



**TOWN OF BOXBOROUGH
NOTICE OF PUBLIC MEETING
Meeting Minutes**

BOARD/COMMITTEE: Cemetery Commission

MEETING DATE: 1/22/20

TIME: 10:22 AM

PLACE: Boxborough Town Hall, 29 Middle Road, Boxborough, MA 01719, Grange Annex Room North

Members Present: Bill Sutcliffe, Jim Moss, Owen Neville

Members Absent:

Other Attendees: Ed Kukkula, DPW Director/Cemetery Superintendent; Cindy Regan (Recorder)

Summary of discussion of each topic

Reviewed October minutes. Jim motioned to approve October minutes, Bill seconded and motion carried unanimously. Cindy will send minutes to Liz Markiewicz to put on website.

- 1. Old Business** - Roadwork was completed at South Cemetery. A bill from Carl Robinson for 2 days worth of work was received and given to Jennifer Barrett, Town Accountant.

Dead tree at North Cemetery is still of concern. Roots may be rotted. **Action item:** Jim will contact Tree Masters in Boxborough to get an estimate for removal.

Owen sent final application to Community Preservation Committee (CPC) in late October 2019. The CPC voted to send the application to Town Meeting.

Bill will contact Paul Chouinard of Cali Corp to confirm he is coming in the Spring to do the preservation and restoration of monuments in North Cemetery.

- 2. Green Burials – Action Item:** Jim will contact the Town of Westford to request a copy of their rules and regulations if they've been approved. He may also contact other towns.

3. **Policy Updates** – Owen spoke with Maria Neyland, Select Board member, and was told to go back to the Policy Committee. He will reach out to the Committee to get on their agenda.
4. **New Business** – Bill talked about current costs to the Town for internment/grave openings. The costs have not increased since October 2017. **Action item:** Ed will start tracking costs of equipment and labor needed for burials.

Bill motioned to end the meeting. Owen seconded. Next meeting is scheduled for Wednesday 2/19/20 at 10:00am.

Meeting adjourned at 11:06 am.