

Town of Boxborough

DRAFT SUMMARY OF VOTES: May 12, 13, and 14, 2025



Annual Town Meeting

Monday, May 12, 2025 7:00 PM

**Including Special Town Meeting
Monday, May 12, 2025 7:15 PM**

SPECIAL TOWN MEETING:

Call to Order by Elected Town Meeting Moderator, Dennis Reip at 7:19 pm. A total of 445 registered voters checked in on night 1.

Motion to take Article 2 before Article 1 out of order: failed by a majority (182 Yes, 235 No)

ARTICLE 1 MUNICIPAL GOVERNMENTAL ZONING ALLOWED ACROSS ALL ZONING DISTRICTS

(Two-thirds Vote Required)

Kristin Hilberg moved, and it was seconded, that Town vote to amend the Boxborough Zoning Bylaw to include Municipal Governmental zoning as follows:

1. In Zoning By-law Table of Uses 4.1.3.c, add Municipal Governmental as allowed use across all Districts, to include AR, R1, B, B1, OP, TC, and IC.
2. In Section 9.2 Terms Defined, add the following, "Municipal Governmental shall mean any structure or land used for municipal purposes by the Town of Boxborough, or any of its subdivisions, providing public services to, or for the residents of the Town."

Action on the motion on Article 1 (STM): failed (205 Yes, 223 No)

ARTICLE 2 72 STOW ROAD FIREHOUSE DESIGN & BID FUNDING

\$2,622,445 Bonding

(Two-thirds Vote Required)

Kristin Hilberg moved, and it was seconded, that the Town vote to appropriate the sum of two million, six hundred twenty-two thousand, four hundred forty-five dollars (\$2,622,445), to design, prepare construction drawings, pre-qualify contractors, bid the construction, and determine the lowest responsible general bid for a new firehouse at 72 Stow Road, including all related and incidental costs related thereto, and, to meet this appropriation, that the Treasurer, with the approval of the Select Board, is hereby authorized to borrow said amount pursuant to Massachusetts General Laws Chapter 44 sections 7 or 8, and any other enabling authority, and to issue notes and bonds of the Town therefor.

Action on the motion on Article 2 (STM): failed (204 Yes, 133 No)

Night 2: May 13, 2025. Dennis Reip called Special Town Meeting to order at 7:04 pm. A total of 144 registered voters checked in on night 2.

SPECIAL TOWN MEETING CONSENT AGENDA¹

Kristin Hilberg, Select Board Chair, moved, and it was seconded, to approve the Special Town Meeting Consent Agenda Warrant Article four in accordance with the funding sources and amounts set forth in the May 12, 2025 Special Town Meeting Warrant under Article four.

Action on the motion on Consent Agenda 1 (Article 4 – STM): carried by a majority.

ARTICLE 3 POLICE DEPARTMENT: COMMAND STAFF TRAINING ¹ HELD

\$12,000 Free Cash

(Majority Vote Required)

David McKiernan moved, and it was seconded, that the Town vote to transfer from available free cash the sum of twelve thousand dollars (\$12,000) for the training of Police Department command staff.

Action on the motion on Article 3 (STM): carried by a majority.

ARTICLE 4 COMMUNITY PRESERVATION FUND ACCOUNTING CORRECTION ¹

(Majority Vote Required)

Kristin Hilberg moved, and it was seconded, that the Town vote to reduce the 2025 fiscal year MGL Chapter 44B “Schedule A-4 Community Preservation Fund Budgeted Reserve by seventy thousand nine hundred forty dollars (\$70,940), and move the deficit in the same amount to the Community Preservation Fund “Schedule A-4, Section A-4, Section 1A, Other.”

Action on the motion on Consent Agenda 1 (Article 4 – STM): carried by a majority.

ARTICLE 5 ADOPT MGL CH200A SEC 9A TAILINGS ¹ HELD

(Majority Vote Required)

Kristin Hilberg moved, and it was seconded, that the Town vote to accept the provisions of Massachusetts General Laws (M.G.L.) Chapter 200A Section 9A relative to the disposition of abandoned funds by the Town.

Action on the motion on Articles 5 (STM): carried by a majority.

SPECIAL TOWN MEETING

ARTICLE 6 TAYLOR FARM ROAD PARCEL ACCEPTANCE

\$4,415 Free Cash

(Two-thirds Vote Required)

Kristin Hilberg moved, and it was seconded, that the Town vote to transfer from free cash the sum of four thousand four hundred fifteen dollars (\$4,415.00) to acquire by purchase, gift or eminent domain, and upon such terms and conditions as the Select Board may determine in its discretion, for conservation purposes, a parcel of land located on Taylor Farm Road, comprising about 8.3 acres, identified as parcel 20-081-000 on the Town’s assessor’s maps, and being more particularly depicted as Parcel 1 on the Plan entitled “Silas Taylor Farm Road at Flagg Hill Road Boxborough, Massachusetts”, dated and endorsed July 19, 2016, by Goldsmith, Priest, and Ringwall, Inc., recorded with Middlesex South District Registry of Deeds as Plan Number 691 of 2016, and to authorize the Select Board to enter into all agreements and take all other actions necessary or appropriate to carry out this transaction.

