

**Town of Boxborough
Diversity Equity & Inclusion Committee
Regular Session Meeting Minutes**

Approved: February 12, 2024

Conducted via Zoom
January 10, 2024

PRESENT: Lakshmi Kaja, Member; Peishan Bartley, Member; Jennifer Campbell, Chair; Mary Sullivan, Clerk; John Fallon, Member; Wes Fowlks, Member.

Nonmember: Carol

Absent: Amy Osenar, Member

Call to Order

At 6:32 PM, the meeting was called to order, noting the presence of a quorum.

Roll Call

Present by roll call: Kaja, Bartley, Campbell, Sullivan, Fallon, Fowlks.

Minutes

Fallon moved to approve the minutes of the previous meeting, seconded by Kaja. The motion passed.

Roll Call Vote: Kaja – Aye, Bartley – Aye, Campbell – Aye, Sullivan – Aye, Fallon – Aye, Fowlks – Aye (6-0)

No public input.

New business

Campbell discussed meetings to date with Wendy (Community Outreach Worker) as well as meeting with Town administrator and Chief Szewczyk regarding Strengthening Police and Community Partnerships committee.

It was moved by Fallon that Campbell be representative to this committee and seconded by Kaja. Roll Call Vote: Kaja – Aye, Bartley – Aye, Campbell – Aye, Sullivan – Aye, Fallon – Aye, Fowlks – Aye (6-0).

Goals for 2024 include:

1. Lend a diverse lens to town activities.
2. Develop a process for addressing anti-bias complaints.
3. Support employees with DEI needs.
4. Conduct feasibility study to determine ways to provide DEI services to the town, including exploring partnerships with other towns.
5. Amplify and acknowledge underrepresented voices.

Fowlks motioned for acceptance, seconded by Kaja. Roll Call Vote: Kaja – Aye, Bartley – Aye, Campbell – Aye, Sullivan – Aye, Fallon – Aye, Fowlks – Aye (6-0).

It was decided that Fowlks will participate in Town -wide Customer Service Survey.

Bartley, noting that the United Way is doing a great job of support for families, discussed an update on Acton migrant families. Translation and transportation seem to be areas of challenges.

Fallon was nominated for representative to Town-center Revitalization project. (If it feels that we have something to offer as a committee). Fowlks moved and Sullivan seconded this motion. Roll Call Vote: Kaja – Aye, Bartley – Aye, Campbell – Aye, Sullivan – Aye, Fallon – Aye, Fowlks – Aye (6-0).

Campbell motioned to adjourn the meeting, seconded by Fowlks. The motion was approved unanimously via Roll Call Vote: Kaja – Aye, Bartley – Aye, Campbell – Aye, Sullivan – Aye, Fallon – Aye, Fowlks – Aye (6-0).

Next meeting is to be determined by doodle poll in February by Chair Campbell.

Adjournment 7:24 PM