



TOWN OF BOXBOROUGH NOTICE OF PUBLIC MEETING

BOARD/COMMITTEE: Boxborough Building Committee
MEETING DATE: Sept 29, 2020
TIME: 7:00 PM
PLACE: Virtual Meeting - this meeting is being conducted via Remote Participation, pursuant to the Current Executive Order of March 12, 2020. Remote participation instructions are provided below.

Note: All participants are to identify themselves when speaking. All votes to be by rollcall.

To join Zoom Meeting:

<https://us02web.zoom.us/j/82416419368?pwd=SU8xNUY2OE9RSVU1ZUdiQ0piYVhCUT09>

Meeting ID: 824 1641 9368
Passcode: 861496
One tap mobile
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Find your local number: <https://us02web.zoom.us/u/kbiv58i1E>

Boxborough Building Committee – September 29, 2020

SUBJECTS TO BE DISCUSSED (AGENDA):

1. Review of minutes of May 28, 2020
2. Vote on revised charter to include vice-chair rather than co-chair
3. Nominations and vote for vice-chair
4. Discussion: plans for narrative and summary on public safety facility, to include:
 - a. History and outcome of SNAG work
 - b. Review of BBC communications to Town Meeting, Town Annual Reports
 - c. Review of needs by first BBC
 - d. Document needs analysis and justifications
 - e. Exploration for suitable site(s) by first BBC
 - f. Recommendation for Stow Road site
5. Communication and outreach plan – discussion
 - a. Best near-term course given COVID restrictions
 - b. After COVID?
 - c. Communication modes: Cable video, Facebook, Webpage, Etc
 - d. Public face-to-face eventually
6. Other topics?
7. Meeting schedule
8. Adjourn

LIST OF EXHIBITS:

1. BBC Agenda for September 29, 2020
2. Draft minutes of May 28, 2020
3. Revised BBC Charge / Charter