Action on the motion on Article 6 (STM): carried by 2/3s.

ARTICLE 1 CHOOSE TOWN OFFICERS

(Majority Vote Required)

Election, Tuesday, May 20, 2025

ARTICLE 2 RECEIVE REPORTS

(Majority Vote Required)

Kristin Hilberg moved, and it was seconded, that the Town vote to receive the reports of the Select Board and other town officers, agents, committees, commissions, and boards, including those published in the 2024 Annual Town Report.

Action on the motion on Article 2: carried by a majority.

ARTICLE 3 SET SALARIES & COMPENSATION OF ELECTED OFFICIALS

Raise and Appropriate

(Majority Vote Required)

Kristin Hilberg moved, and it was seconded, that the Town vote to fix the salaries and compensation of various elected officials for the fiscal year beginning July 1, 2025, as follows:

Select Board Members	\$0.00
Board of Health Members	\$0.00
Town Clerk	\$84,298
Constables	\$7.00 per copy/warrant posted
Planning Board Members	\$0.00
Boxborough Members of A-B Regional School Committee	\$0.00
Library Board of Trustees	\$0.00
Town Moderator	\$0.00

Action on the motion on Article 3: carried by a majority.

**ARTICLE 4 AMEND FY2026 PERSONNEL PLAN, INCLUDING THE
CLASSIFICATION AND COMPENSATION SCHEDULE**

(Majority Vote Required)

Vote 1: Allan MacLean moved, and it was seconded, that the Town vote to amend certain administrative sections of the Personnel Administration Plan in the manner that is set forth in the document on file with the Town Clerk titled “Proposed Changes to Personnel Administration Plan” and also available on the Town’s website as set forth in the May 12, 2025 Annual Town Meeting Warrant.

Action on the motion on Article 4, Vote 1: carried by a majority.

Vote 2: Allan MacLean moved, and it was seconded, that the Town vote to amend the Classification and Compensation Schedule of the Personnel Administration Plan in the manner that is set forth in the document on file with the Town Clerk titled “Proposed Changes to Personnel Administration Plan” and also available on the Town’s website as set forth in the May 12, 2025 Annual Town Meeting Warrant which Schedule includes a 2.7% wage adjustment as stated in the May 12, 2025 Annual Town Meeting Warrant.

Action on the motion on Article 4, Vote 2: carried by a majority.

ARTICLE 5 TOWN OPERATING BUDGET

\$29,295,132 Raise & Appropriate
(Majority Vote Required)

Antony Newton moved, and it was seconded, that the Town vote to raise and appropriate the sum of Twenty-nine million, two hundred ninety-five thousand, one hundred thirty-two dollars (\$29,295,132), for the operations and expenses of providing public services for the Fiscal Year beginning July 1, 2025 the purposes for which funding are set forth in the Department Account Numbers 114 through 920 and any subheadings included under said account numbers as printed in Article 5 of the May 12, 2025 Annual Town Meeting Warrant under the heading FY26 Budget Summary, with the **exception of Planning Board line 175, other, which is increased by \$4,100 for a total budget of \$29,299,232.**

Rebecca Verner moved that line 175 for the Planning Board be amended from \$3,400 to \$7,500.

Action on the amendment on Line 175 of Article 5: carried by a majority.

Action on the motion on Article 5: carried by a majority.

**ARTICLE 6 INCREASED HOURS FOR THE COMMUNITY SERVICES
COORDINATOR**

\$18,002 Raise & Appropriate
(Majority Vote Required)

Robert Stemple moved, and it was seconded, that the Town vote to raise and appropriate the sum of eighteen thousand two dollars (\$18,002), to support an increase in the hours of and provide related compensation to the Community Services Coordinator.

Action on the motion on Article 6: carried by a majority.

**ARTICLE 7 DEPARTMENT OF PUBLIC WORKS (DPW): PART-TIME
STAFF ADDITION FOR TRANSFER STATION**

\$20,000 Raise & Appropriate
(Majority Vote Required)

Kristin Hilberg moved, and it was seconded, that the Town vote to raise and appropriate the sum of twenty thousand dollars (\$20,000) to hire and compensate a part-time Transfer Station Attendant (16 hours per week) for the Department of Public Works (DPW).

Action on the motion on Article 7: carried by a majority.

