



**TOWN OF BOXBOROUGH
NOTICE OF PUBLIC MEETING
Meeting Minutes**

BOARD/COMMITTEE: Economic Development Meeting
MEETING DATE: February 27, 2020
TIME: 7:30pm
PLACE: Boxborough Town Hall, 29 Middle Road, Boxborough, MA

Members Present: Joe Ferguson, Rich Guzzardi, Mark White, John Neyland, Kristin Hilberg

Members Absent: Nate McKinley, Dawn Willis

Other Attendees: None

Called the meeting to order at 7:42

Amended the date on the attached agenda from February 20 to February 27, 2020

Minutes:

Reviewed the minutes from January 23, 2020. Mark White moved to approve as written, Joe Ferguson seconded, unanimously approved.

Correspondence and New Business:

Reviewed email from Cindy Markowicz, Planning Board Chair, dated February 16, 2020 with subject Co-op Site Search Criteria regarding the Assabet Village Co-op Market site search. Joe is going to reach out to the group for more information regarding how the project may fit in Boxborough.

Reviewed email from Town Planner, Simon Corson, dated February 19, 2020 with subject UMASS Contract. Rich noted that the contract has been sent to UMASS and executed. Discussed preferred dates for the charette and how to roll out invitations to be sure to reach all demographics including:

- Transfer Station
- Local websites
- Facebook pages
- NextDoor
- Schools
- CoA
- Library
- UCC

Reviewed Planning Board parking article for ATM. John Neyland expressed concern that the article was creating ambiguous restrictions that would ultimately make it more difficult for businesses to locate in Boxborough. The phrases in question included “high quality food items” and “sourced locally in Massachusetts” whose meanings can be open for interpretation during the special permit process.

The board reviewed the wording and agreed to present the article at Town Meeting with minor edits. Rich Guzzardi moved to recommend as amended, John Neyland seconded, unanimously approved. Rich will write the recommendation for the warrant.

Next meeting will be March 19, 2020 at 7:30pm.

Rich Guzzardi moved to adjourn, John Neyland seconded, unanimously approved at 8:53.

Joe Ferguson left the meeting at 8:23.

Exhibits:

Minutes from 23 Jan 2020 Meeting

Correspondence from Planning Board - Asante Village Co-Op Market

Zoning Bylaw Amendment - Parking/Cafe