

**Boxborough Fire Station****Short Term Schedule to 5/12/25 STM/ATM on 5/12/25 - Revised per 2/13 FSBC and 2/19 WG meetings**

2/5 WG meeting  
2/7 WG tour on Norfolk Fire Station  
2/7 Traffic Study starts  
2/10 Conceptual drawings and Narrative to cost estimator  
2/12 WG meeting  
2/13 FSBC meeting. Present Swing Space design fee proposal. (Voted not to approve)  
~~2/14 Swing space design starts~~  
2/19 WG meeting  
2/24 Construction cost estimate back from estimator  
2/24 Traffic report  
2/24 Issue Option 1, 2, and 3 designs for 502, and 72 Stow, to FSBC for review  
2/26 WG meeting  
2/26 Public Outreach Forum 10:00AM and 7:00PM - Hybrid  
2/27 FSBC meeting – Review construction cost estimate, traffic report, and Phase 2 Design and Bidding fees from Designer and OPM. Review and vote on 502 Option 1 or 2.  
3/3 Public Outreach Forum 11:00AM and 7:00PM - Hybrid  
~~3/4 Swing space design complete and to estimator~~  
3/5 WG meeting  
3/7 Issue Draft Matrix package to FSBC for review  
3/7 Videotaping for Public Outreach (to be confirmed)  
3/12 Perc testing at 502 and 72 with BOH agent  
3/12 WG meeting  
3/13 FSBC meeting – Discuss Draft Matrix. Review and vote on warrant draft language.  
3/19 WG meeting  
~~3/19 Swing space cost back from estimator~~  
3/20 FSBC meeting – Site Selection (Vote 502 or 72). Cost for warrant. SB recommendation letter  
3/24 Select Board meeting. Vote for warrant  
3/25 Finance Committee meeting. Vote for warrant  
3/26 WG meeting  
3/27 No FSBC meeting (see 3/20)  
4/2 WG meeting  
4/9 WG meeting  
4/10 FSBC meeting  
4/16 WG meeting  
4/23 WG meeting  
4/24 FSBC meeting  
4/30 WG meeting  
5/7 WG meeting  
5/8 FSBC meeting  
5/12 STM/ATM – 1. Townwide Zoning Change; 2. Design through Bidding Funding Request