ARTICLE 8 TREASURER-COLLECTOR ADDITIONAL HOURS

\$7,737 Raise & Appropriate
(Majority Vote Required)

Kristin Hilberg moved, and it was seconded, that the Town vote to raise and appropriate the sum of seven thousand seven hundred thirty-seven dollars (\$7,737), to support the increased hours of and provide related compensation for the Treasurer-Collector.

Action on the motion on Article 8: carried by a majority.

**ARTICLE 9 FUND COST ITEMS FOR FIRST YEAR OF DPW UNION
COLLECTIVE BARGAINING AGREEMENT**

\$42,000 Raise and Appropriate
(Majority Vote Required)

Kristin Hilberg moved, and it was seconded, that the Town vote to raise and appropriate the sum of forty-two thousand dollars (\$42,000) to fund the cost items of the first year of a collective bargaining agreement between the Town and United Public Service Employees Union Local 242M Unit MADIV 125 (DPW Union) covering the period of July 1, 2025 to June 30, 2028.

Action on the motion on Article 9: carried by a majority.

**ARTICLE 10 FUND COST ITEMS FOR FIRST YEAR OF FIRE UNION
COLLECTIVE BARGAINING AGREEMENT**

\$76,000 Raise and Appropriate
(Majority Vote Required)

Kristin Hilberg moved, and it was seconded, that the Town vote to raise and appropriate the sum of seventy-six thousand dollars (\$76,000) to fund the cost items of the first year of a collective bargaining agreement between the Town and Boxborough Professional Firefighters, Local 4601 (Fire Union) covering the period of July 1, 2025 to June 30, 2028.

Action on the motion on Article 10: carried by a majority.

**ARTICLE 11 FUND COST ITEMS FOR FIRST YEAR OF POLICE UNION
COLLECTIVE BARGAINING AGREEMENT**

\$60,000 Raise and Appropriate
(Majority Vote Required)

Kristin Hilberg moved, and it was seconded, that the town vote to raise and appropriate the sum of sixty thousand dollars (\$60,000) to fund the cost items of the first year of collective bargaining agreement between the Town and Massachusetts Coalition of Police, Local 200, (Police Union) covering the period of July 1, 2025 to June 30, 2028.

Action on the motion on Article 11: carried by a majority.

ANNUAL TOWN MEETING FINANCIAL (NON-CAPITAL) CONSENT AGENDA²

Kristin Hilberg, Select Board Chair, moved, and it was seconded, to approve the Annual Town Meeting Financial (Non-Capital) Consent Agenda Warrant Articles thirteen, fourteen, sixteen, seventeen, nineteen, twenty through twenty-two in accordance with the funding sources and amounts set forth in the May 12, 2025 Annual Town Meeting Warrant under Articles thirteen, fourteen, sixteen, seventeen, nineteen, twenty through twenty-two through twenty-two, respectively.

ARTICLE 12 DEPARTMENT REVOLVING FUNDS EXPENSE LIMITS ² **HOLD**

ARTICLE 13 CLOSE COMPLETED ARTICLES TO GENERAL FUND ²

ARTICLE 14	CHAPTER 90 HIGHWAY REIMBURSEMENT PROGRAM ²
ARTICLE 15	ASSESSOR CYCLICAL REVALUATION ² HOLD
ARTICLE 16	CABLE SERVICES AND EQUIPMENT ²
ARTICLE 17	OTHER POST-EMPLOYMENT BENEFITS (OPEB) TRUST FUND ²
ARTICLE 18	STAFF PROFESSIONAL DEVELOPMENT ² HOLD
ARTICLE 19	FIRE DEPARTMENT: RECRUIT ACADEMY TRAINING, COVERAGE CONTINGENCY & FIRE DEPARTMENT PHYSICALS ²
ARTICLE 20	FIRE DEPARTMENT: CISTERN INSPECTIONS AND REPAIRS ²
ARTICLE 21	EMERGENCY MANAGEMENT ²
ARTICLE 22	POLICE & FIRE INJURY COVERAGE TRANSFER ²
ARTICLE 23	PRUDENT INVESTMENT ² HOLD
ARTICLE 24	MODIFIED BOXBOROUGH EMERGENCY ASSISTANCE PROGRAM (BEAP) ² HOLD
ARTICLE 25	VETERANS TAX EXEMPTION ANNUAL COST OF LIVING INCREASE ² HOLD

Action on the motion on Financial (Non-Capital) Consent Agenda 2: carried by a majority.

