



**BOXBOROUGH ECONOMIC DEVELOPMENT  
COMMITTEE**

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**Meeting Minutes  
January 23, 2020  
7:30 PM**

**Morse Hilberg Room, Town Hall, 29 Middle Road**

**Members Present:** Rich Guzzardi (Chair), Nate McKinley, John Neyland, Mark White

**Members Absent:** Joe Ferguson, Kristin Hilberg, Dawn Willis

**Ex Officio:** Susan Back, Becky Neville

**Other Attendees:**

Called the meeting to order at

**Minutes:**

Reviewed meeting minutes from Jan 9, 2020. Minor grammatical edit suggested. Mark White made a motion to approve. John Neyland seconded motion, vote passed unanimously.

**Correspondence & New Business:**

Rich Guzzardi led discussion on email received to EDC regarding petition to create warrant article on animal research development testing.

Group discussed Megan Connors email pointing out the town of Wayland and their use of municipal space for town recreation. All agreed the concept needs a voice/champion beyond EDC to move this forward.

Rich G explained Liz M.'s email on meeting minute rules and how these are to be handled going forward.

Rich G led discussion on Mark Lionetta's email. Rich G gave a brief summary of a meeting with Mark L and the BOH to discuss possible space allocation vs septic use.

**Nashoba Board of Health Discussion / Water Resources Committee:**

Rich welcomed Bryan Lynch to the committee. Rich G stressed the importance of water/sewer as it relates to the economic vitality of the town. It was agreed that the BoH and Water Resources work should be a key part of the UMass study.

Bryan L described the major challenges facing their committee: water quality, new emerging DEP state standards, sources of potable water, and expense of creating town wide system.

**Update on UMASS Study**

Rich G advised the payment voted at town meeting was in process and Phase 2 is commencing.

**Proposed Zoning Change- Parking and Specialty Food Shop**

Committee discussed in detail the proposed article for both the parking bylaw change and the specialty food use per the zoning use table.

Mark W made a motion to support both proposed changes. John N seconded the motion. Vote passed unanimously.

**Business Process Clarity**

Nate M agreed to work with Dawn W on setting up a meeting with Simon at Town Hall to create a master checklist for new business starting in town.

**Upcoming Meetings**

Next meeting scheduled for Feb 20.

Motion to adjourn was made by Mark W., seconded by Rich G, meeting adjourned 9:47PM.

Documents:

Minutes from EDC meeting 01/09/2020

Email from Recreation Chair Megan Connor

Email from Mark Lionetta – Zoning Bylaw Changes

Email from Town Clerk Elizabeth Markiewicz on Meeting Minutes

Minutes Checklist

Minutes Template

Parking Café Proposed Zoning Bylaw Amendment – DRAFT

Schmitt Laboratory Prohibition Warrant Article Form