPTION	PRICE
	Found not building pressure and water rises in well #1 when system off due to hole in drop pipe in well. Pulled and replaced pipe. Reset pump and wire that check out good.	
462'	1½" galvanized pipe T+C (22 lengths)	$5060.00
2	1½" cast iron line check valves	$360.00
4	rolls 2" H.D. wide tape	$20.00
	Signature	
	$6940.00 Amount to Pay Vendor Acct #	
	6 25 20 Invoice Date Invoice #	
	TOTAL MATERIAL	5440.00

Date Serviced	
Arr. Job	
Left Job	
Total Job Time	
Rig Time	
CRANE TRUCK	$500.00
MATERIAL	$5440.00
WATER TESTING	
LABOR	$1000.00
TOTAL	$6940.00

MINIMUM CHARGES:

001.422.5241.0630
Posting Account

*

CUSTOMER'S SIGNATURE

SERVICEMAN'S SIGNATURE

TERMS: PAYMENT IN-FULL UPON COMPLETION OF WORK.

ALL PUMP EQUIPMENT IS THE PROPERTY OF SONTAG PUMP COMPANY UNTIL INVOICE IS PAID IN-FULL.

SONTAG.INV / REVISED 09/17

* Signature of customer constitutes acceptance of above time, service, and charges as being satisfactory and that equipment has been left in good condition

Finance Committee

Reserve Fund Transfer Request

Date: 07/08/20

It is requested by the undersigned that the sum of $2,470.00 be transferred from the Reserve Fund to:

UMAS Acct. # 001-425-5243-0000

(Fund # - Dept. # - Object – Detail)

Description (e.g. Selectmen's expenses) Hager Well Maintenance Service

The balance in the line item as of 07/08/20 is $-1,870.31.

An amount of $ 10,820.00 was originally budgeted/appropriated. Additional funds are now requested for the reasons explained below. (Detailed explanation should include reasons for lack of funds, breakdown of known or estimated costs to be expended prior to June 30th, and any other pertinent information). Also, please list any previous requests for transfer during the fiscal year for this line item.

Due to two positive coliform hits earlier in the year MassDEP required us to install a chlorine system to alleviate the issue until the storage tank was cleaned and lined. MassDEP requires that the system to be checked on a weekly basis. The cost of the weekly monitoring is $180.00. Over the past four months the unexpected cost totaled $2,880.00. An additional $1,875 was needed to replace three of the Bioclere pumps that all failed unexpectedly.

This request is for extraordinary or unforeseen expense and has been voted upon and approved by the majority of board or commission members, or in the case of a department, by the department head and Town Administrator, as indicated by the signatures below. Please also indicate name of board or commission.

	(Signature)	DPW Director	(Title)
	(Signature)		(Title)
Ryan D. Ferrara	(Signature)	Town Administrator	(Title)
	(Signature)		(Title)

On the dates listed below, it was voted by the Board of Selectmen/Finance Committee to transfer the sum of $_____ from the Reserve Fund to UMAS Acct. #_____ to be used for the purposes and in the amounts indicated above.

Board of Selectmen	Date:	Finance Committee	Date:
		Rebecca R. Neville	
			07/09/2020

Copy to:	Initial Distribution Date Sent:	Notification of Finance Committee Action Date Sent:
Finance Committee		
Department Head		
Board of Selectmen		
Town Administrator		
Town Treasurer		
Town Accountant		

Revised 070901

Finance Committee

Reserve Fund Transfer Request

Date: 07/08/20

It is requested by the undersigned that the sum of $5,760.00 be transferred from the Reserve Fund to:

UMAS Acct. # 001-433-5291-0000

(Fund # - Dept. # - Object – Detail)

Description (e.g. Selectmen's expenses) Transfer Station Trucking

The balance in the line item as of 07/08/20 is $-10,149.86.

An amount of $ 37,000.00 was originally budgeted/appropriated. Additional funds are now requested for the reasons explained below. (Detailed explanation should include reasons for lack of funds, breakdown of known or estimated costs to be expended prior to June 30th, and any other pertinent information). Also, please list any previous requests for transfer during the fiscal year for this line item.

