



**TOWN OF BOXBOROUGH
PLANNING BOARD**

29 Middle Road, Boxborough, Massachusetts 01719
Phone (978) 264-1723 • Fax (978) 264-3127
www.boxborough-ma.gov

Cindy Markowitz, Chair • Mark White, Clerk • Mark Barbadoro • Robin Lazarow • Rebecca Verner

Approved on Aug. 31, 2020

**Meeting Minutes
July 1, 2020
7:00 PM
Remote Meeting**

Members Present: Cindy Markowitz, Mark White, Rebecca Verner, Mark Barbadoro, Robin Lazarow

Also Present: Simon Corson (Town Planner)

Ms. Markowitz called the meeting to order at 7:00 PM.

Planning Board Training

Attorney Adam Costa from Mead, Talerman & Costa, LLC. delivered a training on the scope of authority, process, and procedure of the Boxborough Planning Board.

The topics discussed were powers and duties, meeting procedures, and deliberation and decision making.

Mr. White motioned to adjourn the meeting. Seconded by Ms. Verner. **Approved: 5-0.** Roll Call: Markowitz “aye,” Verner “aye,” Lazarow “aye,” Barbadoro “aye,” White “aye.”

Meeting Documents

Workshop on Scope of Authority, Process and Procedure – Boxborough Planning Board