

ACTON BOXBOROUGH CULTURAL COUNCIL
MEETING MINUTES
MARCH 7, 2023
7:30 PM, VIRTUAL MEETING

PRESENT: Jin Yang, Ben Davies, Nancy Savage, Mary Hurley, Maria Paunescu, Eddy Zhao, Hongbing Tang

ABSENT: Chelsea Reinhold, Brijesh Singh

PUBLIC ATTENDEES: none

Opening: Chair Jin Yang opened the meeting at 7:36pm.

I. Regular Business

1. **Public Comments:** Ms. Yang stated that she has been in contact with a potential new member of ABCC and determined that person would be unavailable for meetings. However, the person may be interested in joining the Film Advisory Group. There was no public in attendance for any comments.
2. **Minutes from the February 7, 2023 meeting:** Ms. Savage motioned to approve. Ms. Yang seconded. Motion passed unanimously.
3. **Treasurer's Report:** Mr. Singh was not present and there was no report review.
4. **Film Advisory Group:** Ms. Yang stated that the Group met at the Boxborough Library on 2/16/23. She stated that a professor from Suffolk University spoke to those in attendance, and films were watched. The Film Advisory Group will meet again on March 16, 2023.

II. New/Special Business

1. **Survey on Council Priorities:** Mr. Davies is currently working on a google form for the Online Survey. He questioned the timeline for completion. Ms. Yang stated that results from it are due to the MCC by the end of August. However, if the ABCC wants to vote on the completed surveys at its June, 2023 meeting, it would need to be completed and distributed in the next few weeks, and especially before the Grant Reception and farmers' markets, etc where the form will also be available. A later June meeting could be called to accommodate the dates of responses and ABCC's review.
 2. **Grant Reception:** Ms. Savage stated that the Town of Acton has approved the ABCC's use of the NARA Park Pavilion for June 6, 2023 from 5:30pm to 8:30pm. Job assignments were worked on at the meeting, leaving some last minute items blank. Certain jobs were assigned to members not present, but all tasks will be reviewed by members on a separate sheet.
- 3 Other:**
- a. **Website Update:** Mr. Davies stated that the ABCC website and the links to the Towns are up to date, except for the recent passing of two past

members, Nancy Evans and Dawn Wang. He will update accordingly. Ms. Paunescu stated that she will update the Facebook page.

- b. LCC Annual Reports: Ms. Yang stated that the Acton Annual report has been submitted.
- c. Other business: Ms. Tang asked about how terms work, whether by when one has joined, or all in June. She will investigate the process for Boxborough. Ms. Yang stated her belief that all end in June, no matter when one's term began.

4. **Next Meeting:** The next ABCC meeting will be held online on April 4, 2023 at 7:30pm.

III . Consent Items:

None.

Ms. Yang motioned to adjourn meeting at 8:20 pm. Ms. Tang seconded.
Motion passed unanimously.

Respectfully submitted by
Nancy Savage, ABCC Secretary.

Attachment to minutes: Grant Reception task assignments