



**TOWN OF BOXBOROUGH
FinCom Minutes
Town Hall
Boxborough, MA 01719**

BOARD/COMMITTEE: Boxborough Finance Committee

DATE: January 27, 2026

TIME: 7:00 PM

PLACE: Grange Hall Town Hall

In attendance: John Greven, Joe Stulpin, Michelle Ryan, Maria Neyland, Tony Newton (chair), John Connor

Remote: none

Missing:

Other: Gary Kushner (clerk), Susan Bak (Boxborough News), Littleton TV cable, Liz Fowlks, Rajon Hudson (ATA)

Meeting called to order at 7:00 PM

January 20, 2026, minutes

Comments from Mike John (TA):

Last 5 sentences need to be modified per attached,

Joe Stulpin moved as amended and Maria Neyland seconded

Approved 6-0



Michael Johns

to me, fincom, Rajon, Susan ▾

6:11 PM (50 minutes ago)



Hi Tony,

A couple corrections to the last five sentences in the minutes...I'll put my suggestions in parentheses & underlined:

The 2.5% COLA is not yet in the budget (the 2.5% was already in the A Budget, and as of today, with .5% increase per yesterdays vote, 3% is in the budget...ClearGov). Waiting for the Personal board meeting to set the percentage.

The budget does not have contract increases (all contract increases were/are already in the budget). 5% increase for non-union. All employees get a step unless there are employee issues (yes, annual 2.5% step based on performance evaluation, except employees at top step, for Town employees).

Hope this helps,
Mike

Michael C. Johns, ICMA-CM
Town Administrator

Town of Boxborough
29 Middle Road
Boxborough, MA 01719

Citizen concerns – none

RFT – none

STM – no updates

Honghoa is still on vacation but returns on Monday February 2.

Consultant working with Emily on reconciliation and performing the audit on the treasurer's audit. Year end audit is completed but waiting for the report. Tony to post a meeting with the SB when the audit report is received and presented to the SB.

Budget tracker:

Changes are fire station debt was separate line and now included in the budget

Health care costs updated, but will know the actual figures by February (14%)

COLA increased from 2.5% to 3% per the personal board. \$6,700 increase in Town other. Will bring in the personal board at next meeting.



	FY26 Budget	FY27 Budget A Cleargov 1 27 26	Growth	FY27 Budget A Cleargov 1 6 26	Change
Operating Budget					
Administration	\$ 4,305,134	\$ 4,494,373	4.4%	\$ 4,589,573	\$ (95,200)
Town Other	\$ 8,393,467	\$ 8,607,419	2.5%	\$ 8,584,599	\$ 22,820
Debt Servicing new				\$ 200,000	\$ (200,000)
Town Subtotal	\$ 12,698,601	\$ 13,101,792	3.2%	\$ 13,374,171	\$ (272,379)
ABRSD	\$ 16,824,370	\$ 17,734,103	5.4%	\$ 17,721,854	\$ 12,249
Total	\$ 29,522,971	\$ 30,835,895	4.4%	\$ 31,096,025	\$ (260,130)
Total Budget					
Expenditure					
Operating Budget Non ABRSD	\$ 12,698,601	\$ 13,101,792	3.2%	\$ 13,174,171	\$ (72,379)
Debt Servicing new				\$ 200,000	\$ (200,000)
ABRSD Assessment	\$ 16,824,370	\$ 17,734,103	5.4%	\$ 17,721,854	\$ 12,249
Sub Total Operating Budget	\$ 29,522,971	\$ 30,835,895	4.4%	\$ 31,096,025	\$ (260,130)
Other Costs	\$ 97,205	\$ 100,000	2.9%	\$ 100,000	\$ -
ATM Articles R&A	\$ 273,739				

