



**TOWN OF BOXBOROUGH  
NOTICE OF PUBLIC MEETING  
Meeting Minutes**

Conservation Commission  
Sept. 20 , 2023  
7:30 PM  
Grange Meeting Room, Town Hall

Approved: October 4, 2023

Members Present: Sam Anderson, Lucy Indge, David Koonce, Liz Markiewicz, and Steve Schmitt

At 7:33 PM, Sam called the meeting to order.

Motion was made by Liz, seconded by Steve and voted unanimously to approve the minutes of August 16, 2023.

Sam reported that he inspected 114 Hager Lane 113-581 and moved to approve and issue the Certificate of Compliance, seconded by David and voted unanimously.

Sam reviewed the Commission's preliminary application for Community Preservation Funds.

As in years past the Commission seeks \$10,000.00 for the Trust fund. It was noted this is done annually.

Motion was made by Liz, seconded by David and voted unanimously to submit the Commission's preliminary CPC application.

Correspondence

Marty Wright, 200 Codman Hill Road, provided an update on the Commission's request for an As Built plan.

Anya Brunner presented her Gold Award Scout project.

She needs the Commission's approval to combat invasive species through education.

Anya previously made guides to the trails but now wants to focus on conservation and invasive species awareness. She will use placards and QR codes. The project budget will be covered by her personal funds and her Girl Scout troop.

David asked about the properties for the project. Anya is considering Wolf Swamp and Patch Hill.

Liz proposed Steele Farm because of the foot traffic.

Sam and Lucy suggested the new Sargent Road parcel.

Liz and Dave Barnett, Land Stewards coordinator, will guide Anya.

Motion was made by Liz, seconded by David and voted unanimously to support the project.

Hearing Continuation Notice of Intent DEP 113-575  
Location: 100 Codman Hill Road Assessor Parcel: 12-035-000  
Owner: Mike French, French Brothers Boxborough LLC.  
Engineer / representative: Paul Kirchner, Stamski and McNary, Inc.  
Dave Crossman B & C Associates  
Project: construction of commercial trade shops

Reviewer: David Koonce

Present: Bill Murray, Places Associates

Sam summarized his phone conversation with Mia McDonald, Department of Environmental Protection.

Paul proposes to move the turtle area and removing fewer trees.  
David wants Oxbow Associates to review the proposal on behalf of the applicant.

The Commission discussed the definition of mean annual flow vs riverfront, particularly with beavers constructing a dam.

Motion made by Sam, seconded by Lucy and voted unanimously to continue the hearing on October 4, 2023 at 8:20 PM.

Hearing Notice of Intent DEP 113-0583  
Location: the existing roadway along Beaver Brook Road, Swanson Road, and Codman Hill Road  
Engineers: Alex Gaspar, Weston and Sampson Engineers, Inc.  
Owner: Town of Boxborough  
Applicant: Corey Godfrey, Littleton Electric Light & Water Department  
Project description: construction of a finished water main from the Littleton Electric Light and Water Departments system to the Town of Boxborough.

Present: Bill Murray, Places Assoc., Alex Gaspar, Corey Godfrey  
Reviewer: Sam Anderson

Alex presented the NOI. The project was initiated by the presence of PFAs in Boxborough wells. The work will occur within the existing roadway that is disturbed and paved. Erosion controls will remain in place for the duration of the project, which is planned to begin in the spring of 2024. It may take up to two years.

Motion made by Sam, seconded by Lucy and voted unanimously, with David recused, to continue the hearing on October 4, 2023 at 8:45 PM for the purpose of reviewing a draft Order of Conditions. Applicant need not be present.

Hearing Request for Determination of Applicability  
Location: 7 Richardson Road Assessor Parcel 19-124-000  
Owner: Michael and Annemarie Tucker  
Applicant: Russell Larrivee, Get Decked Construction

Project: new footings for replacement deck  
Reviewer: Liz Markiewicz  
Present: Russell Larrivee, Annemarie Tucker  
Liz commented on her site visit today.

Motion made by Liz, seconded by Lucy and voted unanimously to issue a negative Determination of Applicability.

Committee Reports:

Chair's Report Sam Anderson

Owen Neville inquired about replacing the shed at the cemetery and using temporary storage while a new shed is built. The Commission suggests a Request for Determination of Applicability to formalize a placement of a shed in a jurisdictional area.

David Koonce reported that the railroad bank is eroding and wattles are still in the wetland. Sam and David will make a site visit.

95 & 105 Sargent Road Updates

Some mowing has occurred and larger bits of debris need to be removed.  
There will be a work party on September 30<sup>th</sup>.

At 9:08 PM motion was made by Lucy, seconded by Steve and voted unanimously to adjourn.

Documents used during this meeting:

Agenda

Draft Minutes Aug. 16, 2023

Correspondence as listed

100 Codman Hill Road docs

LELWD NOI & plan

7 Richardson Road RDA & plan