



TOWN OF BOXBOROUGH
Meeting Minutes
Library Trustees

Draft

March 21, 2023

7:00 PM

Location: Zoom Meeting with remote participation due to COVID 19 gathering restrictions.

Members Present: Mary Brolin, Nancy Settle-Murphy, Rob McNeece, Sunitha Paravasthu (7:02)

Members Absent: Molly Wong, Reeves Briggs

Others Present: Ms. Peishan Bartley (Library Director)

I. General Business

A. Acknowledging the presence of a quorum, Mary called the meeting to order at 6:01 pm.

II. Vote Revised FY 24 Budget

A. Peishan presented the revised budget, which moved funds for the Library's Building and Grounds Maintenance, Heat and Electricity out of the Library's budget. These funds will be budgeted under the Town's budget. Note, we still meet the MBLC's Municipal Appropriation Requirement and our materials budget was calculated with these costs included so we did not take a reduction in materials funds. The Town Manager and Finance Committee support having our materials budget at this higher level. Rob McNeece moved to approve the Fiscal Year 2024 budget in the amount of \$399,816. Nancy Settle-Murphy seconded the motion. It was unanimously approved in a **Roll Call Vote: McNeece (Yes), Settle-Murphy (Yes), Paravasthu (Yes), Brolin (Yes).**

III. Vote 2024 Annual Town Meeting Warrant Article for the Security System

A. The committee discussed the Warrant Article for Security System. Nancy Settle-Murphy moved to approve the Security System Warrant Article in the amount of \$17,500 to replace the fire alarm system. Sunita Paravasthu seconded the motion. It was unanimously approved in a **Roll Call Vote: McNeece (Yes), Settle-Murphy (Yes), Paravasthu (Yes), Brolin (Yes).**

IV. Confirm date and location of next few meetings

A. March 22, 2023 at 7 pm via Zoom

V. Adjourn Public Meeting

Trustees Meeting Minutes January 18, 2023 - Draft

- A. 6:11 pm . Motion to adjourn was moved (Paravasthu), seconded (Settle-Murphy), and unanimously approved in a **Roll Call Vote: McNeece (Yes), Settle-Murphy (Yes), Paravasthu (Yes), Brolin (Yes).**

List of Exhibits used:

1. SML Trustees Agenda March 1, 2023
2. FY24 Restructured Budget
3. FY24 New MAR Calculation
4. FY24 ATM Warrant Articles

Respectfully submitted,
Mary Brolin