



**TOWN OF BOXBOROUGH**  
**Minutes**  
**Boxborough, MA 01719**

Approved August 11, 2022

BOARD/COMMITTEE: Boxborough Town Administrator Screening Committee

DATE: Monday August 8, 2022

TIME: 12:00PM

PLACE: Town Museum, 575 Middle Road, Boxborough, MA

In attendance: Gary Kushner-clerk, John Fallon-chairman, Cindy Markowitz, Al Murphy, Hugh Fortmiller, Denise Dembkoski, Lee Slade

Other: John Petrin

Meeting called to order at 12:00 by John Fallon

Hugh Fortmiller moved August 2 minutes as amended and Al Murphy seconded  
Minutes as amended approved 7-0

Lee Slade brought to the attention of the committee that Nora Michnovez resigned as of  
August 3 2022.

Denise Dembkoski moved, seconded by Al Murphy, to enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(8) to review resumes and consider or interview applicants for employment or appointment by a preliminary screening committee for selection of finalists to be presented to the Select Board for possible appointment as Town Administrator. To have the discussion in an open session will be detrimental to the ability of the Town to attract qualified applicants for the position. The Committee will not return to open session.

Moved to Executive session and will not go back to open meeting at 12:05PM  
Gary Kushner-aye, John Fallon-aye, Cindy Markowitz-aye, Al Murphy-aye, Hugh Fortmiller-aye,  
Denise Dembkoski-aye, Lee Slade-aye

Approved 7-0

Provided by Gary Kushner - Clerk



**TOWN OF BOXBOROUGH  
Executive Session Minutes  
Boxborough, MA 01719**

Draft August 24, 2022

BOARD/COMMITTEE: Boxborough Town Administrator Screening Committee – Executive session

DATE: Monday August 8, 2022

TIME: 12:05PM

PLACE: Town Museum 575 Middle Road, Boxborough, MA

In attendance: Gary Kushner, John Fallon, Cindy Markowitz, Al Murphy, Hugh Fortmiller, Denise Dembkoski, Lee Slade - By unanimous roll call

Other: John Petrin, #18, #9, #16

Candidates #18, #9 and #16 were interviewed based on a set of agreed to questions and presented by John Petrin. The Candidate provided an introduction, provided time to ask questions and then provided a wrap-up summary.

Denise moved to adjourn and Lee seconded

Gary Kushner-aye, John Fallon-aye, Cindy Markowitz-aye, Al Murphy-aye, Hugh Fortmiller-aye, Denise Dembkoski-aye, Lee Slade-aye

Approved 7-0 and adjourned at 3:50PM

Provided by Gary Kushner- clerk