When the Town purchased a roll-off truck to perform our own hauling the assumption was made that we would take over the responsibility from Waste Management in January. Due to contractual issues with the company our department did not begin hauling until April 1st. Each haul was $404.69 and approximately three hauls were done each week. Based on these numbers the three extra months that were not accounted for cost approximately $15,000 more than anticipated.

This request is for extraordinary or unforeseen expense and has been voted upon and approved by the majority of board or commission members, or in the case of a department, by the department head and Town Administrator, as indicated by the signatures below. Please also indicate name of board or commission.

	(Signature)	DPW Director	(Title)
	(Signature)		(Title)
Ryan D. Ferrara	(Signature)	Town Administrator	(Title)
	(Signature)		(Title)

On the dates listed below, it was voted by the Board of Selectmen/Finance Committee to transfer the sum of $_____ from the Reserve Fund to UMAS Acct. #_____ to be used for the purposes and in the amounts indicated above.

Board of Selectmen	Date:	Finance Committee	Date:
		Rebecca R. Neville	
		Keith Hyn	07/09/2020
		[illegible]	
		Gary Kushner	

Copy to:	Initial Distribution Date Sent:	Notification of Finance Committee Action Date Sent:
Finance Committee		
Department Head		
Board of Selectmen		
Town Administrator		
Town Treasurer		
Town Accountant		

Internal Communications and Outgoing Communications
July 13, 2020

1. Letter from TA Ferrara, dated June 22, 2020 to the Alcoholic Beverages Control Commission notifying that, pursuant to Gov. Executive Order #35, the Select Board approved a temporary alternation to allow outdoor alcohol service.

2. Letter from xfinity [Comcast] from Greg Franks, Sr. Mgr. of Gov't Affairs, dated June 29, 2020, to the Select Board regarding programing changes

3. Copy of award letter to Fire Chief Paul Fillebrown, from the Asst. Admin. Of the FEMA Grant Programs Directorate, Bridget Bean, advising of the approval of the BFD's submission for the FY 20 Assistance to Firefighters Grant Program – COVID-19 Supplemental for a total approved budget of $3,000.00*

**Indicates that the item is included in the Agenda Packet as well as in the general notebook*

received 7-8-2020

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

FEMA

Paul Fillebrown
BOXBOROUGH, TOWN OF
29 MIDDLE RD
BOXBOROUGH, MA 01719

EMW-2020-FG-02430

Dear Paul Fillebrown,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year 2020 Assistance to Firefighters Grant Program - COVID-19 Supplemental (AFG-S) has been approved in the amount of $2,857.14 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 5.00% of the Federal funds awarded, or $142.86 for a total approved budget of $3,000.00. Please see the FY 2020 AFG-S Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- FY 2020 AFG-S Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

Bridget Bean
Assistant Administrator
Grant Programs Directorate

Minutes, Notices and Updates
July 13, 2020

Minutes
None

Notices

1. Notice of a Finance Committee meeting held July 9, 2020

2. Notice of a Planning Board meeting to be held July 13, 2020

3. Notice of a Personnel Board meeting to be held July 14, 2020

4. Notice of a Boxborough Leadership Forum to be held July 14, 2020

5. Notice of Economic Development Committee meetings:
   a. Held June 25, 2020
   b. To be held July 16, 2020

6. Notice of a Steele Farm Advisory Committee meeting to be held July 29, 2020

7. ***Notices from surrounding communities [e.g. Public Hearing Notices/Decisions]:***

   Acton Selectmen – Hearing Notice for July 20, 2020 to consider the Special Permit application of John Perkins for the premises identified as Map H2-A-48.

   ZBA – Hearing Notice for August 4, 2020 to consider the application of Peter Lukacic & Sandra Mika to re-construct a collapsed barn at 66 School Street.
   Decision #20-4 Granted Variance to Jim & Carol Nagle, for 3 Wood Lane.
   Decision #20-7 Granted with Conditions to Nicolas & Kathleen Ammendolia for 6 Elm Court

   Stow – ZBA – Hearing Notice for August 3, 2020 to consider the Special Permit application of Jessica Moriarty for Non-conforming Use/Structures at 23 Hastings Street