



TOWN OF BOXBOROUGH NOTICE OF PUBLIC MEETING

BOARD/COMMITTEE: Boxborough Building Committee
MEETING DATE: October 20, 2020
TIME: 7:00 PM
PLACE: Virtual Meeting - this meeting is being conducted via Remote Participation, pursuant to the Current Executive Order of March 12, 2020. Remote participation instructions are provided below.

Note: All participants are to identify themselves when speaking. All votes to be by rollcall.

To join Zoom Meeting:

Join Zoom Meeting

<https://us02web.zoom.us/j/84105724932?pwd=MDZ2ejZzN0VQdW9JamVOUOdwaVVidz09>

Meeting ID: 841 0572 4932

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Boxborough Building Committee – October 20, 2020

SUBJECTS TO BE DISCUSSED (AGENDA):

1. Approval of minutes of September 29, 2020
2. Update on Charter – approval by Select Board Oct 5, 2020
3. Planning Board member update - Les
4. Review of actions from Sept 29:
 - a. Plans for video tours of current facilities – Warren/Paul
 - b. Questions to be addressed – draft FAQ – Les/Hugh
 - c. Concept drawings – Al, Larry, Becca
 - d. Plans/participants for site walk - Warren
5. Continued discussion: plans for summary narrative and communications
6. Communication and outreach plans update – Maria et. al.
7. Other topics?
8. Next meeting
9. Adjourn

LIST OF EXHIBITS:

1. BBC Agenda for October 20, 2020
2. Draft minutes of September 29, 2020
3. Draft FAQ
4. Draft narrative