



TOWN OF BOXBOROUGH

Zoning Board of Appeals

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Mark White, *Chair* • Kristin Hilberg, *Clerk* • Mark Barbadoro • Stefano Caprara • Michael Toups •
Shawn McCormack, *Alternate* • Than Stuntz, *Alternate*

APPROVED ON: May 31, 2022

Meeting Minutes

April 25, 2022

6:30 PM

Remote Meeting

Members Present: Mark White (Chair), Mark Barbadoro, Kristin Hilberg, Michael Toups, and Shawn McCormack **Members Absent:** : Stefano Caprara, Than Stuntz (alternate)

All votes are by roll call for this remote meeting.

Mr. White called the meeting to order at 6:40 PM and noted the purpose of the meeting.

The Select Board is about to launch the search for the Town's next Town Administer. It has devised a process to have the professional recruiter work with a broad-based local screening committee to carry out the initial review and identify a set of finalists.

All participants should be identified by May 9, 2022.

Four members, one each from the Planning Board, Zoning Board of Appeals, Conservation Commission, and Board of Health will meet to select one member to represent the Office of Land Use and Permitting (OLUP) on the screening panel.

The Board discussed the upcoming search and the process.

Motion was made by Shawn, seconded by Mark Barbadoro and voted unanimously by roll call to select Mark White as the ZBA representative to this process.

Roll call: Mark White - aye, Mark Barbadoro – aye, Kristin Hilberg - aye, Michael Toups - aye, and Shawn McCormack –aye.

Motion was made by Kristen, seconded by Michael and voted unanimously by roll call to adjourn the meeting at 6:45 PM.

Roll call: Mark White - aye, Mark Barbadoro – aye, Kristin Hilberg - aye, Michael Toups - aye, and Shawn McCormack –aye.

Meeting documents

C. Terranzini Screening Committee Memo