



**TOWN OF BOXBOROUGH
NOTICE OF PUBLIC MEETING
Meeting Minutes**

Conservation Commission
May 17, 2023
7:30 PM
Grange Meeting Room, Town Hall

Approved: June 7, 2023

Members Present: Sam Anderson, David Follett, David Koonce, Norm Hanover, Lucy Indge, and Steve Schmitt

Member Absent: Liz Markiewicz

At 7:32 PM, Norm Hanover called the meeting to order.

Motion was made by Steve Schmitt, seconded by David Koonce and voted unanimously to approve the minutes of May 3, 2023.

The Commission reviewed the draft Land Management Plan for 95 – 105 Sargent Road.

Motion made by David Follett, seconded by Sam Anderson and voted unanimously to approve and sign the document.

Hearing Request for Determination of Applicability 3 Old Harvard Road

Location: 3 Old Harvard Road Assessor Parcel: 13-034-000

Owner: Danielle and Adam Pelletier

Contractor: John Thompson, Thompson Tree Service

Project: removal of 20 diseased and dead trees in the buffer zone.

Reviewer: Steve Schmitt

Steve Schmitt opened the hearing and read the legal notice.

At their meeting on March 1, 2023, the Commission reviewed John Thompson's correspondence and decided an RDA was required. Steve Schmitt visited the site on May 1, 2023 and provided photos.

Norm Hanover recommended a negative determination, allowing removal of the trees and vines with the condition that motorized vehicles must remain on the paved area and an existing conditions plan be provided by July 1.

Motion was made by Norm Hanover, seconded by David Follett and voted unanimously to close the hearing and issue the DOA as discussed.

Hearing Abbreviated Notice of Resource Area Delineation Adams Place 113-580

Location: Adams Place Parcels:

12-024-000 241 Adams Place owned by Boxborough Hospitality LLC

12-025-000 242 Adams Place owned by Boxborough Hospitality LLC

13-002-000 121 Adams Place owned by Gutierrez & Cataldo

13-003-000 120 Adams Place owned by Gutierrez & Cataldo

13-066-000 1 Adams Place owned by Boxborough Hospitality LLC

13-065-000 0 Adams Place owned by Gutierrez & Cataldo

Applicant: Boxborough Adams Realty Trust

Engineer / representative: Mark Arnold of Goddard Consulting LLC

The Commission reviewed the report from Bill Murray, Places Associates and consultant to the Commission.

The Commission discussed jurisdiction under the town bylaw.
The Commission will vote on and issue the ORAD at the next meeting.

Motion was made by David Follett, seconded by Norm Hanover and voted unanimously to close the hearing.

Hearing Notice of Intent continuation 113-575

Location: 100 Codman Hill Road Assessor Parcel: 12-035-000

Owner: Mike French, French Brothers Boxborough LLC.

Engineer / representative: Paul Kirchner, Stamski and McNary, Inc.

Dave Crossman B & C Associates

Project: construction of commercial trade shops

Reviewer: Norm Hanover

Norm opened the continued hearing.

Discussion: Paul Kirchner and Dave Crossman were present. Dave Crossman visited the site to reflag the stream according to Places' review and discovered a beaver dam under the nearest downstream culvert. They seek input on how to proceed with revised plans given this discovery.

The Commission will request that Bill Murray and Dave Crossman visit the site together.

Motion made by Norm Hanover, seconded by Steve Schmitt and voted unanimously to continue the hearing on June 7, 2023 at 8:30 PM.

200 Codman Hill Road

Bill Murray, while inspecting 100 Codman Hill Road for a filing, noted that there was a new driveway near the brook at Astro Crane, 200 Codman Hill Road, as well as trucks parked in the riverfront area.

Liz Markiewicz notified the Building Inspector. They need to remove the driveway, restore all disturbed area, and move trucks out of the riverfront area.

The Commission will review this filing at the next meeting.

At 9:22 PM motion was made by Sam Anderson, seconded by Steve Schmitt and voted unanimously to adjourn.

Documents used during this meeting:

Agenda

Draft Minutes May 3, 2023

Correspondence as listed

3 Old Harvard documents

100 Codman Hill Rd documents

Adams Place documents