Debt servicing

	FY23	FY24	FY25	FY26	FY27 Model	FY26 vs FY27
<i>Source</i>	<i>DOR</i>	<i>DOR</i>	<i>DOR</i>	<i>DOR</i>		
Previous Year Levy Limit	\$23,615,104	\$25,300,653	\$26,290,419	\$27,331,698	\$28,196,591	
Allowed Levy Increase (2.5%)	\$590,378	\$632,516	\$657,260	\$683,292	\$704,915	2.50%
New Growth	\$1,095,171	\$357,250	\$384,019	\$181,601	\$150,000	
Levy Limit	\$25,300,653	\$26,290,419	\$27,331,698	\$28,196,591	\$29,051,506	3.0%
Excluded Debt	\$937,416	\$947,048	\$885,070	\$724,960	\$770,000	
Maximum Allowable Levy	\$26,238,069	\$27,237,467	\$28,216,768	\$28,921,551	\$29,821,506	3.1%
Levy Ceiling	\$37,045,335	\$41,538,919	\$44,377,311	\$45,595,569	\$46,826,649	2.7%
Levy	\$22,900,834	\$24,906,736	\$26,874,899	\$28,068,632	\$28,596,025	1.9%
Assessed Value	\$1,481,813,416	\$1,661,556,766	\$1,775,092,422	\$1,823,822,745	\$1,873,065,959	2.70%
Tax Rate	\$ 15.52	\$ 14.99	\$ 15.14	\$15.39	\$ 15.27	
Average Value	\$764,691	\$844,900	\$895,688	\$933,800	\$959,013	2.70%
Average Tax	\$11,868	\$12,665	\$13,561	\$14,371	\$14,641	1.9%



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ATM Articles R&A	\$ 273,739				
ATM Articles (Bond, Free Cash, Other)	\$ 2,543,884	\$ 3,222,000	26.7%	\$ 3,222,000	\$ -
Overlay Reserve Fund	\$ 100,000	\$ -		\$ -	\$ -
Total	\$ 32,537,799	\$ 34,157,895	5.0%	\$ 34,418,025	\$ (260,130)
Income					
Revenues	\$ 1,700,000	\$ 2,300,000		\$ 2,600,000	\$ (300,000)
From Reserves (Free Cash)	\$ 794,526	\$ 850,000		\$ 850,000	\$ -
Bonding	\$ 1,660,000	\$ 2,000,000		\$ 2,000,000	\$ -
CPC Funds	\$ 88,500	\$ 222,000		\$ 222,000	\$ -
TNC and Other	\$ 858	\$ 150,000		\$ 150,000	\$ -

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CPC Funds	\$ 88,500	\$ 222,000		\$ 222,000	\$ -
TNC and Other	\$ 858	\$ 150,000		\$ 150,000	\$ -
Sub Total Other Sources	\$ 4,243,884	\$ 5,522,000	30.1%	\$ 5,822,000	\$ (300,000)
Levy (Model)	\$ 28,070,176	\$ 28,635,895	2.0%	\$ 28,596,025	\$ 39,870
Total	\$ 32,314,060	\$ 34,157,895	5.7%	\$ 34,418,025	\$ (260,130)
Levy (DOR)	\$28,068,632	\$ 28,635,895	2.0%	\$ 28,596,025	\$ 39,870
Max Allowable Levy	\$28,921,551	\$ 29,821,506	3.1%	\$ 29,701,506	\$ 120,000
Below (Above)	\$852,919	\$ 1,185,611		\$ 1,105,481	\$ 80,130

Debt exclusion from Hilltop report is \$770,000 vs. \$675,000. Does not include fire station. Debt stream vs. proposed debt stream (not excluded debt). Need to validate data above with Hilltop report. \$500,000 is the excess levy vs. Tony's model is \$1,000,000. Some worry about potential changes over the last 2 to 3 years in budgeting vs. actual. Seeking updated debt table from Hilltop. Gary indicated that the current capital plan (capital Saturday happening in 2



weeks to review including funding recommendations) is \$2.49M including OPEB and playground.

Total income is \$3.8M vs Tony model is \$3.5M. CPC funds are \$225K and Michelle can provide the actuals. The operating for the Town is \$13,191M including Debt and \$17,734M for the school. The budget shows \$809,000 in the budget. Proposed hilltop debt is not known where the numbers come from. Could potentially be the fire truck and ambulance are still in the numbers.

