



Acton-Boxborough Regional School District

15 Charter Road Acton, MA 01720

978-264-4700

www.abschools.org

Acton-Boxborough Regional School Committee Meeting

September 21, 2023 Open Meeting 7:00 p.m.

Administration Building Auditorium To view only: <https://www.youtube.com/actontv1>

1. **CALL TO ORDER (7:00)**
2. **CHAIRPERSON'S WELCOME - Adam Klein**
 - a. Public Participation
 - b. Superintendent's Update - Peter Light
3. **GUESTS & PRESENTATIONS (7:15)**
 - a. [Staffing Update](#) - Andrew Shen
4. **ONGOING BUSINESS (7:40)**
 - a. School Committee Communication Goal Update - Adam Klein
 - b. Extension of Lease Option Deadline for the Battery Storage System at Boardwalk Campus (*Addendum*) - **VOTE** - Adam Klein
 - c. Subcommittee and Member Reports
 - i. Acton Leadership Group (ALG) - Rebecca Wilson
 - ii. Health Insurance Trust (HIT) - Andrew Schwartz
 - iii. School Resource Officer Subcommittee - Rebecca Wilson
 - iv. Policy Subcommittee - Liz Fowlks
 - v. Budget Subcommittee - Rebecca Wilson
 - vi. Capital Subcommittee - Ben Bloomenthal
 - d. Consent Agenda/Action Items - **VOTE** - Adam Klein
 - i. Approval of [ABRSC Meeting Minutes of 9/7/23](#)
 - ii. Annual Authorization-[JH Student Activity Funds/Clubs & Activities](#)
 - iii. [CT Douglas PTO Projected Spending/Donations for 2023-2024](#)
 - e. [Statement of Warrants](#) and Recommendation to Approve - **VOTE** - Adam Klein
5. **ADJOURN (9:00)**

FYI

- Monthly Student Enrollment Report, [9/5/2023](#)

Posted on September 15, 2023 at 2:00 p.m.

NEXT MEETINGS: October 5 & October 19 at ABRSC at 7:00 p.m. in the Administration Building Auditorium

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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	9-21-23	AGENDA ITEM NUMBER	2.
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AGENDA ITEM TITLE	Chairperson's Welcome
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PRESENTER(S)	Adam Klein
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SUMMARY OF TOPIC	<p>The Chair welcomes members and the public to the meeting. The Chair is also required to state if the meeting is being taped. Acton TV tapes and broadcasts most School Committee meetings.</p> <p>Individuals who wish to view the meeting, but do not wish to speak may do so by using the YouTube Link posted on the agenda.</p>
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?

<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	<input type="checkbox"/> for the first time, with a request that the School Committee vote at a subsequent meeting or
	<input type="checkbox"/> with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

APPROX AGENDA TIME	5 min
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FOLLOW-UP	
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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	9-21-23	AGENDA ITEM NUMBER	2.a
AGENDA ITEM TITLE	Public Participation		
PRESENTER(S)	Adam Klein, Chairperson		
SUMMARY OF TOPIC	<p>Policy BEDH, permits members of the public to speak for up to 3 minutes on items not included on the agenda. Comments regarding items on the agenda would be made during that part of the meeting. The Committee/Administration typically does not respond to comments during public participation.</p>		

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
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SUGGESTED MOTION	
APPROX. AGENDA TIME	5 min.
ATTACHMENTS	none

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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	9-21-23	AGENDA ITEM NUMBER	2.b
AGENDA ITEM TITLE	Superintendent's Update		
PRESENTER(S)	Peter Light		
SUMMARY OF TOPIC	Bi-weekly Superintendent's Update. This is brought to the meeting and posted to our website for families and the community the following day.		

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SUGGESTED MOTION	
FOLLOW-UP	
APPROX. TIME FOR THE AGENDA ITEM (MIN.)	5 min.
ATTACHMENTS	Brought to meeting

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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	9-21-23	AGENDA ITEM NUMBER	3.a
AGENDA ITEM TITLE	Guests & Presentations		
PRESENTER(S)	Andrew Shen		
SUMMARY OF TOPIC	Staffing Update		

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
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<input type="checkbox"/>	for the first time, with a request that the School Committee vote at a subsequent meeting or
<input type="checkbox"/>	with the request that the School Committee take action immediately

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APPROX AGENDA TIME	20 mins
FOLLOW-UP	
ATTACHMENTS	Memo

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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	9-21-23	AGENDA ITEM NUMBER	4.a
AGENDA ITEM TITLE	Ongoing Business		
PRESENTER(S)			
SUMMARY OF TOPIC	School Committee Communication Goal Update		

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
X	No action requested - this is a short update or presentation of information
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APPROX AGENDA TIME	5 mins.
FOLLOW-UP	
ATTACHMENTS	

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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	9-21-23	AGENDA ITEM NUMBER	4.b
AGENDA ITEM TITLE	Ongoing Business		
PRESENTER(S)	Peter Light		
SUMMARY OF TOPIC	Extension of Lease Option Deadline for the Battery Storage System at Boardwalk Campus		

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
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X	Request formal action with a specific vote:
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X	with the request that the School Committee take action immediately

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APPROX AGENDA TIME	10 mins.
FOLLOW-UP	
ATTACHMENTS	Memo

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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	9-21-23	AGENDA ITEM NUMBER	4.c
AGENDA ITEM TITLE	Ongoing Business		
PRESENTER(S)			
SUMMARY OF TOPIC	Subcommittee and Members' Report		

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
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APPROX AGENDA TIME	10 mins.
FOLLOW-UP	
ATTACHMENTS	

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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	9-21-23	AGENDA ITEM NUMBER	4.d
AGENDA ITEM TITLE	CONSENT AGENDA: Approval of Meeting Minutes, Donations, Annual Authorization		
PRESENTER(S)	Chairperson		
SUMMARY OF TOPIC	Items on the Consent Agenda do not usually require discussion and are approved with one vote. After members are asked if any items should be held out for individual consideration, a motion to approve the consent agenda is made, seconded, and voted on. Any items held from the consent agenda are then discussed and voted on separately.		

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
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SUGGESTED MOTION	“Move that the ABRSC approve the consent agenda as proposed/amended.”
FOLLOW-UP	
APPROX. TIME FOR THE AGENDA ITEM (MIN.)	5 min.
ATTACHMENTS	Draft minutes

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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	9-21-23	AGENDA ITEM NUMBER	4.e
AGENDA ITEM TITLE	Statement of Warrants and Recommendation to Approve		
PRESENTER(S)	Chairperson		
SUMMARY OF TOPIC	Warrants are the listing of all payments made by the school district for the period, including payroll, vendors and others. The School Committee approves these at every meeting.		

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
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SUGGESTED MOTION	See motion in memo in the packet from S. Matthews
FOLLOW-UP	
APPROX. TIME FOR THE AGENDA ITEM (MIN.)	2 min
ATTACHMENTS	Summary memo from S. Matthews and posted folder of individual warrants.

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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	9-21-23	AGENDA ITEM NUMBER	FYI
AGENDA ITEM TITLE	For Your Information (FYI)		
PRESENTER(S)	The Chairperson and/or Superintendent may highlight individual items		
SUMMARY OF TOPIC	A variety of items may be found in the FYI: announcements, awards, publicity, reference materials, etc. that do not need discussion.		

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SUGGESTED MOTION	
FOLLOW-UP	
APPROX. TIME FOR THE AGENDA ITEM (MIN.)	
ATTACHMENTS	various

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