FINANCIAL (NON-CAPITAL) CONSENT AGENDA ²

ARTICLE 12 DEPARTMENT REVOLVING FUNDS EXPENSE LIMITS ² HELD
(Majority Vote Required)

Kristin Hilberg moved, and it was seconded, that the Town vote under the provisions of G.L. c. 44 §53E½, as most recently amended, and the Town's Revolving Fund Bylaw, to set the Fiscal year 2026 spending limits for the Town's Revolving Funds as follows:

Revolving Fund	Limit
GIS Assessor Maps	\$5,000
Conservation Commission	\$20,000
Community Gardens	\$2,000
Fire Alarm System Maintenance	\$20,000
Plumbing & Gas Inspection	\$100,000
Electrical Inspection	\$150,000
Animal Control	\$2,400
Council on Aging Programs	\$25,000
Senior Van	\$32,000
Library Fines	\$10,000
Library Photocopier	\$2,500
Recreation All Programs	\$120,000
Steele Farm	\$15,000

Action on the motion on Article 12: carried by a majority.

ARTICLE 13 CLOSE COMPLETED ARTICLES TO GENERAL FUND ²

\$26,839.17

(Majority Vote Required)

Kristin Hilberg moved, and it was seconded, as part of the Consent Agenda, that the Town vote to transfer to the General Fund the unexpended balance of monies in the amount of twenty-six thousand eight hundred thirty-nine dollars and seventeen cents (\$26,839.17), as voted by past Town Meetings, and as indicated in the following table:

Article	Title	Amount	Original Source
ATM23 ART14	Fire Building Improvements	\$12,050.00	Free Cash
ATM24 ART06	Fall Town Meeting Costs	\$1.30	Raise & Appropriate
ATM24 ART20	DPW Backhoe	\$6,100.00	Free Cash
ATM24 ART27	Police Cruiser	\$32.87	Raise & Appropriate
ATM24 ART30	Library Updated Audio System	\$655.00	Free Cash
ATM24 ART32	Library Alarm System Replacement	\$8,000.00	Free Cash

ARTICLE 14 CHAPTER 90 HIGHWAY REIMBURSEMENT PROGRAM ²

(Majority Vote Required)

Kristin Hilberg moved, and it was seconded, as part of the Consent Agenda, that the Town vote to authorize the Select Board to accept highway funds from the Commonwealth of Massachusetts, and that such funds are hereby appropriated for the purpose of providing highway improvements under the authority of Chapter 90 of the General Laws.

ARTICLE 15 ASSESSOR CYCLICAL REVALUATION ²

\$30,000 Raise & Appropriate

(Majority Vote Required)

Kristin Hilberg moved, and it was seconded, that the Town vote to raise and appropriate the sum of thirty thousand dollars (\$30,000), to be spent by the Town Assessor for cyclical inspections, periodic personal

and real property valuations, full valuations, interim statistical updates, and the related software and upgrades.

Kristin Hilberg moved, and it was seconded, to table Article 15.

Motion to table Article 15 carried by 2/3s.

ARTICLE 16 CABLE SERVICES AND EQUIPMENT ²

\$120,251 Cable

(Majority Vote Required)

Kristin Hilberg moved, and it was seconded, as part of the Consent Agenda, that the Town vote to appropriate the sum of one hundred twenty thousand two hundred fifty-one dollars (\$120,251), said funds to be transferred from the PEG Access and Cable Related Fund receipts reserved for appropriation, for the purposes of providing for FY 2026 Cable Department TV Operations, services, and for the acquisition of any new equipment to improve the Town's cable television broadcast quality, and to expand meeting coverage, including all costs incidental and related thereto.

ARTICLE 17 OTHER POST-EMPLOYMENT BENEFITS (OPEB) TRUST FUND ²

\$300,000 Free Cash

(Majority Vote Required)

Kristin Hilberg moved, and it was seconded, as part of the Consent Agenda, that the Town vote to transfer from free cash the sum of three hundred thousand dollars (\$300,000), for the Other Post-Employment Benefits Liability Trust Fund established under Article 25 of the 2010 Annual Town Meeting, and authorized by M.G.L. Chapter 32B, Section 20, in order to offset the anticipated future cost of providing post-retirement health and life insurance benefits to current and future retired Town employees.

ARTICLE 18 STAFF PROFESSIONAL DEVELOPMENT ² HELD

\$15,000 Free Cash

(Majority Vote Required)

Kristin Hilberg moved, and it was seconded, that the Town will vote to transfer from free cash the sum of fifteen thousand dollars (\$15,000), to support staff professional development and training, including costs of necessary materials or consultants and all other costs incidental and related thereto.

Action on the motion on Article 18: carried by a majority

**ARTICLE 19 FIRE DEPARTMENT: RECRUIT ACADEMY TRAINING,
COVERAGE CONTINGENCY & FIRE DEPARTMENT
PHYSICALS ²**

\$60,000 Free Cash

(Majority Vote Required)

Kristin Hilberg moved, and it was seconded, as part of the Consent Agenda, that the Town vote to transfer from free cash the sum of sixty thousand dollars (\$60,000), for staff replacement coverage for new full-time firefighters while they attend the ten (10) week training program of the Massachusetts Firefighter Recruit Academy, and coverage for all pre-employment physicals for new full-time, per-diem, and call Fire Department members, including all costs incidental and related thereto.

