



TOWN OF BOXBOROUGH
Building Department
29 Middle Road, Boxborough, Massachusetts 01719
Phone: 978-264-1726 · Fax: 978-264-3127
<http://www.boxborough-ma.gov>

FORM OF INTENT PRINT CLEARLY

Address _____

Map _____ Block _____ Lot _____

Name of Business _____

Name of Owner _____

Location of Request _____

Mailing Address _____

Phone Number _____

Print a Complete Explanation about your Business or Intentions:

Print Name

Signature

Date

The Following information is required with all forms submitted

1. Floor plan of how the business or use is going to be set up within the principal structure.
2. Certified plot plan showing adequate off-street parking and setbacks to property lines.

Failure to print legibly will delay the determination letter

Bentley Herget
Building Commissioner
bherget@boxborough-ma.gov