Town of Boxborough, Massachusetts															Hilltop Securities Investment Banking Solutions	
Authorized Unmatured Debt															Date: 12/20/2023 File: GASPAR	
BAN	Date of Issue	Amount Originally Authorized	Original Use Included MGT. Previous Application Language	Amount Borrowed, Received or Paid Down	Date Borrowed, Received or Paid Down	Authorized Unmatured	Purpose	Law Cite	Minimum Term	Notes Outstanding	Maturity Date	Original Issue Date	Refund Date	Amount Remaining	Date of Last	Year (BY)
1	6/13/2021	1,215,000	Yes	1,215,000	6/13/2022	-	Liberty Field Capital Improvements	44, 761	15	-	-	-	-	-	83.107502, Fire Legacy Chase 4/2022	8310629
2	6/13/2021	800,000	Yes	800,000	6/13/2022	-	Fire Plumper Truck	44, 761	10	-	-	-	-	-	83.107502, Fire Legacy Chase 4/2022	8310629
3	6/13/2021	210,000	Yes	60,000	6/13/2022	150,000	DPW 4-wheel Dump Truck	44, 761	5	-	-	-	-	-	83.107502, Fire Legacy Chase 4/2022	8310629
4	6/13/2021	300,000	Yes	300,000	6/13/2022	-	Road Improvements	44, 761	15	-	-	-	-	-	83.107502, Fire Legacy Chase 4/2022	8310629
5	5/10/2022	875,000	No	200,000	6-11/22/2022	675,000	Sargent Road Land Acquisition	44, 761 and/or 44B	30	-	-	-	-	-	83.109422, PLO 11/2023	8310629
6	5/10/2022	300,000	No	275,000	6/13/2023	25,000	Road Maintenance	44, 761	15	262,500	12/20/2024	12/20/2023	12/20/2023	-	83.109422, PLO 11/2023	8310629
7	5/10/2022	300,000	No	300,000	6/13/2023	-	DPW Road Maintenance	44, 761	15	300,000	12/20/2024	12/20/2023	12/20/2023	-	83.109422, PLO 11/2023	8310629
8	11/8/2023	532,000	No	532,000	11/8/2023	-	Fire Department Tender Replacement	44, 761	17	532,000	12/20/2024	12/20/2023	12/20/2023	-	83.109422, PLO 11/2023	8310629
9	5/13/2024	424,000	No	424,000	5/13/2024	-	Road Maintenance Reconstruction of Culvert Road Paving	44, 761	30	-	-	-	-	424,000	83.120223	2024
10	5/13/2024	72,000	No	72,000	5/13/2024	-	Hangar Wall Permanent Climate System	44, 761	10	-	-	-	-	72,000	83.120223	2024
11	5/13/2024	133,000	No	133,000	5/13/2024	-	Fire Ambulance & Equipment	44, 761	5-20	-	-	-	-	133,000	83.120223	2024
12	5/13/2024	300,000	No	300,000	5/13/2024	-	DPW Road Maintenance	44, 761	15	300,000	12/20/2024	12/20/2023	12/20/2023	-	83.109422, PLO 11/2023	8310629
13	5/13/2024	100,000	No	100,000	5/13/2024	-	DPW Dump Truck Rehabilitation	44, 761	10	100,000	12/20/2024	12/20/2023	12/20/2023	-	83.109422, PLO 11/2023	8310629
14	5/13/2024	1,200,000	No	1,200,000	5/13/2024	-	Fire Plumper Truck	44, 761	17	-	-	-	-	1,200,000	83.109422, PLO 11/2023	2024
TOTAL:		6,881,000		3,383,500						1,554,500				1,425,000		