ARTICLE 20 FIRE DEPARTMENT: CISTERN INSPECTIONS AND REPAIRS ²

\$10,000 Free Cash

(Majority Vote Required)

Kristin Hilberg moved, and it was seconded, as part of the Consent Agenda, that the Town vote to transfer from free cash the sum of ten thousand dollars (\$10,000), to provide cistern and or fire pond maintenance, including all costs incidental and related thereto.

ARTICLE 21 EMERGENCY MANAGEMENT ²

\$5,000 Free Cash

(Majority Vote Required)

Kristin Hilberg moved, and it was seconded, as part of the Consent Agenda, that the Town vote to transfer from free cash the sum of five thousand dollars (\$5,000), to support Emergency Management, including training, acquisition of necessary equipment, and technology upgrades, and all other costs incidental and related thereto.

ARTICLE 22 POLICE & FIRE INJURY COVERAGE TRANSFER ²

\$35,000 Free Cash

(Majority Vote Required)

Kristin Hilberg moved, and it was seconded, as part of the Consent Agenda, that the Town vote to transfer from free cash the sum of thirty-five thousand dollars (\$35,000), to the Injury Leave Indemnity Fund, established under Article 8 of the 2016 Special Town Meeting, and authorized by MGL Ch 41 § 111F.

ARTICLE 23 PRUDENT INVESTMENT ² HELD

(Majority Vote Required)

Robert Stemple moved, and it was seconded, that the Town vote to accept the provisions of G.L. c. 44, §§ 54(b) to allow Town trust funds to be invested in accordance with G.L. c. 203C, the so-called "Prudent Investment Rule."

Action on the motion on Article 23: carried by a majority

**ARTICLE 24 MODIFIED BOXBOROUGH EMERGENCY ASSISTANCE
PROGRAM (BEAP) ² HELD**

\$20,000 Raise & Appropriate

(Majority Vote Required)

David McKiernan moved, and it was seconded, Town vote to raise and appropriate the sum of twenty thousand dollars (\$20,000), for the purpose of maintaining the Boxborough Emergency Assistance Program (BEAP), including all costs incidental and related thereto.

Jennifer Barrett moved, and it was seconded, to amend this motion to change from "Raise and Appropriate" to "transfer from Free Cash."

Action on the amendment on the motion on Article 24 failed.

Action on the motion on Article 24: carried by a majority

**ARTICLE 25 VETERANS TAX EXEMPTION ANNUAL COST OF LIVING
INCREASE ² **HELD****

(Majority Vote Required)

Kristin Hilberg moved, and it was seconded, that the Town vote to accept the provisions of M.G.L. c. 59, § 5, Clause 22I, inserted by Chapter 178 of the Acts of 2024, entitled, An Act Honoring, Empowering, and Recognizing Our Servicemembers and Veterans, known as the "HERO Act", providing for an annual increase in property tax exemptions for veterans under the provisions of M.G.L. c. 59, § 5, Clause 22 and Clauses 22A through 22C, 22E and 22F, equal to the cost of living as determined by the Consumer Price Index for such year.

Action on the motion on Article 25: carried by majority.

Kristin Hilberg moved, and it was seconded, to adjourn the Annual Town Meeting until tomorrow night at Blanchard Memorial School at 7:00 pm. (end: 10:54 pm)

Night 3: May 14, 2025

Dennis Reip called for the reconvening of the adjourned Annual Town Meeting at 7:06 pm. There were 98 registered voters in attendance on night 3.

Kristin Hilberg moved, and it was seconded, to remove Article 15 from the table.

Action on the motion to take up Article 15: carried by a majority.

ARTICLE 15 ASSESSOR CYCLICAL REVALUATION ²

**\$30,000 Raise & Appropriate
(Majority Vote Required)**

Kristin Hilberg moved, and it was seconded, that the Town vote to raise and appropriate the sum of thirty thousand dollars (\$30,000), to be spent by the Town Assessor for cyclical inspections, periodic personal and real property valuations, full valuations, interim statistical updates, and the related software and upgrades.

Action on the motion on Article 15: carried by a majority.

ANNUAL TOWN MEETING CAPITAL CONSENT AGENDA³

Kristin Hilberg, Select Board Chair, moved, and it was seconded, to approve the Annual Town Meeting Capital Consent Agenda Warrant Articles twenty-eight, thirty, thirty-one, and thirty-four in accordance with the funding sources and amounts set forth in the May 12, 2025 Annual Town Meeting Warrant under Articles twenty-eight, thirty, thirty-one, and thirty-four, respectively.

