



**TOWN OF BOXBOROUGH  
NOTICE OF PUBLIC MEETING  
Meeting Minutes**

Conservation Commission  
June 17, 2020  
7:30 PM  
Zoom

Approved: July 1, 2020

Members Present: Dennis Reip (Chair), David Follett, Norm Hanover, Steve Schmitt, and Hoff Stuart

Members Absent: David Koonce

Also Present:

At 7:33 PM, Dennis called the meeting to order and noted this meeting is being conducted via Remote Participation, pursuant to Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of COVID-19 a.k.a. the Coronavirus.

Motion was made by Norm, seconded by Hoff and voted unanimously by roll call to approve the minutes of June 3, 2020. Reip yes; Follett yes; Hanover yes; Schmitt yes; Stuart yes.

Motion was made by Dennis, seconded by David Follett and voted unanimously by roll call to approve Certificate of Compliance 113-550 at 1028 Hill Road. Reip yes; Follett yes; Hanover yes; Schmitt yes; Stuart yes.

Dennis reviewed the following correspondence:

Email J. Grant Turtle activity at Cisco. The Commission noted the land is privately owned and the traffic is only a fraction of the volume on well-trafficked roads with similar issue. No action taken.

Email J. Garreffo / Nashoba Assoc. Bd Health 218 Liberty Square Rd septic failure. Commission will issue an Emergency Order if needed.

The Commission reviewed Anne Capra's Conservation Restriction (CR) Monitoring Reports:

Cisco – nothing notable

Colonial Ridge – Cutting of trees impacts the interest of the CR; tree house noted.

Ft. Pond Brook – Norm noted the settling of the bridge footing and recommended the property owner repair the settling.

Inches Woods – nothing notable.

Wolf Swamp – swing set noted.

Dennis will write a letter to transmit CR reports to owners informing them of the findings and action needed (if any). He also recommended generation of these monitoring reports every two years, and yearly for sites with noted concerns.

Committee Reports:

Chairman's Report (Reip)  
Boxborough Conservation Trust (Koonce)  
Best Meeting Practices (Reip / Nadwairski)  
Community Preservation Committee (Reip)  
Land Stewardship Committee (Hanover)  
Water Resources Committee (Schmitt)

8:00 Public Hearing Notice of Intent (NOI)

DEP file # 113-561 Dave Follett lead reviewer

The property is located at 364 Massachusetts Avenue Assessor's Map 15-183-000

The property is owned by Jon Roland and Jennifer Bauder.

The NOI was filed by Becca Edson, Edson Architecture.

Present by Zoom for the hearing: Jon and Jennifer Roland; Becca Edson of 969 Depot Road;  
Kristin O'Neil of 408 Massachusetts Avenue; and Kyle Fitzgerald of 380 Massachusetts Avenue.

Becca presented the NOI.

Discussion: The water flows away from the river front. Dave questioned the roof runoff. Steve questioned the date of the flagging. Rebecca replied September, 2015. Both Dave and Norm noted any changes wouldn't be enough to be material. Dave requested an update of diagrams and for the applicant to expand on the drainage plan.

Motion was made by Dennis, seconded by Norm and voted unanimously by roll call to continue the hearing on July 1, 2020 at 8:00 PM. Reip yes; Follett yes; Hanover yes; Schmitt yes; Stuart yes.

At 9:59 PM, motion was made by Norm, seconded by Dave and voted unanimously by roll call to adjourn. Reip yes; Follett yes; Hanover yes; Schmitt yes; Stuart yes.

Documents used during this meeting:

Agenda

Draft Minutes June 3, 2020

364 Massachusetts Avenue Notice of Intent and legal notice  
Anne Capra Conservation Restriction Monitoring Reports