

TOWN OF BOXBOROUGH

Request for Qualifications for
Owner's Project Management Services
New Fire Station

Addendum #1

Date: June 20, 2024

This Addendum forms part of the Request for Qualifications Document and modifies the original submission documents dated June 12, 2024 for the following sections:

VI. Request For Qualification (RFQ) Submission Instructions.
VII. Schedule of Milestones

Acknowledgement of the receipt of this Addendum is to be provided with the final submission. Failure to do so will be subject to disqualification.

Changes made to **VI. Request For Qualification (RFQ) Submission Instructions.**

- Written responses to this RFQ are due on **July 10, 2024**, at **10:00 A.M.** in the Office of the Town Administrator, 29 Middle Road, Boxborough, MA 01719.
- There will be a site visit of the current Fire Station (located at **502 Massachusetts Avenue, Boxborough, MA 01719**) on **July 2, 2024** at **11 AM**. Interested parties are highly encouraged to attend the site visit, but it is not mandatory.

Changes made to **VII. Schedule of Milestones.**

Issue OPM RFQ	June 5, 2024
Site Walk for Current Fire Station.....	July 2, 2024
OPM RFQ responses due	July 10, 2024
OPM review, interviews and selection	July 10 - 22, 2024
OPM selection and Select Board approval	July 22, 2024
Backup date for OPM selection & approval	July 29, 2024

Contract Award and Notice to Proceed.....target August 2, 2024