ARTICLE 26 DEPARTMENT OF PUBLIC WORKS (DPW): NEW 2026 HEAVY-DUTY PICKUP TRUCK ³ **HOLD**

**ARTICLE 27 FIRE DEPARTMENT: EMERGENCY RESPONSE VEHICLE ³
HOLD**

- ARTICLE 28** **FIRE DEPARTMENT: PERSONAL PROTECTION EQUIPMENT (PPE) ³**
- ARTICLE 29** **FIRE DEPARTMENT: UTILITY TERRAIN VEHICLE ³ **HOLD****
- ARTICLE 30** **TOWN MUSEUM: EXTERIOR DOORS ³**
- ARTICLE 31** **TOWN MUSEUM: PAINT EXTERIOR WINDOWS ³**
- ARTICLE 32** **TOWN MUSEUM: ROOF ³ **HOLD****
- ARTICLE 33** **INSTALLATION OF A SWAP SHED AT THE TRANSFER STATION ³ **HOLD****
- ARTICLE 34** **INFORMATION TECHNOLOGY – HARDWARE UPGRADES AND REPLACEMENTS ³**
- ARTICLE 35** **SARGENT MEMORIAL LIBRARY: ALTERING THE INTERIOR SPACE ³ **HOLD****

Action on the motion on Capital Consent Agenda 3: carried by a majority.

CAPITAL CONSENT AGENDA

- ARTICLE 26** **DEPARTMENT OF PUBLIC WORKS (DPW): NEW 2026 HEAVY-DUTY PICKUP TRUCK ³ **HELD****

\$70,000 Free Cash
(Majority Vote Required)

Wes Fowlks moved, and it was seconded, that the Town vote to transfer from free cash the sum of seventy thousand dollars (\$70,000), to purchase and equip a new heavy-duty pickup truck, including all costs incidental and related thereto.

Action on the motion on Article 26: carried by a majority.

- ARTICLE 27** **FIRE DEPARTMENT: EMERGENCY RESPONSE VEHICLE ³ **HELD****

\$80,000 Free Cash
(Majority Vote Required)

Wes Fowlks moved, and it was seconded, as part of the Consent Agenda, that the Town vote to transfer from free cash the sum of eighty thousand dollars (\$80,000), to purchase and equip an Emergency Response Vehicle for the Fire Department, including all costs incidental and related thereto.

Action on the motion on Article 27: carried by a majority.

ARTICLE 29 FIRE DEPARTMENT: UTILITY TERRAIN VEHICLE ³ HELD
\$80,000 Free Cash
(Majority Vote Required)

Wes Fowlks moved, and it was seconded, that the Town vote to transfer from free cash the sum of eighty thousand dollars (\$80,000) to purchase and equip a Utility Terrain Vehicle (UTV) for the Fire Department, including all costs incidental and related thereto.

Action on the motion on Article 29: carried by a majority.

ARTICLE 32 TOWN MUSEUM: ROOF ³ HELD
\$39,100 Free Cash
(Majority Vote Required)

David McKiernan moved, and it was seconded, that the Town vote to transfer from free cash the sum of thirty-nine thousand one hundred dollars (\$39,100), to replace the Town Museum roof, including demolition, removal, site preparation, acquisition of materials, and all other costs incidental and related thereto.

Action on the motion on Article 32: carried by a majority.

**ARTICLE 33 INSTALLATION OF A SWAP SHED AT THE TRANSFER
STATION ³ HELD**
\$11,000 Free Cash
(Majority Vote Required)

Priya Sundaram moved, and it was seconded, that the Town vote to transfer from free cash in the sum of eleven thousand dollars (\$11,000), for the purpose of permitting, site work, acquisition of materials, construction, and all other activities and costs necessary to install a swap shed at the Transfer Station, including all costs incidental and related thereto.

Action on the motion on Article 33: carried by a majority.

**ARTICLE 35 SARGENT MEMORIAL LIBRARY: ALTERING THE INTERIOR
SPACE ³ HELD**
\$50,000 Free Cash
(Majority Vote Required)

Mary Brolin moved, and it was seconded, that the Town vote to transfer from free cash the sum of fifty thousand dollars (\$50,000), to provide for the renovation of the Library's interior space, including demolition, equipping, furnishing and all other costs incidental and related thereto.

Action on the motion on Article 35: carried by a majority.

**ANNUAL TOWN MEETING COMMUNITY PRESERVATION FUND (CPC) CONSENT
AGENDA⁴**

Kristin Hilberg, Select Board Chair, moved, and it was seconded, to approve the Annual Town Meeting Community Preservation Act (CPC) Consent Agenda Warrant Articles thirty-six through

thirty-nine in accordance with the funding sources and amounts set forth in the May 12, 2025 Annual Town Meeting Warrant under Articles thirty-six through thirty-nine, respectively.

