



**TOWN OF BOXBOROUGH  
NOTICE OF PUBLIC MEETING  
Meeting Minutes**

Conservation Commission  
Oct. 4, 2023  
7:30 PM  
Grange Meeting Room, Town Hall

Approved: Oct. 18, 2023

Members Present: Sam Anderson, Lucy Indge, David Koonce, and Steve Schmitt

Member absent: Liz Markiewicz

At 7:30 PM, Sam Anderson called the open meeting to order.

Motion was made by Sam Anderson, seconded by Steve Schmitt and voted unanimously to enter into Executive Session to discuss strategy with respect to litigation, noting discussion in an open meeting might have a detrimental effect on the bargaining position of the Commission. The Commission will reconvene in Open Session to continue with the regular business on the agenda.

Anderson – aye; Indge – aye; Koonce – aye; Schmitt – aye.

At 7:47 PM Sam Anderson reconvened the Open Session of the Conservation Commission meeting.

Motion was made by Lucy Indge, seconded by Steve Schmitt and voted unanimously to approve the minutes of September 20, 2023, as amended.

**Correspondence**

By email Oxbow Associates notified the Commission of their continued work on invasive plant species at Beaver Brook Valley Preserve.

George Vorce inquired about the Town's acquisition of his property at 126 Mass Ave. Planner Wade provided comments. The Commission took no action.

By email, Adam Pelletier of 3 Old Harvard Road provided form 8A but not the as built and engineer's letter.

By email Marty Wright 200 Codman Hill Road informed the Commission he is having the survey prepared. Administrative assistant will follow up with both.

Hearing Amend Order of Conditions 113-582  
Location: 31 Eldridge Road Assessor Parcel: 18-016-000  
Owner/Applicant: Michael and Patricia Yen Gayowski  
Engineer / representative: Jim Basile, Goldsmith, Prest and Ringwall

Project: installation of a fence  
Reviewer: Lucy Indge

Lucy Indge opened the hearing by reading the hearing notice.

Jim Basile presented the amendment.

David Koonce expressed concern about the section of the proposed fence in the wetlands and asked if it could be moved a short distance to get it out of the BVW. Jim Basile replied that it could not be moved because that would put it on the adjacent property. The applicant was directed to research what is allowed in the driveway easement.

Motion made by Sam Anderson, seconded by Lucy Indge and voted unanimously to continue the hearing on October 18, 2023 at 8:45 PM.

Notice of Intent Hearing 113-nnn

Location: 555 Old Harvard Road Assessor Parcel: 18-006-000

Owner: Michael Dzineku, Laud Livingstone Properties, LLC.

Engineer / representative: Seth Donohoe & Greg Roy, Dillis & Roy Civil Design Group, Inc.

Project: crushed stone driveway

Reviewer: Steve Schmitt.

Steve Schmitt opened the hearing by reading the hearing notice.

Seth Donohoe presented the Notice of Intent.

David Koonce asked if a portion of the existing pavement could be removed and returned to a natural vegetated surface. Steve Schmitt suggested adding a berm along the down gradient side of the proposed driveway in order to keep it from washing out in a heavy rain. Seth Donohoe was directed to look at these possibilities.

Motion was made by Sam Anderson, seconded by Steve Schmitt and voted unanimously to continue the hearing on October 18, 2023 at 8:30 PM.

Hearing Continuation Notice of Intent DEP 113-575

Location: 100 Codman Hill Road Assessor Parcel: 12-035-000

Owner: Mike French, French Brothers Boxborough LLC.

Engineer / representative: Paul Kirchner, Stamski and McNary, Inc.

Dave Crossman B & C Associates

Project: construction of commercial trade shops

Reviewer: David Koonce

By email dated October 2, 2023 Paul Kirchner requested a continuation to November 1, 2023 to allow time for revised plans and Oxbow review.

Motion made by Sam Anderson, seconded by David Koonce and voted unanimously to continue the hearing on Nov. 1, 2023 at 8:00 PM.

Notice of Intent Hearing 113-0583

Location: the existing roadway along Beaver Brook Road, Swanson Road, and Codman Hill Road

Engineers: Alex Gaspar, Weston and Sampson Engineers, Inc.

Owner: Town of Boxborough

Applicant: Corey Godfrey, Littleton Electric Light & Water Department

Project description: construction of a finished water main from the Littleton Electric Light and Water Departments system to the Town of Boxborough.

Reviewer: Sam Anderson

By email dated Oct. 2, 2023 Alex Gaspar requested a continuation to Oct. 18, 2023.

Motion made by Sam Anderson, seconded by Steve Schmitt and voted 3 – 0 with David Koonce recused to continue the hearing on Oct. 18, 2023 at 8:00 PM.

95 & 105 Sargent Road

The land stewards and volunteers have cleared and marked the trail network.

Sam Anderson will speak with Owen Neville, Agricultural Commission, about the configuration of the trail head on Littlefield Road. The existing sign needs to be replaced and kiosks added.

Both Commissions need to agree on a name for the parcel, about the trailhead on Littlefield Road

At 9:05 PM motion was made by Lucy Indge, seconded by Steve Schmitt and voted unanimously to adjourn.

Documents used during this meeting:

Agenda

Draft Minutes Sept. 20, 2023

Correspondence as listed

31 Eldridge Rd Amend OoC 113-582 docs

555 Old Harvard Rd NOI docs