



## TOWN OF BOXBOROUGH NOTICE OF PUBLIC MEETING

**BOARD/COMMITTEE:** Veterans Tribute Committee

**MEETING DATE:** October 12, 2021

**TIME:** 7:00 pm

**PLACE:** Boxborough Town Hall, 29 Middle Road, Boxborough, MA

### **SUBJECTS TO BE DISCUSSED (AGENDA):**

1. Review and approve minutes of 9/7/21 meeting.
2. Project Update – Ron
  - a. What's been done
  - b. What needs to be done
3. Related Projects – Kevin
  - a. Postcard Invitation for November
  - b. Plaque for Donors
4. Administration and Correspondence - Karen
  - a. Thank you's
  - b. Grant Correspondence
5. November Dedication and Veterans Day – Logistics
  - a. Program
  - b. Speeches
  - c. Posters
6. New Business – open discussion on topics not anticipated at the time of this agenda posting.