ARTICLE 36 COMMUNITY PRESERVATION FUND: CPC REPORT AND ESTABLISH FY 2026 RESERVES ⁴

ARTICLE 37 COMMUNITY PRESERVATION FUND – COMMUNITY HOUSING – BOXBOROUGH RENTAL ASSISTANCE PROGRAM (BRAP) ⁴

ARTICLE 38 COMMUNITY PRESERVATION FUND – HISTORIC RESOURCES – CEMETERY RESTORATION ⁴

ARTICLE 39 COMMUNITY PRESERVATION FUND – OPEN SPACE (INCLUDING RECREATION) CONSERVATION TRUST FUND ⁴

Action on the motion under Consent Agenda 4: carried by a majority

ANNUAL TOWN MEETING TWO-THIRDS REQUIRED CONSENT AGENDA⁵

Kristin Hilberg, Select Board Chair, moved, and it was seconded, to approve the Annual Town Meeting Two-Thirds Required Consent Agenda Warrant Articles forty-two in accordance with the funding sources and amounts set forth in the May 12, 2025 Annual Town Meeting Warrant under Articles forty-two.

ARTICLE 40 DEPARTMENT OF PUBLIC WORKS (DPW): ROAD MAINTENANCE ⁵ **HOLD**

ARTICLE 41 DEPARTMENT OF PUBLIC WORKS (DPW): REFURBISH TRUCK FRAME RAILS AND REPLACE DUMP/SPREADER BODY ⁵ **HOLD**

ARTICLE 42 FIRE DEPARTMENT: PUMPER TRUCK REPLACEMENT ⁵

Action on the motion on 2/3s Required Consent Agenda 5 (Article 42): carried by 2/3s.

TWO-THIRDS REQUIRED CONSENT AGENDA ⁵

ARTICLE 40 DEPARTMENT OF PUBLIC WORKS (DPW): ROAD MAINTENANCE ⁵ **HELD**

\$300,000 Bonding

\$857.60 Transportation Network Company (TNC)

(Two-thirds Vote Required)

Kristin Hilberg moved, and it was seconded, that the Town vote to appropriate the sum of three hundred thousand eight hundred fifty-seven dollars and sixty cents (\$300,857.60), for the purpose of paving, repairing, sealing and maintaining roadways in Boxborough, including all costs incidental and related thereto, and to meet this appropriation, that the sum of eight hundred fifty-seven dollars and sixty cents

(\$857.60) be transferred from the Transportation Network Company Fund, and that the Treasurer, with the approval of the Select Board, is hereby authorized to borrow the sum of three hundred thousand dollars (\$300,000) pursuant to Massachusetts General Laws Chapter 44 section 7 and 8, or any other enabling authority, and to issue notes and bonds of the Town therefor.

Jennifer Barrett moved, and it was seconded, to change the \$300,000 Bonding to Free Cash.

Recommendations of the Select Board, Finance Committee and Capital Committee on the amendment were all against.

Amendment on the motion on Article 40 failed by a majority.

Action on the motion on Article 40: carried by 2/3s.

**ARTICLE 41 DEPARTMENT OF PUBLIC WORKS (DPW): REFURBISH
TRUCK FRAME RAILS AND REPLACE DUMP/SPREADER
BODY ⁵ HELD**

\$160,000 Bonding
(Two-thirds Vote Required)

Kristin Hilberg moved, and it was seconded, that the Town appropriate the sum of one hundred sixty thousand dollars (\$160,000), to sandblast and paint the frame of a DPW dump truck and to replace the existing dump spreader body, including all costs incidental and related thereto, and to meet this appropriation, that the Treasurer, with the approval of the Select Board, is hereby authorized to borrow said amount pursuant to Massachusetts General Laws Chapter 44 section 7 and 8, or any other enabling authority, and to issue notes and bonds of the Town therefor.

Action on the motion on Article 41: carried by 2/3s.

ADDITIONAL ARTICLES

ARTICLE 43 ADOPT MGL CH40 SEC 42 G-K (WATERLINE EXTENSION)
(Majority Vote Required)

David McKiernan moved, and it was seconded, that the Town vote to accept the provisions of Massachusetts General Laws Chapter 40, Sections 42G, 42H, 42I, and 42K, and further to authorize the Town, in accordance with Chapter 188 of the Acts of 2024 and all other authority appertaining, to levy special assessments on benefitted properties using any of the methods authorized by law for the whole or part of the cost of constructing a water distributing system to bring drinking water to certain Boxborough properties west of I-495 as described in an Intermunicipal Agreement between Boxborough and Littleton.

