



**TOWN OF BOXBOROUGH
NOTICE OF PUBLIC MEETING
Meeting Minutes**

Conservation Commission
July 15, 2020
7:30 PM
Zoom

Approved: August 5, 2020

Members Present: Dennis Reip (Chair), Dave Follett, Norm Hanover, Steve Schmitt, and Hoff Stuart

Members Absent: David Koonce

At 8:01 PM, Dennis called the meeting to order and noted this meeting is being conducted via Remote Participation, pursuant to Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of COVID-19 a.k.a. the Coronavirus.

Motion was made by Dennis, seconded by Norm and voted unanimously by roll call to approve the minutes of July 1, 2020. Reip yes; Follett yes; Hanover yes; Schmitt yes; Stuart yes.

Norm reported on his site visit at 1120 Massachusetts Avenue, the National Testing Services location. Motion was made by Norm, seconded by Hoff and voted unanimously by roll call to issue the Certificate of Compliance 113-538. Reip yes; Follett yes; Hanover yes; Schmitt yes; Stuart yes.

Dennis reviewed correspondence.

From Anne McNeece, Library Board of Trustees, email regarding a "little library" at Flerra Meadows. The Commission had no objection to installing a "little library" at Flerra Meadows and recommended it be located somewhere near the end of the road as suggested. They also recommend communicating with the RecCom and DPW to be sure it will not be in conflict with any of their interests since RecCom manages the 5 acre "active recreation" area which overlaps with the area near the playground and DPW mows and needs access for maintenance.

Motion was made by Dennis, seconded by Hoff and voted unanimously by roll call to allow the little library at the end of the road at Flerra Meadows.

Reip yes; Follett yes; Hanover yes; Schmitt yes; Stuart yes.

From Mark Johnson, email concerning trails at Heath Hen Meadows.
Dennis will reply.

8:00 Public Hearing Request for Determination of Applicability (RDA)

Hoff Stuart lead reviewer

The property is located at 100 Codman Hill Road Assessor's Map 11-035-000

The property is owned by French Brothers Boxborough LLC.
The RDA was filed by Michael French
Present by Zoom for the hearing: Paul Kirchner, Michael French, and Frank French

Paul Kirchner, Stamski & McNary, for the applicant, presented the RDA and site plan proposing the addition of a building with impervious driveway and parking. This plan would expand the area of disturbance.

Hoff reviewed the Places Associates peer review report and plan. The Commission decided a Notice of Intent is required. They discussed the previous Enforcement Order at the site and noted it would no longer apply if the NOI is submitted in a timely manner.

Motion was made by Dennis, seconded by Hoff and voted unanimously by roll call to close the hearing. Reip yes; Follett yes; Hanover yes; Schmitt yes; Stuart yes.

Motion was made by Dennis, seconded by Norm and voted unanimously by roll call to issue a positive DoA as discussed. Reip yes; Follett yes; Hanover yes; Schmitt yes; Stuart yes.

Discussion: 199 Middle Road

Dennis reviewed the issues at this location and the email from Bentley Herget, Building Inspector, summarizing his site visit. There appears to be a violation of the Wetland Bylaw since there is a structure in the buffer zone. An Enforcement Order will be drafted.

Motion was made by Dennis, seconded by Hoff and voted by roll call to remove all structures from the buffer zone or file a Notice of Intent.

Reip yes; Hanover yes; Schmitt yes; Stuart yes; Follett recused.

New Business

The Commission discussed a tree house located on the Flagg Hill trail. This is not permitted. No action will be taken at this time.

David Follett noted increased horse activity at Steele farm and some downed trees.

David Follett noted downed trees from the recent storm on the "s" curve on Rt. 111 and possible land clearing in the same area.

At 9:42 PM, motion was made by Norm, seconded by Hoff and voted unanimously by roll call to adjourn. Reip yes; Follett yes; Hanover yes; Schmitt yes; Stuart yes.

Documents used during this meeting:

Agenda

Draft Minutes July 1, 2020

Correspondence

100 Codman hill Road RDA and plan

100 Codman Road Places Assoc peer review and plan

100 Codman Draft DoA

1120 Mass Ave Certificate of Compliance.