



## TOWN OF BOXBOROUGH NOTICE OF PUBLIC MEETING

Board	Personnel Board
Meeting Date	Tuesday, August 8, 2023
Time	<b>5:30 PM</b>
Place	Town Hall (Morse-Hilberg Room) 29 Middle Road, Boxborough

### AGENDA

1. Call to order.
2. Chair comments and announcements
3. Approve minutes of the meeting of July 11, 2023.
4. Report from Assistant Town Administrator, including status of Fall Special Town Meeting Warrant Articles.  
*(Consider and vote, if required, on potential Board items for Fall Town Meeting)*
5. Report from FinCom Representative.
6. Discuss grading of Fire Department positions.
7. Presentation of Town Performance Management system.
8. Receive status report on Employee Engagement Survey.
9. Receive and discuss update on policies review.
10. Receive and discuss update on Library job descriptions.
11. Review status on other 2023/2024 Board work plan items.
12. Public Participation (on topics not otherwise indicated on the agenda).
13. New Business.
14. Confirm date for next meeting.
15. Adjourn.

### Related Materials

Minutes of the meeting of July 11, 2023.

Library job descriptions