



TOWN OF BOXBOROUGH PUBLIC MEETING Meeting Minutes

Zoning Board of Appeals
May 5, 2020
7:15 PM
Boxborough Town Hall 29 Middle Road

Approved: July 21, 2020

Members Present: Michael Toups (Chair), Mark Barbadoro, Stephano Caprara, Kristin Hilberg, and Mark White

Also Present: Simon Corson, Town Planner

At 7:15 PM, Michael called the meeting to order and noted this meeting is being conducted via Remote Participation, pursuant to Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of COVID-19 a.k.a. the Coronavirus.

Michael stated that there was no new correspondence.

Michael asked if there were any updates to the ZBA Rules and Regulations. There were none.

Hearing an Appeal of the Building Commissioner's Decision 700, 750, 800 Massachusetts Avenue Boxborough Town Center LLC

At 7:30 PM Michael opened the continued hearing. Kristen moved and Mark Barbadoro seconded a motion to continue the hearing after the board could hear the request of the Paddock Lane Request for an Insubstantial Change to a Comprehensive Permit. The motion carried unanimously. Roll call vote: Michael Toups - yes; Mark Barbadoro - yes; Stephano Caprara - yes; Kristin Hilberg - yes, Mark White - yes.

Paddock Lane Request for an Insubstantial Change to a Comprehensive Permit

At about 8:00 PM the applicant presented a plan for an increase of six parking spaces and a five hundred square foot extension to the wastewater treatment building. Motion was made by Mark White, seconded by Kristen and voted unanimously to find that the extension was insubstantial in nature and did not require a full hearing.

Roll call vote: Michael Toups - yes; Mark Barbadoro - yes; Stephano Caprara - yes; Kristin Hilberg - yes, Mark White - yes.

**Hearing an Appeal of the Building Commissioner's Decision
700, 750, 800 Massachusetts Avenue Boxborough Town Center LLC**

At about 8:15 Michael reopened the hearing. he applicant was not present. Michael read the staff report from the Building Commissioner and the consulting engineer in which they said that they did not verify the limits of clearing prior to clearing and stumping. Mark Barbadoro explained that the decision required that a city official or their representative verify the flagging of the limits of clearing and he stated that he went to the site and observed the flagging. He also mentioned that the town was in possession of an email statement from the engineer indicating that their survey team did the flagging. Kristin emphasized the importance of following the town's rules.

Motion was made by Mark White, seconded by Kristen, and voted unanimously to close the hearing and uphold the building official's determination.

Roll call vote: Michael Toups - yes; Mark Barbadoro - yes; Stephano Caprara - yes; Kristin Hilberg – yes, Mark White – yes.

At about 8:50 a motion was made by Michael, seconded by Stefano, and voted unanimously to adjourn.

Roll call vote: Michael Toups - yes; Mark Barbadoro - yes; Stephano Caprara - yes; Kristin Hilberg – yes, Mark White – yes.

Documents used at this meeting:

Agenda

1 Paddock Lane Staff Memo

1 Paddock Lane Request for Insubstantial Change

1 Paddock Lane Color resource plan

1 Paddock Lane Site Plans

1 Paddock Lane Insubstantial Change Decision Feb. 6, 2018

700, 750, 800 Mass Ave Building Commissioner Violation letter

700, 750, 800 Mass Ave Staff Report 041620