Town of Boxborough, Massachusetts										Actual/Authorized Debt Service							
Actual Debt Service as of June 30, 2025, Including Subsequent Issue - Prepared 11/7/2025																	
Date of Issue	Purpose	Type of Payment	2026	2027	2028	2029	2030	2031	2032								
12/5/2024	1 year BAN rolled 12/4/2025 to 12/4/2026 then bond	Interest	-	6,750.00	12,937.50	11,812.50	10,687.50	9,562.50	8,437.50								
		\$300,000	11,985.67	12,000.00	-	-	-	-	-								
	Fire Department Tender	BAN Interest	-	-	32,000.00	30,000.00	30,000.00	30,000.00	30,000.00								
12-4-2025	1 year BAN rolled 12-4-2025 to 12-4-2026 then bond	Interest	-	11,970.00	23,220.00	21,825.00	20,475.00	19,125.00	17,775.00								
	Dump Truck	\$532,000	21,220.89	21,280.00	-	-	-	-	-								
	1 year BAN to 12-4-2026 then bond	Principal	-	-	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00								
		Interest	-	3,600.00	6,750.00	5,850.00	4,950.00	4,050.00	3,150.00								
12-4-2025	Road Repair	\$160,000	-	6,400.00	-	-	-	-	-								
	1 year BAN to 12-4-2026 then bond	Principal	-	-	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00								
		Interest	-	6,750.00	12,937.50	11,812.50	10,687.50	9,562.50	8,437.50								
6-4-2026	Fire Station Design	\$300,000	-	12,000.00	-	-	-	-	-								
	6-month BAN to 12-4-2026 then bond (assumes construction authorized by then)	Principal	-	-	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00								
		Interest	-	60,750.00	119,362.50	115,087.50	110,812.50	106,537.50	102,262.50								
12-1-2026	Fire Station Construction	\$2,700,000	-	54,000.00	-	-	-	-	-								
	Bonds December 2026	Principal	-	-	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00								
		Interest	-	675,000.00	1,327,500.00	1,282,500.00	1,237,500.00	1,192,500.00	1,147,500.00								
12-1-2026	Fire Engine	\$30,000,000	-	-	-	-	-	-	-								
	Bonds December 2026	Principal	-	-	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00								
		Interest	-	27,000.00	52,650.00	49,950.00	47,250.00	44,550.00	41,850.00								
		\$1,200,000	-	-	-	-	-	-	-								
Net Proposed Debt			82,654.22	950,562.50	2,846,920.00	2,782,387.50	2,725,012.50	2,667,637.50	2,605,312.50								
Proposed Principal			37,500.00	37,500.00	1,282,000.00	1,275,000.00	1,275,000.00	1,275,000.00	1,270,000.00								
Proposed Interest			45,154.22	913,062.50	1,564,920.00	1,507,387.50	1,450,012.50	1,392,637.50	1,335,312.50								
Total Proposed Debt			82,654.22	950,562.50	2,846,920.00	2,782,387.50	2,725,012.50	2,667,637.50	2,605,312.50								
Proposed Tax-Supported Non-Exempt Debt Service (within Prop. 2 1/2)			82,654.22	275,562.50	519,420.00	499,887.50	487,512.50	475,137.50	457,812.50								
Proposed Tax-Supported Exempt Debt Service (outside Prop. 2 1/2)			-	675,000.00	2,327,500.00	2,282,500.00	2,237,500.00	2,192,500.00	2,147,500.00								
Proposed Self-Supporting Non-Exempt Debt Service (within Prop. 2 1/2)			-	-	-	-	-	-	-								
Total Existing + Proposed Debt Service			943,185.50	1,697,343.78	3,501,401.28	3,367,818.78	3,254,650.00	3,163,125.00	2,959,812.50								

The question is who informs Hilltop of the changes in the above report. The property purchase for the fire station is not included but should be as we had planned at least \$1.2M. debt servicing for FY27 is \$809,000 per ClearGov. Retirement of debt is actually paying off the debt.



\$1.7M is Mike's conservative number for local and state aid and John Connor is \$2.6M (last year was similar).

Maria is comfortable with around \$1M, but without the use of free cash we are currently closer to \$500,000. Discussion on usage of the reserve fund and cannot use the reserve fund except for unexpected issues (boiler fails in library). The Town would have to go to Town Meeting for use of funds in reserve fund and free cash. The growth portion of the tax increase is planned to be low. Local receipts last few years are between \$2.1M and \$2.5M. state aid \$350,000 plus or minus over the last few years. Rajon has limited information on state aid. Expecting a decrease in federal funding including FEMA grants. Will not see Campagnelli's growth next year though project was approved by the planning board. Debt service is the biggest difference in models. Will add \$120,000 in the fire station BAN.

