



**TOWN OF BOXBOROUGH  
NOTICE OF PUBLIC MEETING  
Meeting Minutes**

Conservation Commission

January 8, 2020

7:30 PM

Grange Hall, Boxborough Town Hall 29 Middle Road

Approved: January 22, 2020

Members Present: Dennis Reip (Chair), David Follett, Norm Hanover, David Koonce, Steve Schmitt, and Hoff Stuart

Dennis called the meeting to order at 7:35 PM.

Motion was made by Dennis, seconded by Hoff and voted unanimously to approve the minutes of December 18, 2019, as amended.

Motion was made by Norm, seconded by David Follett and voted unanimously to approve the payment of \$742.50 to Places Associates for work related to 1172 Hill Road ANRAD.

Correspondence:

By email, Bentley Herget, Code Enforcement Officer, updated the Commission on the complaint at 199 Middle Road and his letter dated January 3, 2020 sent to Zoya Mikhlin, property owner. In response, Ms. Mikhlin was in the office on January 8, 2020. She explained they have a tent set up on their property and he can view it at any time. Bentley plans to inspect the site the week of January 20<sup>th</sup> weather permitting.

By email, Anne Capra, Capra Planning Associates, submitted a proposal for monitoring five Conservation Restrictions held by the Commission. The Commission reviewed the proposal not to exceed \$2,140 with work and deliverables to be completed by June 1, 2020. Motion was made by Dennis, seconded by David Koonce and voted unanimously to accept the proposal.

By email, David Colwell, Hancock Associates, informed the Commission that he is working with the property owner on the Enforcement Order at 3 Old Harvard Road. The fill has been removed and erosion controls have been installed.

Norm reported on his inspection at 1178 Hill Road for the issuance of the Certificate of Compliance 113-551. The "As Built" is required to issue the Certificate of Compliance.

8:00 Public Hearing Continuation

Abbreviated Notice of Resource Area Delineation (ANRAD) DEP file # 113-559

The property is located at 1172 Hill Road Assessor's Map 04-092-000

The property is owned by the Estate of Marguerite Hugel.

The ANRAD was filed by David Cowell, Hancock Associates, on behalf of their client, Rick Ogilvie, FTB Homes.

By email, David Cowell requested a continuation to Jan. 22, 2020.

Motion was made by Dennis, seconded by Norm and voted unanimously to continue the hearing on January 22, 2020 at 8:00 PM.

Sal Panetta and Darlene Chiasson-Durkin, property owners of 498 Stow Road, were present to discuss the letter sent by the Commission regarding encroachment on the Town owned Flerra Meadow Conservation Land. Discussion ensued about concrete bounds and the property lines. The Commission will visit the site on Saturday January 11, 2020 at 11:00 AM.

David Koonce will assist with the Conservation Restriction monitoring project.

Norm reported he will discuss the Commission with three potential members.

The 70 Stow Road parcel owned by the Town is being considered for a new public safety building. Since wetlands are not present, the Commission discussed their participation. Motion was made by David Follett, seconded by Hoff and voted unanimously to withdraw from participation on the Building Committee.

At 8:45 PM, motion was made by Dennis, seconded by Hoff and voted unanimously to adjourn.

Respectfully submitted, Norm Hanover.

The following documents were used during this meeting:

Bentley Herget, Code Enforcement Officer, email and letter on the complaint at 199 Middle Road  
Commission minutes of December 18, 2019

Places Associates invoice related to 1172 Hill Road

Capra Planning Associates proposal for monitoring Conservation Restrictions

Hancock Associates email on the Enforcement Order at 3 Old Harvard Road

Hancock Associates email requesting 1172 Hill Road ANRAD continuation

Commission letter to owners of 498 Stow Road