



## Acton-Boxborough Regional School District

15 Charter Road Acton, MA 01720

978-264-4700

[www.abschools.org](http://www.abschools.org)

### Acton-Boxborough Regional School Committee Meeting

November 2, 2023 Executive Session 6:45 p.m./ Open Meeting 7:15 p.m.

Administration Building Auditorium To view only: <https://www.youtube.com/actontv1>

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1. **CALL TO ORDER** (6:45)

**EXECUTIVE SESSION** (6:45)

To be convened under MGL Ch 30A, sec. 21(a) Purpose 2: to conduct strategy sessions in preparation for negotiations with nonunion personnel, or to conduct contract negotiations with nonunion personnel.

**OPEN MEETING** (approximately 7:15)

2. **CHAIRPERSON'S WELCOME** - *Adam Klein*

- a. Public Participation
- b. Superintendent's Update - *Peter Light*

3. **GUESTS & PRESENTATIONS** (7:40)

- a. [Resource Force Student Presentation](#) - *Sneha Iyer, Tanish Ghosh, and Austin Kim*

4. **NEW BUSINESS** (7:50)

- a. Finance Update - *Sheri Matthews*
  - i. [FY25 Early Budget Projections](#) - *Peter Light, Sheri Matthews, Andrew Shen*
  - ii. Member Town Finance Committee Updates
  - iii. [FY25 Budget Timeline](#) - **VOTE** - *Adam Klein*
  - iv. FY25 Budget Guidelines - First Read (*Addendum*)

5. **ONGOING BUSINESS** (8:45)

- a. School Committee Communication Goal Update - *Adam Klein*
- b. Subcommittee and Member Reports
  - i. Health Insurance Trust (HIT), Oct. 26
  - ii. Capital Subcommittee - *Ben Bloomenthal, Oct. 25*
  - iii. Policy Subcommittee - *Leela Ramachandran, Oct. 26*
  - iv. Budget Subcommittee - *Rebecca Wilson, Oct. 30*
- c. Consent Agenda/Action Items - **VOTE** - *Adam Klein*
  - i. Approval of ABRSC Meeting Minutes of [10/19/23](#)
  - ii. Approval of [Acton-Boxborough Friends of Music and Acton-Boxborough Friends of Drama](#) to support ABRHS Performing Arts Programs
  - iii. Approval of donation from [Town of Littleton/LELD -Littleton Electric Light Dept](#) to Blanchard Elementary playground
- d. Statement of Warrants and Recommendation to Approve [11/2/23](#) - **VOTE** - *Adam Klein*

6. **ADJOURN** (9:00)

**FYI**

- Community Coffee with Superintendent and Chairperson (virtual), October 30, 2023

Posted on October 27, 2023 at 3:00 p.m.

NEXT MEETINGS: November 16 and December 7 at ABRSC at 7:00 p.m. in the Administration Building Auditorium

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## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	11-2-2023	<b>AGENDA ITEM NUMBER</b>	2.
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<b>AGENDA ITEM TITLE</b>	Chairperson's Welcome
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<b>PRESENTER(S)</b>	Adam Klein
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<b>SUMMARY OF TOPIC</b>	<p>The Chair welcomes members and the public to the meeting. The Chair is also required to state if the meeting is being taped. Acton TV tapes and broadcasts most School Committee meetings.</p> <p>Individuals who wish to view the meeting, but do not wish to speak may do so by using the YouTube Link posted on the agenda.</p>
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	<input type="checkbox"/> for the first time, with a request that the School Committee vote at a subsequent meeting or
	<input type="checkbox"/> with the request that the School Committee take action immediately

*If formal action is requested, include a suggested motion or contact Julie LaLumiere.*

<b>APPROX AGENDA TIME</b>	5 min
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<b>FOLLOW-UP</b>	
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## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	11-2-2023	<b>AGENDA ITEM NUMBER</b>	2.a
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<b>AGENDA ITEM TITLE</b>	Public Participation
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<b>PRESENTER(S)</b>	Adam Klein, Chairperson
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<b>SUMMARY OF TOPIC</b>	<p>Policy <a href="#">BEDH</a>, permits members of the public to speak for up to 3 minutes on items not included on the agenda. Comments regarding items on the agenda would be made during that part of the meeting. The Committee/Administration typically does not respond to comments during public participation.</p>
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<b><u>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</u></b>	
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	<input type="checkbox"/> with the request that the School Committee take action immediately