Action on the motion on Article 43: carried by 2/3s.

ZONING ARTICLES

**ARTICLE 44 TO AMEND SECTION 8.1.5 OF THE ZONING BYLAW
REGARDING THE AQUIFER PROTECTION DISTRICT**
(Two-thirds Vote Required)

Rebecca Verner moved and it was seconded to pass over Article 44.

The Board of Health and Water Resources Committee provided feedback and the intent is to come back

with a revised Article in the fall.

Motion to pass over Article 44 carried by a majority.

**ARTICLE 45 AMENDMENT TO CHANGE SECTIONS 8.2 AND 9.2 OF THE
ZONING BYLAW FOR UPDATING THE FLOODPLAIN BYLAW**

(Two-thirds Vote Required)

Rebecca Verner moved, and it was seconded, that the Town vote to amend Sections 8.2 and 9.2 of the Boxborough Zoning Bylaw by striking Section 8.2 in its entirety, inserting a new Section 8.2, and inserting in Section 9.2, Terms Defined, the “Floodplain Overlay District Definitions”, all as set forth below, and further that non-substantive changes to the numbering of the Zoning Bylaw be permitted in order that it be in compliance with the numbering format of the existing Zoning Bylaw: (see warrant)

Action on the motion on Article 45: carried by 2/3s.

**ARTICLE 46 TO AMEND SECTION 2.3 OF THE ZONING BYLAW
REGARDING SPECIAL PERMITS**

(Two-thirds Vote Required)

Rebecca Verner moved, and it was seconded, that the Town vote to amend Section 2.3 of the Boxborough Zoning Bylaw, for the purpose of clarifying that review of all Special Permits must apply the Special Permit Decision criteria identified in Section 2.3.4, in addition to any other identified criteria, with **bold** text to be inserted, as follows, and further that non-substantive changes to the numbering of the Zoning Bylaw be permitted in order that it be in compliance with the numbering format of the existing Zoning Bylaw. (see warrant)

Action on the motion on Article 46: carried by 2/3s.

**ARTICLE 47 AMENDMENT TO CHANGE SECTIONS 4.2.2, 5.3, AND 9 OF THE
ZONING BYLAW FOR ACCESSORY DWELLING UNITS**

(Majority Vote Required)

Rebecca Verner moved, and it was seconded, that the Town vote to Amend sections 4.2.2, 5.3, and 9 of the Boxborough Zoning Bylaw, for the purpose of modifying the existing regulation of Accessory Dwelling Units (ADUs), by deleting the ~~strike through~~ text and inserting the **bold** text, as set forth below, and further that non-substantive changes to the numbering of the Zoning Bylaw be permitted in order that it be in compliance with the numbering format of the existing Zoning Bylaw:

Motion to amend Article 47:

Rebecca Verner moved, and it was seconded, to amend Article 47, by amending section 4.2.2 (a) by inserting the language "Accessory Dwellings, as defined in 760 CMR 71.03, sub section 3 b 2", by amending section 4.2.2 (i) by inserting the language "as defined in 760 CMR 71.02", and by amending section 5.3 (e) to replace the words "single family" with "Principal" and replacing the word "unit" with "as defined in 760 CMR 71.02."

Action on the amendment to Article 47: carried by majority.

Action on the motion on Article 47, as amended: carried by 2/3s.

ARTICLE 48 ZONING BYLAW AMENDMENT – 6.6.3 (c) HAZARDOUS WASTE
(Two-thirds Vote Required)

Rebecca Verner moved, and it was seconded, that the Town vote to amend Section 6.6.3 of the Boxborough Zoning Bylaw by inserting the language shown in ***bold italics***, as follows, and further that non-substantive changes to the numbering of the Zoning Bylaw be permitted in order that it be in compliance with the numbering format of the existing Zoning Bylaw.

Action on the motion on Article 48: carried by 2/3s.

ARTICLE 49 ZONING BYLAW AMENDMENT – LANGUAGE CLEANUP
(Two-thirds Vote Required)

Rebecca Verner moved, and it was seconded, that the Town vote to amend Articles I through IX of the Boxborough Zoning Bylaw by approving the various corrections and non-substantive amendments as shown in a 2 page document entitled “Proposed Zoning Bylaw Corrections,” on file at the Town Clerk’s office, Town Planner’s office, and viewable on the Town of Boxborough’s Website at: www.boxborough-ma.gov, and further that non-substantive changes to the numbering of the Zoning Bylaw be permitted in order that it be in compliance with the numbering format of the existing Zoning Bylaw.

Action on the motion on Article 49: carried by 2/3s.

Kristin Hilberg moved, and it was seconded, to dissolve the Annual Town Meeting at 10:28 pm.

Action on the motion carried by a majority.