



## TOWN OF BOXBOROUGH

29 Middle Road

Boxborough, MA 01719

DPW: 978-264-1790

Transfer Station: 978-263-3578

Town Hall: 978-264-1700

[www.boxborough-ma.gov](http://www.boxborough-ma.gov)

### TRANSFER STATION RULES AND REGULATIONS FY21

#### SECTION 1 – AUTHORITY:

This document describes the Rules and Regulations (“Regulations”) governing the recycling and disposal of Solid Waste, Special Waste and Recycling at the Town of Boxborough Transfer Station. These Regulations are effective on July 1, 2020 through June 30, 2021, and shall remain so until modified or amended by the Town of Boxborough Board of Selectmen. The general administration of the Transfer Station shall be governed under authority which includes the Code of Massachusetts Regulations, Massachusetts Department of Environmental Protection, Town of Boxborough, and all other applicable rules and regulations that may be adopted to further the expeditious management of the facility.

#### SECTION 2 – PURPOSE:

The Board of Selectmen of the Town of Boxborough has adopted these Rules and Regulations to safeguard the public health; to ensure the safety of Town employees; to ensure the safe and efficient operation of the Transfer Station; to uphold the Town’s contractual obligations to ensure that residential waste from **Boxborough residents only** is disposed of at the Boxborough Transfer Station; to control and monitor proper access to the Transfer Station; to facilitate recycling thereby fostering a public awareness of the care of the environment and reducing waste disposal costs incurred by the Town of Boxborough.

#### SECTION 3 – DEFINITIONS:

**Attendant** – An employee approved or assigned by the Town of Boxborough DPW to perform a specific type of duty or duties at the Transfer Station.

**Bulky Waste** – Shall include but not be limited to large items such as furniture, rugs and all other large items.

**Construction & Demolition (C&D) Waste** – Shall include but not be limited to all lumber, pipe, brick, shingles, sheetrock, masonry, concrete, asphalt and other materials resulting from the demolition and/or construction of buildings or other structures.

**DEP** – Massachusetts Department of Environmental Protection.

**Eligible Resident(s)** - year-round resident(s) or tenant(s) of a residential dwelling in the Town of Boxborough as described within these regulations.

**Eligible Vehicle(s)** - a passenger vehicle, non-commercial van or non-commercial pickup truck (3/4 ton or less).

**Hazardous Waste** – Explosives of any kind, inflammables, including gasoline or petroleum products, oil based paints, solvents, cleaning fluids, caustics, acids, drugs, poisons, radioactive material, pressurized cylinders, reactive materials, raw sewerage, dead animals, ammunition, pathological material, radioactive materials of any nature, any

substance or material whether in liquid or solid form, which has been determined to be a hazardous material by any local, state or federal agency so authorized to make such a determination, or materials requiring special handling. All waste classified as hazardous by the Massachusetts Department of Environmental Protection or the EPA. The EPA's website for hazardous waste may be found using the following URL: <http://www.epa.gov/osw/hazard/>.

**Mattress Recycling Grant:** A grant agreement between the Commonwealth of Massachusetts Department of Environmental Protection (MassDEP) and the Town of Boxborough which provides the Town with collection, transportation and recycling services for “**residentially**” generated mattresses for five years.

**Mercury Shed** – Solid Waste that requires special handling such as Cathode Ray Tubes (“CRT’s”), televisions, acid batteries, fluorescent ballasts, etc. Special Waste shall also include those items specified in Massachusetts Department of Environmental Protection (“DEP”) Waste Ban Regulations (310 CMR 19.017).

**Municipal Sources** – All property owned by the Town of Boxborough.

**Single Stream Recycling** – Solid waste that can be collected and treated in such a manner that it can be re-used or altered in such a way that it can serve another function. Recyclables include paper, cardboard, glass, metal and plastic. **Single Stream Recycling** refers to a system in which all kinds of recyclables such as plastics, paper, metals, glass etc. are put into a **single** bin by the consumers. The recyclables are collected and transported to Material Recovery Facilities (MRFs) where they are sorted and processed.

**Solid Waste** – Useless, unwanted or discarded solid materials resulting from municipal or residential activities conducted solely within Boxborough and not including any hazardous waste, banned items, “Special Wastes” (see below) or leaf and yard wastes.

**Sticker(s)** – Town of Boxborough Annual Transfer Station Sticker or One Time Use Transfer Station Sticker

**Yard Waste** – Stumps, brush, leaves, wood logs, etc.

#### **SECTION 4 – GENERAL:**

1. The following general regulations shall apply to all users of the Transfer Station:
2. Stickers are available for purchase online at <http://www.boxborough-ma.gov> or at Town Hall in person during normal business hours. A one-time pass may be obtained with proof of residency. Details may be found on the Transfer Station web site. Limit of two (2) stickers per household.
3. **Eligible Vehicle(s) must be registered to an address in the Town of Boxborough, no exceptions will be made.**
4. Any Eligible Vehicle(s) entering the Transfer Station shall have a One-time pass, or Sticker. The Sticker must be prominently displayed on the lower left corner of the windshield of the Eligible Vehicle(s). **An Eligible Vehicle(s) without either of the above will be denied access.**
5. Transfer Station operating hours are Wednesday, 11:00am – 7:00pm, and Saturday 8:00am – 4:00pm.
  - **THE TRANSFER STATION WILL BE CLOSED ON ALL LEGAL HOLIDAYS AND DURING SNOW STORMS.**
6. The Transfer Station will accept Solid Waste, Heavy Items, and Recyclables generated by the Eligible Resident(s) living in Boxborough and municipal sources as described in these regulations. Commercial or industrial firms will not be permitted to use the Transfer Station.