Description	Account ID	ERP Account ID	Department	Object	Function
1 RETIREMENT OF DEBT - 2015 LONG TERM DEBT	10000-710-59-5910-2015		710 Retirement Of Debt	Non-Salary	Administration
2 RETIREMENT OF DEBT - 2016 LONG TERM DEBT	10000-710-59-5910-2016		710 Retirement Of Debt	Non-Salary	Administration
3 RETIREMENT OF DEBT - 2018 LONG TERM DEBT	10000-710-59-5910-2018		710 Retirement Of Debt	Non-Salary	Administration
4 RETIREMENT OF DEBT - 2020 LONG TERM DEBT	10000-710-59-5910-2020		710 Retirement Of Debt	Non-Salary	Administration
5 RETIREMENT OF DEBT - 2022 LONG TERM DEBT	10000-710-59-5910-2022		710 Retirement Of Debt	Non-Salary	Administration
6 DEBT INTEREST - LONG TERM DEBT INTEREST	10000-710-59-5915-0000		710 Retirement Of Debt	Non-Salary	Administration
7 DEBT INTEREST - SHORT TERM DEBT INTEREST	10000-751-59-5925-0000		751 Interest On Long Term Debt	Non-Salary	Administration

Moved to voting

Table is a pivot of data with either >6% or dollar amount.

Description	ent of Budget, %	Amounts - FY26 Approved Budget	Difference - FY27 In Progress	Growth
MODERATOR - ALL OTHER EXPENSE		\$ 80	\$ -	0%
CONSTABLE - ALL OTHER EXPENSE		\$ 215	\$ 99	46%
SELECTMAN - EVENTS		\$ -	\$ 10,000	#DIV/0!
EXECUTIVE OFFICE - TA SALARY		\$ 211,074	\$ 8,443	4%
EXECUTIVE OFFICE - ASSISTANT TA		\$ 101,870	\$ 5,776	6%
EXECUTIVE OFFICE - SALARY ADMIN ASST		\$ 64,662	\$ 3,666	6%
EXECUTIVE OFFICE - SALARY OT		\$ 4,528	\$ 257	6%
EXECUTIVE OFFICE - CONFERENCE/TRAVEL		\$ 11,022	\$ -	0%
EXECUTIVE OFFICE - EQUIPMENT LEASE		\$ 8,789	\$ -	0%
EXECUTIVE OFFICE - PRINTING		\$ 4,914	\$ 246	5%
EXECUTIVE OFFICE - SUPPLIES/PRINTING	ent physicals (\$250 ea) for	\$ 21,318	\$ 853	4%
EXECUTIVE OFFICE - CLEANING/BUILDING SUPPLI		\$ 3,190	\$ 160	5%
EXECUTIVE OFFICE - ALL TRAVEL		\$ 8,250	\$ -	0%
EXECUTIVE OFFICE - MILEAGE		\$ 9,000	\$ -	0%
EXECUTIVE OFFICE - MEALS/LODGING		\$ 625	\$ -	0%
EXECUTIVE OFFICE - DUES/MEMBERSHIP		\$ 3,860	\$ -	0%
EXECUTIVE OFFICE - EVENTS	ents	\$ 3,025	\$ (1,025)	-34%
FINANCE COMMITTEE - MEETING SECRETARY		\$ 3,625	\$ 363	10%

Town constable went up \$100

Joe Stulpin moved budgeted 114 town moderator non salary \$80 and salary of \$0 and Michelle Ryan seconded

Approved 6-0



Joe Stulpin moved budgeted 119 town constable non salary \$0 and salary of \$314 and Michelle Ryan seconded
Approved 6-0

Joe Stulpin moved budgeted 122 selectman (should be SelectBoard) non salary \$10,000 and salary of \$0 for a total of \$10,000 and Michelle Ryan seconded
For town meetings at Boxborough host
Approved 6-0

Joe Stulpin moved budgeted Finance Committee 131 non-salary \$731 and salary of \$3,988 for a total \$4,719 and Michelle Ryan seconded
Salary is for the note taker
Approved 6-0

