



**TOWN OF BOXBOROUGH
NOTICE OF PUBLIC MEETING
Meeting Minutes**

Conservation Commission
Oct. 18, 2023
7:30 PM
Grange Meeting Room, Town Hall

Approved: Nov. 1, 2023

Members Present: Sam Anderson, Lucy Indge, David Koonce, and Steve Schmitt
Member absent: Liz Markiewicz

At 7:34 PM, Sam Anderson called the open meeting to order.

Motion was made by David Koonce, seconded by Steve Schmitt and voted unanimously to approve the minutes of October 4, 2023 as amended.

Motion was made by Sam Anderson, seconded by David Koonce and voted unanimously to approve and release the executive session minutes of October 4, 2023.

Motion was made by Sam Anderson, seconded by Lucy Indge and voted unanimously to approve and release the executive session minutes of July 18, 2023.

Correspondence

By email Ecotec notified the Commission of invasive plant species removal at 400 Beaver Brook Road 113-0577.

By email Marty Wright updated the Commission on the survey plan for 200 Codman Hill Road

Sam Anderson reviewed the draft Community Preservation Committee final application. He noted the accountant has been asked to provide details for the expense sheet. If the GIS is updated with the Sargent Road parcels and trails, the map will be replaced before the CPC hearing.

Motion was made by Sam Anderson, seconded by David Koonce and voted unanimously to approve the submission of this application.

Notice of Intent Hearing 113-0583

Location: the existing roadway along Beaver Brook Road, Swanson Road, and Codman Hill Road

Engineers: Alex Gaspar, Weston and Sampson Engineers, Inc.

Owner: Town of Boxborough

Applicant: Corey Godfrey, Littleton Electric Light & Water Department

Project description: construction of a finished water main from the Littleton Electric Light and Water Departments system to the Town of Boxborough.

Reviewer: Sam Anderson

Sam Anderson reopened the hearing and reviewed a draft Order of Conditions.

Motion made by Sam Anderson, seconded by Lucy Indge and voted 3 – 0 with David Koonce recused to close the hearing.

Motion made by Sam Anderson, seconded by Lucy Indge and voted 3 – 0 with David Koonce recused to issue the Order of Conditions as reviewed.

Notice of Intent Hearing 113-nnn no number assigned yet
Location: 555 Old Harvard Road Assessor Parcel: 18-006-000
Owner: Michael Dzineku, Laud Livingstone Properties, LLC.
Engineer / representative: Seth Donohoe & Greg Roy, Dillis & Roy Civil Design Group, Inc.

Project: crushed stone driveway
Reviewer: Steve Schmitt.

Steve Schmitt reopened the hearing.
Seth Donohoe presented a revised plan for the project. The restoration area has been expanded. The requested berm has been added and some pavement will be removed.

Motion was made by Steve Schmitt, seconded by Lucy Indge and voted unanimously to continue the hearing on Nov. 1, 2023 at 7:45 PM.

Hearing Amend Order of Conditions 113-582
Location: 31 Eldridge Road Assessor Parcel: 18-016-000
Owner/Applicant: Michael and Patricia Yen Gayowski
Engineer / representative: Jim Basile, Goldsmith, Prest and Ringwall
Project: installation of a fence
Reviewer: Lucy Indge

Lucy Indge reopened the hearing.
Jim Basile presented the revised plan. The proposed fence has been removed from the wetland resource area. He will find out if the fence requires cement footings.

Motion made by Sam Anderson, seconded by Lucy Indge and voted unanimously to continue the hearing on Nov. 1, 2023 at 7:50 PM.

Regarding 95 & 105 Sargent Road, Sam Anderson reported that he is still trying to connect with Owen on the Littlefield Road stonewall and parcel naming issues.

Reports

Land Stewardship Committee

Lucy Indge reported that Cassie LaRussa is very interested in writing an article in the Boxborough News about 95 / 105 Sargent Road acquisition. David Koonce suggested the article emphasize the funding partnership involved in protecting the land.

Lucy also inquired about the protocol for communicating stewardship issues. Sam Anderson explained that Mary Nadwairski will forward emails and notify Dave Barnett, coordinator, and Lucy Indge.

At 8:55 PM motion was made by Sam Anderson, seconded by Steve Schmitt and voted unanimously to adjourn.

Documents used during this meeting:

Agenda

Draft Minutes Oct. 4, 2023

Correspondence as listed

31 Eldridge Rd Amend OoC 113-582 docs

555 Old Harvard Rd NOI docs

Beaver Brook Road, Swanson Road, and Codman Hill Road Waterline OoC