7. All waste must be suitably secured when being hauled to the Transfer Station to prevent littering on the Town ways. Violators shall be subject to a littering fine of \$200.00.
8. Disposal of any waste material outside of the fence or left on the side of the roadway is strictly prohibited. Violators shall be subject to a littering fine of \$200.00 for each offense. This prohibition shall be strictly enforced and violators shall be prosecuted.
9. All ordinary household solid waste except those which must be recycled according to state law, and those excluded in Item 10 below, may be disposed of at the Transfer Station.
10. The following waste products and items shall not be disposed of at the Transfer Station: Chemical dyes, petroleum products, pathological waste, raw sewage or septic sludge, yard waste, tires, automobiles, construction and demolition waste, dead animals, explosives, ammunition, radioactive materials, and any substance or material, whether in liquid or solid form, which has been determined to be a hazardous material by any local, state or federal agency so authorized to make such a determination.
11. Absolutely no salvaging of materials will be allowed at the Transfer Station.
12. No person shall set fire to any material at the Transfer Station.
13. No person shall discharge a firearm within the area of the Transfer Station.
14. No person shall bring unconfined or unleashed animals to the Transfer Station.
15. **No person shall operate the compactors except the Attendants.**
16. Any Civic organizations who would like to solicit at the Transfer Station, must first contact the Attendant at 978-263-3578 for approval before doing so. In order to maintain the orderly operation of the Transfer Station, the Attendant may find it necessary to limit the activities of the soliciting organization.
17. The Board of Selectmen may rule on any matter not included in the above regulations or for any special or unusual use of the Transfer Station.
18. The Attendants are in complete control of the Transfer Station. Any person who fails to obey the Attendant's orders or violates any of these regulations shall be immediately reported to the Police Department and the Board of Selectmen and may be prosecuted and subject to a fine and/or loss of the right to use the Transfer Station.
19. Please ask Attendant if help is required transferring wasted to any of the containers.

## **HEAVY ITEM DISPOSAL**

1. "Heavy items", as described below, are accepted at the Transfer Station with a valid annual sticker and must be disposed of in the appropriate collection containers.
  - **Appliances:** Microwaves, humidifiers, refrigerators, air conditioners, stoves or similar items.
  - **Bulky Waste:** Items such as furniture (without upholstery), and carpets (carpet section cannot be longer than 4 feet, it must be rolled and tied and not weigh more than 30-35 pounds. Only one roll will be allowed per visit.)
  - **Metal:** Objects such as lawn mowers (oil and gas drained), bicycles, scrap metal, and swing sets are accepted. **Please obey the "Metals Only" signs.**

- **Wood:** Items such as shelving; doors; small scrap wood
2. The Attendant has the right to refuse MULTIPLE LOADS in any one day and to refuse drop-off if the containers are full.
  3. **Per Massachusetts Waste Ban 310 CMR 19.017 – No wallboard, sheetrock, or cement board shall be accepted for disposal at the Transfer Station.**

## RECYCLING CENTER

1. The following items should be recycled:
  - **Clothing and Textiles:** Items in any condition are accepted, as items that cannot be reused will be recycled. Recycle bins accept clothes, outerwear, undergarments, uniforms, costumes, fabric/fabric scraps, linens, towels, drapes, curtains, sheets, table cloths, cloth napkins, pot holders, blankets, comforter/duvet, sofa covers, shoes, pocketbooks.
  - **Glass:** Clear, green, brown and tinted bottles and jars. Containers must be rinsed, corks and caps removed: labels may be left on.
  - **Metal:** Tin, aluminum and steel cans, and aluminum foil and trays. Items must be rinsed, labels may be left on. Absolutely no other metal items, paint or aerosol cans are permitted.
  - **Mattresses:** Mattresses include both box springs and mattresses but do NOT include futons, frames, mattress toppers, mattress pads, pillows or air mattresses.
  - **Paper:** Newspaper and inserts; magazines; white and colored office paper; mail; phonebooks; corrugated cardboard boxes; paperboard boxes, liners removed, such as cereal and shoe boxes. **Please break down all cardboard boxes to save space in compactor.**
  - **Plastic:** All plastics numbered #1 through #7. Items include milk jugs; soda and water bottles; detergent bottles; takeout containers; margarine tubs. Be sure to rinse clean.
2. Neither plastic bags of any type nor Styrofoam are allowed with recyclables. These items must be included with your solid waste.

## MURCURY SHED

1. The following items must be placed in the designated containers inside the Mercury Shed:
  - Fluorescent light bulbs and ballasts
  - Thermostats
  - Cathode Ray Tubes (“CRT’s”), (televisions – see Attendant for drop-off location)
  - Button cell batteries
  - Rechargeable batteries
  - Nickel Cadmium (Ni-Cd)
  - Nickel Metal Hydride (Ni-MH)
  - Lithium Ion (Li-Ion)
  - Small sealed lead (PB) less than two (2) pounds
2. **Alkaline – non-rechargeable batteries are not accepted and must be included with your solid waste.**