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<b>SUGGESTED MOTION</b>	
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<b>APPROX. AGENDA TIME</b>	20 min.
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<b>ATTACHMENTS</b>	none
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## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	11-2-2023	<b>AGENDA ITEM NUMBER</b>	2.b
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<b>AGENDA ITEM TITLE</b>	Superintendent's Update
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<b>PRESENTER(S)</b>	Peter Light
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<b>SUMMARY OF TOPIC</b>	Bi-weekly Superintendent's Update. This is brought to the meeting and posted to our website for families and the community the following day.
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
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<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
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<b>SUGGESTED MOTION</b>	
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<b>FOLLOW-UP</b>	
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<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	5 min.
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<b>ATTACHMENTS</b>	Brought to meeting
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## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	11-2-2023	<b>AGENDA ITEM NUMBER</b>	3.a
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<b>AGENDA ITEM TITLE</b>	Guests & Presentations
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<b>PRESENTER(S)</b>	Sneha Iyer, Tanish Ghosh, Austin Kim, and Resource Force members
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<b>SUMMARY OF TOPIC</b>	Resource Force Student Presentation
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
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<b>APPROX AGENDA TIME</b>	10 mins
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<b>FOLLOW-UP</b>	
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<b>ATTACHMENTS</b>	Memo
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## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	11-2-2023	<b>AGENDA ITEM NUMBER</b>	4.a
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<b>AGENDA ITEM TITLE</b>	New Business
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<b>PRESENTER(S)</b>	Peter Light, Sheri Matthews, Andrew Shen
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<b>SUMMARY OF TOPIC</b>	Finance Update
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
<input type="checkbox"/>	for the first time, with a request that the School Committee vote at a subsequent meeting or
<input type="checkbox"/>	with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Julie LaLumiere.***

<b>APPROX AGENDA TIME</b>	55 mins.
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<b>FOLLOW-UP</b>	
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<b>ATTACHMENTS</b>	Memo, FY25 Budget Timeline, FY25 Budget Guidelines
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## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	11-2-2023	<b>AGENDA ITEM NUMBER</b>	5.a
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<b>AGENDA ITEM TITLE</b>	Ongoing Business
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<b>PRESENTER(S)</b>	
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<b>SUMMARY OF TOPIC</b>	School Committee Communication Goal Update
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
<input type="checkbox"/>	for the first time, with a request that the School Committee vote at a subsequent meeting or
<input type="checkbox"/>	with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Julie LaLumiere.***

<b>APPROX AGENDA TIME</b>	5 mins.
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<b>FOLLOW-UP</b>	
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<b>ATTACHMENTS</b>	
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## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	11-2-2023	<b>AGENDA ITEM NUMBER</b>	5.b
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<b>AGENDA ITEM TITLE</b>	Ongoing Business
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<b>PRESENTER(S)</b>	
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<b>SUMMARY OF TOPIC</b>	Subcommittee and Members' Report
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required
<input type="checkbox"/>	Request formal action with a specific vote:
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	<input type="checkbox"/> for the first time, with a request that the School Committee vote at a subsequent meeting or
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<b>APPROX AGENDA TIME</b>	15 mins.
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<b>FOLLOW-UP</b>	
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<b>ATTACHMENTS</b>	
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## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	11-2-2023	<b>AGENDA ITEM NUMBER</b>	5.c
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<b>AGENDA ITEM TITLE</b>	<b>CONSENT AGENDA: Approval of Meeting Minutes, Donations, Annual Authorization</b>
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<b>PRESENTER(S)</b>	Chairperson
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<b>SUMMARY OF TOPIC</b>	Items on the Consent Agenda do not usually require discussion and are approved with one vote. After members are asked if any items should be held out for individual consideration, a motion to approve the consent agenda is made, seconded, and voted on. Any items held from the consent agenda are then discussed and voted on separately.
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
	No action requested - this is a short update or presentation of information
	Request input and questions from the School Committee, but no vote is required
<b>X</b>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
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<b>X</b>	with the request that the School Committee take action immediately

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<b>SUGGESTED MOTION</b>	"Move that the ABRSC approve the consent agenda as proposed/amended."
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<b>FOLLOW-UP</b>	
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<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	5 min.
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<b>ATTACHMENTS</b>	Draft minutes, ABRHS Performing Arts donations, Blanchard Elementary playground donation
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## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	11-2-2023	<b>AGENDA ITEM NUMBER</b>	5.d
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<b>AGENDA ITEM TITLE</b>	Statement of Warrants and Recommendation to Approve
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<b>PRESENTER(S)</b>	Chairperson
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<b>SUMMARY OF TOPIC</b>	Warrants are the listing of all payments made by the school district for the period, including payroll, vendors and others. The School Committee approves these at every meeting.
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<b>X</b>	with the request that the School Committee take action immediately

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<b>SUGGESTED MOTION</b>	See motion in memo in the packet from S. Matthews
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<b>FOLLOW-UP</b>	
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<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	2 min
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<b>ATTACHMENTS</b>	Summary memo from S. Matthews and posted folder of individual warrants.
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## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	11-2-2023	<b>AGENDA ITEM NUMBER</b>	FYI
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<b>AGENDA ITEM TITLE</b>	For Your Information (FYI)
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<b>PRESENTER(S)</b>	The Chairperson and/or Superintendent may highlight individual items
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<b>SUMMARY OF TOPIC</b>	A variety of items may be found in the FYI: announcements, awards, publicity, reference materials, etc. that do not need discussion.
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<b>SUGGESTED MOTION</b>	
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<b>FOLLOW-UP</b>	
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<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	
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<b>ATTACHMENTS</b>	various
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