



BOXBOROUGH COMMUNITY PRESERVATION COMMITTEE

29 Middle Road, Boxborough, Massachusetts 01719

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MINUTES

Community Preservation Committee (CPC)

Jan 2, 2020 / 7:30 PM

GRANGE ROOM / 29 Middle Road / Boxborough / MA 01719

MEMBERS PRESENT:

Dennis Reip, Chair, Conservation Commission Hugh Fortmiller, Vice Chair, At-large
John Neyland, Agricultural Commission Abby Reip, Clerk, Planning Board
Hilary Greven, Recreation Commission Alan Rohwer, Historical Commission

MEMBERS ABSENT:

Rita Gibes Grossman, At-large, Keith Lyons, Finance Committee, Ron Vogel, Housing Board

EXOFFICIO:

Simon Corson, Town Planner
Maria Neyland, Boxborough Select Board Liaison

ALSO PRESENT:

Liz Markiewicz, Town Clerk and Land Steward
Bill Murray, Places Associates
Owen Neville, AgCom

DOCUMENTS REVIEWED OR REFERENCED DURING THE MEETING:

- ✓ Meeting Agenda for January 2, 2020
- ✓ Draft Minutes of Meeting, December 5, 2019
- ✓ Email correspondence from Peishan Bartley, Library Director (Application #2019-01)
- ✓ Revised application from Boxborough Land Stewards (Application #2019-04)
- ✓ Previously submitted applications #2019-01 through #2019-09

7:32 PM – CPC Meeting called to order by Chair Dennis Reip.

Review and Approve Minutes from December 5, 2019. Hugh Fortmiller moved and Dennis Reip seconded to accept the minutes as written. Hearing no further discussion Dennis Reip called the vote.

VOTE: 6-0

7:35 PM - Public Hearing - Chair Dennis Reip continued the Public Hearing to review the CPA applications for recommendation by CPC.

1. Liz Markiewicz on behalf of the Boxborough Land Stewards was present to discuss the revised application for the **Hager Land Connection, Application #4.**

- ✓ The amount of CPA funds requested has been reduced to \$54,000.
- ✓ Liz and Bill Murray described the revisions the Application including the following key points:
 - Project scope has been revised to reduce total cost.

- ABRSD will not contribute funds for the project but will provide the paved approach to the bridge and connection from the Garabedian Bridge to the new bridge.
- DCR has awarded an additional \$25,000 grant
- Changed budget contingency from 10 to 15%

Chair Reip moved to recommend this application for consideration at 2020 Annual Town Meeting.
Hugh Fortmiller seconded the motion.

Vote: 6-0

2. Chair Reip brought up **Application #1 (Patio Renovation and Expansion)** and read the email correspondence received from Peishan Bartley indicating that she has increased the funding request to reflect a 10% increase for contingencies. The applicant is now requesting **\$35,000** from CPA.

Chair Reip moved to recommend this application for consideration at 2020 Annual Town Meeting.

John Neyland seconded the motion.

Vote: 6-0

Comment from Hugh Fortmiller: Applicant should provide a rendering of the site in human scale for ATM Presentation.

Chair Reip moved to close the Public Hearing.

Abby Reip seconded the motion.

Vote: 6-0

Public Hearing closed at 7:51pm

Discussion and Voting on remaining CPA Applications:

- **Application #2, Cemetery Commission: North Cemetery Restoration (\$9,500)**

The CPC recapped previous consideration and discussion.

Chair Reip motioned to recommend for consideration to Annual Town Meeting 2020

John Neyland seconded the motion.

Vote: 6 - 0

- **Application #3, Town Clerk: Preservation of Historical Records (\$10,000)**

The CPC recapped previous consideration and discussion.

Chair Reip motioned to recommend for consideration to Annual Town Meeting 2020

Alan Rohwer seconded the motion.

Vote: 6 - 0

- **Application #5, Recreation Commission: Liberty Field Capital Improvements (\$250,000)**

Hilary Greven asked about increasing the amount from CPA funds and reflected on her conversation with the Town Administrator and Town Accountant about bonding against CPA funds. CPC has already discussed and rejected bonding against future funds. Rec Com will have to submit a warrant article for \$1.2M to Annual Town Meeting to obtain full funding for the project. Maria Neyland explained that Rec Com should give one presentation for both articles. The CPA funds only require a simple majority to pass, but to obtain funds through bonding, the vote must pass by two thirds. The two articles will be taken up sequentially.

Hugh Fortmiller motioned to recommend for consideration to Annual Town Meeting 2020

Chair Reip seconded the motion.
Vote: 6 - 0

- ✓ **Application #6, Housing Board: Boxborough Rental Assistance Program (\$38,050)**
The CPC recapped previous consideration and discussion.
Chair Reip motioned to recommend for consideration to Annual Town Meeting 2020
John Neyland seconded the motion.
Vote: 6 - 0

- ✓ **Application #7, Housing Board: Regional Housing Services (\$12,000)**
The CPC recapped previous consideration and discussion.
Chair Reip motioned to recommend for consideration to Annual Town Meeting 2020
Alan Rohwer seconded the motion.
Vote: 6 - 0

- ✓ **Application #8, Agricultural Commission: Flerra Community Garden Water Supply (\$15,000)**
The CPC recapped previous consideration and discussion.
Chair Reip motioned to recommend for consideration to Annual Town Meeting 2020
John Neyland seconded the motion.
Vote: 6 - 0

- ✓ **Application #9, Conservation Commission: Conservation Trust Fund (\$10,000)**
The CPC recapped previous consideration and discussion.
Chair Reip motioned to recommend for consideration to Annual Town Meeting 2020
Abby Reip seconded the motion.
Vote: 6 - 0

2020 CPA funding requests total \$433,550.

Next meeting February 6, 2020 @7:30. Draft warrant articles will be reviewed.

Chair Dennis Reip moved to adjourn and John Neyland seconded the motion. Hearing no further items for discussion, Dennis Reip called the vote. **VOTE: 6-0**

Dennis Reip adjourned the meeting at 8:30pm.

Respectfully submitted,
Abby Reip, Clerk