Joe Stulpin moved budgeted assessor 141 non-salary \$46,622 and salary of \$137,319 for a total of \$183,940 and Michelle Ryan seconded
SW support changed
Consultants
Department specific SW will stay in the department budget
Approved 6-0

Joe Stulpin moved budgeted legal 151 non salary \$140,000 and salary of \$0 for a total of \$140,000 and Michelle Ryan seconded
Increased by \$10,000. Did cut over the years since Mike started. Not sure where we are with existing lawsuits. Will check with Mike
Not voted

Joe Stulpin moved budgeted 152 personnel non salary \$345 and salary of \$0 for a total of \$345 and Michelle Ryan seconded
Approved 6-0



Joe Stulpin moved budgeted information technology 155 non salary \$210,291 and salary of \$0 for a total of \$210,291 and Michelle Ryan seconded
Moving from guardian to a new company as consultants
Approved 6-0

Joe Stulpin moved budgeted 161 Town Clerk non-salary \$18,870 and salary of \$136,120 for a total of \$154,990 and Michelle Ryan seconded
Increase in salary of 6% and town elections including federal, state, town, debt exclusion
Approved 6-0

Joe Stulpin moved budgeted conservation committee 171 non-salary \$1,700 and salary of \$0 for a total of \$1,700 and Michelle Ryan seconded
Trail stewards, budget flat
Approved 6-0

Joe Stulpin moved budgeted town planner 174 non-salary \$12,665 and salary of \$380,624 for a total of \$393,289 and Michelle Ryan seconded
Salaries for town planner is under contract. Associate planner is on personnel plan and no step this year. decrease in non-salary items.
Passed over

Joe Stulpin moved budgeted ZBA 176 non-salary \$400 and salary of \$0 for a total of \$400 and Michelle Ryan seconded
Approved 6-0

Joe Stulpin moved budgeted agriculture commission 179 non-salary \$300 and salary of \$0 for a total of \$300 and Michelle Ryan seconded
Work with Steele farm; forestry
Approved 5-0-1

Joe Stulpin moved budgeted economic development 182 non-salary \$4,250 and salary of \$0 for a total of \$4,250 and Michelle Ryan seconded
Village day
Approved 4-0-2



Joe Stulpin moved budgeted building and maintenance 192 non salary \$209,661 and salary of \$0 for a total of \$209,661 and Michelle Ryan seconded
Outside cleaning service with new contract
Increase in utilities
Decrease in playground utilities but do not know
Increase in town hall utilities (replaced lights)
Pass over to understand the playground utilities

Joe Stulpin moved budgeted facilities 196 non-salary \$19,788 and salary of \$0 for a total of \$19,788 and Michelle Ryan seconded
Lease for community center is going up \$1000 per contract
Approved 6-0

Joe Stulpin moved budgeted sustainability 199 non-salary \$1,250 and salary of \$0 for a total of \$1,250 and Michelle Ryan seconded
Do not have an answer on the breakdown of \$750 website (mass energize) and \$500 sustainability work
Approved 6-0

Joe Stulpin moved budgeted dispatch 215 non salary \$19,238 and salary of \$65,331 for a total of \$84,569 and Michelle Ryan seconded
Will go up 7% for admin
Why holiday pay? Check with chief
Passed over

Joe Stulpin moved budgeted education (Assabet, etc) 300 non salary \$156,051 and salary of \$0 for a total of \$156,051 and Michelle Ryan seconded
No students in Assabet or Nashoba
3 students at Minuteman; transportation is \$50,000+
If joined Nashoba then no transportation payment required
Do not used extra student
Approved 6-0

Joe Stulpin moved budgeted animal inspector 490 non salary \$0 and salary of \$1,015 for a total of \$1,015 and Michelle Ryan seconded



Phylis for providing domestic control for animals
State mandate and includes rabies check
Approved 6-0

Joe Stulpin moved budgeted cemetery 491 non salary \$2,300 and salary of \$5,000 for a total of \$7,300 and Michelle Ryan seconded
We have a cemetery commission.
DPW maintains the cemetery
What is the non-salary used for
Passed over

Joe Stulpin moved budgeted board of health 511 non salary \$82,823 and salary of \$0 for a total of \$82,823 and Michelle Ryan seconded
30% for health agent, back up agent food inspector (contractual)
Nurse is up 30%
Advertisements up
Approved 6-0

