

Minutes: Boxborough Town Government Study Committee: May 31, 2017

Morse/Hilberg Meeting Room Town Hall Approved 6/12/2017

1. The meeting was called to order at 7:30 am by Susan Bak Chair of the Committee.
Present were: Susan Bak, Sheila Bauer, Thom Begin, Jennifer Campbell, John Fallon, Hugh Fortmiller, Nancy Settle-Murphy, Selina Shaw
Absent: Bob Stemple
Public: Jennifer Barrett
2. The Committee reviewed the Minutes of the May 17 meeting and voted unanimously to approve them.
3. Board of Selectmen Roles, Responsibilities and Tasks:
The Committee discussed in depth a document outlining the Roles, Responsibilities and Tasks of the Boxborough Board of Selectmen prepared by Susan. One particular area of focus was making the distinction between things that would stay the same no matter how the Town Administrator's job might change and things that might be different.
4. The meeting adjourned at 9:00 am
5. Next meeting: MONDAY June 12 at 7:30 am at Town Hall.

Respectfully submitted,

John Fallon
Clerk