

**TOWN OF BOXBOROUGH
MINUTES OF PUBLIC MEETING**

BOARD/COMMITTEE: Traffic Safety Committee

DATE: February 7, 2019

TIME: 7:00pm

PLACE: Boxborough Town Hall, 29 Middle Road, Boxborough, MA 01719

Committee Members Present: Karen Argento, Alex Kerin, Owen Neville, Buzz Tremblay

Committee Members Absent: Tonya Andersen

Ex Officio Committee Members Present: Police Chief Warren Ryder

Others Present:

Call to Order: 7:02pm

Topics discussed:

1. Review/approve Minutes: Minutes of the previous meeting were reviewed and approved.
2. Old Business:
 - Off meeting hours report was taken.
 - Complete Streets Update: not much to report. The departure of the Town Planner may cause some delays. New application deadline is April. Alex expects that the town will continue to apply for grant moneys.
 - Crosswalks: Alex spoke with the DPW. Forms are needed for the pricing of crosswalks (at school and Middle/Stow/Mass Ave). Karen to meet with the Acton DPW on 2/8/2019 regarding their costs, cost sourcing and clearance through the state. If funding is not available through the town, we could pursue funding through the regional school district for the crosswalk by Blanchard.
 - Sidewalks: Alex to pursue costing information for a sidewalk by the school.
 - LELD Grant update: Chief reported that LELD has approved \$2,700 for use by the town. First option is to use it for speed signs. Otherwise it can be used for another bicycle rodeo.
3. New Business:
 - Crossing light at school: the crossing light at the school needs repair. We need to correspond with the Superintendent and School Committee regarding the need to replace the lights. Chief to draft a letter. The Chairman was authorized to review and sign the correspondence.
 - Street line painting: Should we be communicating with DPW regarding line painting/grading activities in their plans. Karen to pursue with DPW.
4. Other Business/Public Input: none
5. Next Meeting: Tuesday, March 5, 2019
6. Adjourn: 7:40pm