



**TOWN OF BOXBOROUGH  
Minutes for Open Session  
Boxborough, MA 01719**

Draft August 24, 2022

BOARD/COMMITTEE: Boxborough Town Administrator Screening Committee

DATE: Thursday August 11, 2022

TIME: 9:00AM

PLACE: Town Museum, 575 Middle Road, Boxborough, MA

In attendance: Gary Kushner-clerk, John Fallon-Chairman, Cindy Markowitz, Al Murphy, Hugh Fortmiller, Denise Dembkoski, Lee Slade

Other: John Petrin

Meeting called to order at 9:00AM by John Fallon

John Fallon moved to amend the July 28 minutes by removing the word "notice" and deleting a comment and seconded by Lee Slade

Minutes as amended approved 7-0

John Fallon moved to amend the August 2 minutes by changing PM to AM, changing the time of executive session to 9:10 Am and noting that the minutes were as of July 28; seconded Denise Dembkoski.

Minutes as amended approved 7-0

August 8 minutes were reviewed.

Denise Dembkoski moved, seconded by Al Murphy, to enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(8) to review resumes and consider or interview applicants for employment or appointment by a preliminary screening committee for selection of finalists to be presented to the Select Board for possible appointment as Town Administrator. To have the discussion in an open session will be detrimental to the ability of the Town to attract qualified applicants for the position. The Committee will not return to open session.

Gary Kushner-aye, John Fallon-aye, Cindy Markowitz-aye, Al Murphy-aye, Hugh Fortmiller-aye, Denise Dembkoski-aye, Lee Slade-aye

Approved 7-0



Left open session at 9:04AM

Provided by Gary Kushner - Clerk



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TIME: 9:04AM

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Other: John Petrin

John Petrin reported that candidate # 15 had contacted him and removed themselves from the search

Reviewed/interviewed #13, #10 and #19 for one hour each with same questions for each candidate

Brief discussion post interviews of the 6 candidates

Discussion required about whether an additional meeting of the committee would be required to review minutes.

Agreed to adjourn and reengage at 2:30PM for detailed discussion on which candidates and alternates to pass to the Select Board.

Denise moved to adjourn and Lee seconded

Gary Kushner-aye, John Fallon-aye, Cindy Markowitz-aye, Al Murphy-aye, Hugh Fortmiller-aye, Denise Dembkoski-aye, Lee Slade-aye

Approved 7-0 and adjourned at 12:48PM

Provided by Gary Kushner - clerk