



**TOWN OF BOXBOROUGH  
NOTICE OF PUBLIC MEETING  
Meeting Minutes**

**BOARD/COMMITTEE: Steel Farm Advisory Committee**

**MEETING DATE: June 15, 2023**

**TIME: 7:00 PM**

**PLACE: Boxborough Historical Society Museum, 575 Middle Road, Boxborough, MA**

**Members Present: Arden Veley (Chair), Christopher Hydak (Clerk), Melissa MacGillvray, John Skinner**

**Non-Members Present: Owen Neville**

1. Approve minutes of May 18th: Melissa made a motion to approve the May 18th meeting minutes. John seconded the motion. All in favor. Motion passed.
2. Update on the status of the repairs for the Levi Wetherbee/Steele Farmhouse
  - a. John and Arden met with Michael Johns. At the meeting, they discussed the \$40k spent on phase I to perform a re-assessment even before the work started. We don't need to spend that money this time. The town will put it out to bid
  - b. It will be done in stages. The roof and chimney should be done first, and likely before this winter.
  - c. The chimney needs to be repointed and flashed. After the chimney is repaired, the plaster can be removed from the inside of the chimney
  - d. John has volunteered to be the "clerk of the works" for this project.
3. Need for a new work day
  - a. Informal workday to June 24th @ 10:30am to pile up the brush and pick the grass around the trees
  - b. Can we burn the pile even though it's out of season? Arden will ask Owen to contact the fire department to ask
4. Old Business
  - a. Ice House
    - i. Susan has a contractor to put in a proposal for the roof and the siding.
    - ii. Michael Johns doesn't know of any extra funds which could be used for the ice house.
    - iii. The Historical Society has its own tax exempt number, which should be used.
    - iv. The decision is to wait back from the contractor on the proposal.
    - v. The actual square footage of the roof is 3 square. Owen recommended getting an extra half a square.

- vi. There was a discussion about if we could use the Steele Farm revolving fund. Owen thinks it can't. We're not sure.
  - b. Well
    - i. Owen and John took the rescued point and piping. It went right easily into the hole Clifton made.
    - ii. We need some pieces of steel to bolt to the pipe to prevent it falling in.
    - iii. The leather in the pump is already iffy. Owen recommends we purchase a backup pump at some point.
    - iv. Jim Gerify, from the Board of Health, would come test the water for E Coli for \$45 after the pump is installed.
  - c. Walk grounds with DPW
    - i. Arden is trying to find a good day/time to walk the grounds with Melissa
    - ii. The tree over the pond they won't be able to get to until the pond dries up.
    - iii. The tree right behind the barn has to be done.
- 5. New Business
  - a. Finance
    - i. \$146.99 left of the buildings and ground. \$110 from the sale of maple syrup.
    - ii. Arden will contact Liz next week to see if we can spend the \$240.18 left over in the electrical
  - b. New purchases
    - i. Possible using the remaining buildings and grounds and the electrical fund. The purchase has to be made before June 30th and receipts have to be submitted before the 14th of July.
    - ii. Christopher made a motion for the committee to spend the remaining buildings and grounds fund, approximately \$147, on a pump setup. John seconded the motion. All in favor. The motion passed.
  - c. Possible new members
    - i. Susan volunteered to be a new member of the committee.
- 6. Next Meeting Date: The SFAC will meet next on August 7th at 7pm
- 7. Adjournment: Christopher proposed adjournment at 8:27 PM, seconded by Melissa. All in favor. Motion passed.