Joe Stulpin moved budgeted library 610 non salary \$119,522 and salary of \$333,888 for a total of \$453,410 and Michelle Ryan seconded
19% of budget for books/materials per state law to maintain access
CW mars
Approved 6-0

Joe Stulpin moved budgeted historical commission 691 non salary \$350 and salary of \$0 for a total of \$350 and Michelle Ryan seconded
Approved 6-0

Joe Stulpin moved budgeted public celebrations 692 non salary \$1,500 and salary of \$0 for a total of \$1,500 and Michelle Ryan seconded
Thought there was going to be an increase of \$1000, but not budgeted
Liaison (Michelle) should reach out to check
Approved 6-0

Joe Stulpin moved budgeted AB cultural council 699 non salary \$1,500 and salary of \$0 for a total of \$1,500 and Michelle Ryan seconded



Approved 6-0

Joe Stulpin moved budgeted retirement assessment 911 non salary \$1,663,195 and salary of \$0 for a total of \$1,663,195 and Michelle Ryan seconded
Received from MARS from October 2025
Rajon to check with Honghoa
Approved 6-0

School committee update from Liz

The committee voted on a reorg with Blanchard K-6; 2 schools K-3 and 4-6 and geographical allocation. John C asked about the learning process (pedagogical approach). A committee is being created to deploy a cross-school standard. A lot of emails from parents asking about process. pathways to move out of Blanchard. New budget number received from Adam on January 26. The Town insurance went down 6% but not sure about school yet. Question about the response from the Towns and mixed with a lot of negative and positive. Action discussed and included suggesting to vote down the budget.

Committee

Water resources no quorum

Winter fest on Saturday January 31

BoH seeking grant for paint shed hazardous waste? Where to be placed? Oil based for hazardous waste and latex to let them dry out.

CPC projections not available from Michelle

Fire station building committee reviewed the presentation. Forums to be held this week.

The last Saturday in February will be a pre-TM review

SB meeting has a board of assessors Jennifer Barrett; Jennifer Jones; Jim Howie with overlapping terms and renewable for 3 years.

Police lieutenant discussion. The FinCom updated Michelle who missed last week. The police chief states he can cover within the proposed budget. use lieutenant on patrols.



	FY26				FY27	FY28
	FTE Current	FTE Proposed	Current \$	Proposed \$	\$ estimate	\$ estimate
POLICE - SALARY CHIEF			\$ 183,000			
POLICE - SALARY ADMINISTRATIVE ASST			\$ 70,291			
POLICE - SALARY FULL TIME OFFICER*	10	9	\$ 1,065,137			
POLICE - SALARY LIEUTENANT	1	2	\$ 131,232			
POLICE - PART TIME			\$ 23,951			
POLICE - SALARY OVERTIME			\$ 211,423			
POLICE - SALARY SPECIAL OFFICER			\$ -			
POLICE - SALARY TOWN DETAILS			\$ 13,267			
POLICE - STIPEND			\$ 6,100			
POLICE - SALARY - K9			\$ 31,894			
			\$ 1,736,294	\$ -		
*Includes 3 Sergeants?						

Will have a high percentage of supervisors to patrol. It is unclear if a patrol officer will be promoted to Sergeant. Also need to understand education incentive. Questioning the long term (multiple year) increase.

**Maria Neyland moved to adjourn and Joe Stulpin seconded
Adjourned at 9:44PM**

Documents used:

FY27 dates
FinCom FY27 model
Town FY27 model
FY2027 Budget

Next Meetings:

February 3 Personnel
February 7 capital Saturday (crepe station requested, but bagels)
February 9 school budget workshop
February 10 recreation and police.
February 17 DPW and fire
February 24 planning, land use
March 3 school committee
March 9 STM
March 10



March 17

March 24

March 31

Meeting every week starting after budget Saturday

RFT

Description	Date approved	Amount	\$168,000
Fire station stairs	9/9/25	11,537.62	\$156,462.38

