



**TOWN OF BOXBOROUGH
NOTICE OF PUBLIC MEETING
Meeting Minutes**

BOARD/COMMITTEE: Finance Committee
MEETING DATE: February 6, 2020
TIME: 7:30pm
PLACE: Morse/Hillberg Meeting Room
Boxborough Town Hall
29 Middle Road
Boxborough, MA

Members Present:

Gary Kushner
Becky Neville
Keith Lyons
Ling Chen
Sachin Mathur

Members Absent:

Other Attendees:

Jennifer Barrett
Chief Paul Fillebrown
Maria Neyland

Gary called meeting to order at 7:33pm

Recurring Topics:

- Budget Reviews
 - Postpone any further discussion at this meeting

Administrative Topics:

- Safer Presentation (Chief Fillebrown)
 - Weekend and nights are down to two fire fighters
 - Trouble filling overnights with on-call which creates a full timer to work increasing overtime
 - Safer adds ability to add 4 new fire fighters and paying for one in year one.
 - Would provide town 9 fulltime fire fighters
 - Budget impact 44,176
- Meeting Minutes

- January 27 – amended to add exhibits used. Becky moved to approve, Sachin seconded, all in favor 5-0

Liaisons:

- Personnel Board – still working on the classification plan
- BLF – building committee discussion. Will know interest rates on 2/26/2020. Less expense to taxpayers than was projected
- School Committee – bonding subcommittee met
- EDC – working to finalize contract with UMASS

List of Exhibits used, if any

- Meeting Minutes from Jan 27
- Safer PowerPoint Presentation

Reserve Fund Transfer Tracker:

Description	Expense	Balance	Date	Comments
Interim Planner Services	\$12,750	\$137,250	8/19/19	UMAS Acct. 001-175-5306-0000
Appraisal Services to assess value of two parcels which encroach Rte111 Sidewalk Project	\$6,000	\$131,250	10/1/2019	UMAS Acct. 001-122-5306-000
Appraisal to determine fair market value of 1414 Mass Ave.	\$4,000	\$127,250	10/2/2019	UMAS Acct. 001-141-5306-0000
Repair of Library Exterior	\$7,000	\$120,250	11/4/2019	UMAS Acct. 001-610-5241-0000
Hager well for filter	\$5,900	\$114,350	11/18/19	UMAS Acct. 001-425-5243-0000
Treasure stipend	\$1,000	\$113,350	12/16/19	UMAS Acct. 001-145-5154-0000
Abatement appraisal for Regency	\$6,000	\$107,350	1/13/2020	UMAS Acct. 001-141-5306-0000
State representative resigned. Special election for March. Can combine with Presidential primary.	\$3,350	\$104,000	1/13/2020	UMAS Acct. 001-162-5125-0000 \$1,850 & 001-162-5243-0000 \$1,500

Upcoming Meetings:

- Feb 8 – Capital
- Feb 13 - cancelled
- Feb 27 – Cindy M. (Planning Board). Start at 7pm

Gary adjourned to executive session at 9:07, seconded by Becky, 5-0 all in favor
 Becky called to adjourn at 9:16, Sachin seconded. 5-0 all in favor.

Respectfully submitted,
 Keith Lyons