

February 4, 2025

Michael Johns
Town Administrator
Town of Boxborough
29 Middle Road
Boxborough, MA 01719

Re: Boxborough Fire Station Amendment 4- Additional Traffic Study and Percolation Testing (4 weeks)

Dear Mr. Johns,

We are pleased to submit this fee proposal for full traffic studies at 502 Mass Avenue and 72 Stow Road and for percolation testing at 502 Mass Avenue. The services associated with this amendment are provided in the attached proposal from Samiotes, and our services outlined below, including 2 (biweekly) FSBC meetings and 4 (weekly) working group meetings.

Full Traffic Study:

- Provide any required documentation to Traffic engineers.
- Attend weekly coordination meetings as needed by the engineers.
- Review draft reports and provide feedback.
- Review results with the FSBC and Working Group.
- Provide management services for the tasks outlined in the Samiotes proposal.

Context Fee:	\$5,000
Samiotes Fee:	\$11,000

Soil Testing with Board of Health:

- Provide required documentation to Civil engineers.
- Coordinate work with the Town of Boxborough DPW.
- Attend weekly coordination meetings as needed by the engineers.
- Review draft reports and provide feedback.
- Review results with the FSBC and Working Group.
- Provide management services for the tasks outlined in the Samiotes proposal.

Context Fee:	\$2,600
Samiotes Fee:	\$6,000

Total Fee:	\$24,600
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MC John 2/4/2025

Hourly rates are subject to change each year. Our 2025 billing rates are as follows:

	2025
• Principal:	\$360/hour
• Project Manager:	\$250/hour
• Project Architect/Coordinator:	\$200/hour
• Job Captain:	\$185/hour
• Senior Designer:	\$150/hour
• Designer:	\$135/hour

Thank you for the opportunity to submit this proposal.

Sincerely,



Jeff Shaw, AIA, LEED AP BD+C, CPHC, MCPPO
Principal + President, Context Architecture