Budget #	Salary/other	Title	Voted \$	vote	date
114	Salary	Moderator	Not planned		
114	Other	Moderator	\$80	6-0	1/27/2026
119	Other	Town constable	\$314	6-0	1/27/2026
122	Other	Select Board	\$10,000	6-0	1/27/2026
123	Salary	Town Administrator	\$		
123	Other	Executive Offices	\$10,000	6-0	1/27/2026
131	Other	Finance Committee	\$731	6-0	1/27/2026
131	Salary	Finance Committee	\$3,988	6-0	1/27/2026
135	Salary	Town Accountant	\$		
135	Other	Town Accountant	\$		
141	Salary	Town Assessor	\$137,319	6-0	1/27/2026
141	Other	Town Assessor	\$46,622	6-0	1/27/2026
145	Salary	Treasurer Collector	\$		
145	Other	Treasurer Collector	\$		
151	Other	Legal	\$140,000	6-0	1/27/2026
152	Other	Personnel Board	\$345	6-0	1/27/2026
156	Salary	Technology	\$0		
156	Other	Technology	\$210,291	6-0	1/27/2026
161	Salary	Town Clerk	\$136,120	6-0	1/27/2026
161	Other	Town Clerk	\$18,870	6-0	1/27/2026
171	Other	Conservation Comm	\$1,700	6-0	1/27/2026
174	Salary	Town Planner	\$380,624	6-0	1/27/2026
174	Other	Town Planner	\$12,66	6-0	1/27/2026



175	Other	Planning Board	\$		
176	Other	ZBA	\$400	6-0	1/27/2026
179	Other	AG Comm	\$300	6-0	1/27/2026
182	Other	Economic Develop.	\$4,250	6-0	1/27/2026
192	Other	Building and grounds	\$209,661	6-0	1/27/2026
196	Other	Facilities	\$19,788	6-0	1/27/2026
199	Other	Sustainability Com	\$1,250	6-0	1/27/2026
210	Salary	Police	\$		
210	Other	Police	\$		
215	Salary	Dispatch	\$65,331	6-0	1/27/2026
215	Other	Dispatch	\$19,238	6-0	1/27/2026
220	Salary	Fire	\$		
220	Other	Fire	\$		
292	Salary	ACO	\$		
292	Other	ACO	\$		
300	Other	Minuteman and Assabet and Nashoba	\$156,051	6-0	1/27/2026
310	Other	ABRSD and school committee	\$		
422	Salary	DPW	\$		
422	Other	DPW	\$		
423	Salary	Snow & Ice	\$		
423	Other	Snow & Ice	\$		
424	Other	Street Lighting	\$		
429	Other	Hager Well	\$		
431	other	Hazardous Waste	\$		
433	Other	Transfer station	\$		
490	Salary	Animal Inspector	\$1,015	6-0	1/27/2026
491	Salary	Cemetery	\$5,000	6-0	1/27/2026
491	Other	Cemetery	\$2,300	6-0	1/27/2026
511	Salary	Board of Health	\$		
511	Other	Board of Health	\$82,823	6-0	1/27/2026
529	Salary	Community service	\$		
529	Other	Community service	\$		
541	Salary	COA	\$		
541	Other	COA	\$		
543	Salary	Veterans	\$		
543	Other	Veterans	\$		
610	Salary	Library	\$333,888	6-0	1/27/2026
610	Other	Library	\$119,522	6-0	1/27/2026



630	Salary	Rec Comm	\$		
630	Other	Rec Comm	\$		
691	Other	Historical comm	\$350	6-0	1/27/2026
692	Other	Public Celebrations	\$1,500	6-0	1/27/2026
699	Other	AB cultural council	\$1,500	6-0	1/27/2026
710	Other	Retirement of LT debt	\$		
751	Other	Debt interest – moved to 710	\$		
911	Other	Middlesex Retirement	\$1,663,195	6-0	1/27/2026
912	Other	Other insurance	\$		
913	Other	Unemployment Insurance	\$		
914	Other	Health Insurance	\$		
915	Other	Employee benefits	\$		
916	Other	Medicare	\$		
919	Other	Flexible Spending	\$		
920	Other	Liability	\$		
132	Other	Reserve fund	\$		