



**Town of Boxborough  
Water Resource Committee  
Meeting Minutes  
December 7, 2004**

**Attendees:**

Name	Representing	Email	Phone
Bryan Lynch	Board of Health	blynch@vhb.com	
Mike Willis	Board of Health	Odin1mw@aol.com	
Kristin Hilberg	Board of Selectmen	khilberg@comcast.net	
Don Wheeler	Board of Selectmen	dwheel3577@comcast.net	
Norm Hanover	Conservation Commission	hanover@aics.net	

**Distribution:**

Name	Representing	Email	Phone
Mary Cobleigh	Board Of Health	mary.cobleigh@town.boxborough.ma.us	
Marie Cannon	Board of Health	Marie.Cannon@earthtech.com	
Elizabeth Hughes	Town Planner	elizabeth.hughes@town.boxborough.ma.us	

Michael Willis started the meeting off with roll call and used the supplied agenda to facilitate meeting discussions. The following summarizes the information, comments, and information exchanged during the meeting:

**Agenda Items:**

- A discussion on the state of the Town of Boxborough's water supply, a brief overview of the history of the WRC, and actions to move forward. Siting Analysis Report (SAR)

**Additional Items:**

- None

**Upcoming Milestones:**

- None

**Action Items and Status:**

- ***ACTION:** Michael Willis to schedule a future WRC committee meeting with guest Savas Danos from the Littleton Water Department.*
- ***ACTION:** Willis to schedule a future WRC committee meeting with guest Jim Demming from the Acton Water Department.*

**Next Meeting:**

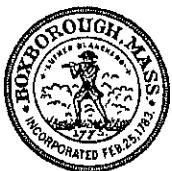
The next meeting is scheduled for Tuesday January 18, 2005 at 7:00 PM.

**Agenda for Next Meeting:**

Guest Savas Danos from Littleton Electric and Water to discuss future possibilities for a Boxborough Public Water Supply

For information on the water resource meetings or to be included in the agenda, please contact Mary Cobleigh at 978-263-1116.

These are the WRC's meeting minutes as recorded by Michael Willis. Should any questions or comments arise, please contact Mike Willis within 5 days of issue. If no comments are received these meeting minutes will be considered an accurate representation of the meeting.



**Town of Boxborough  
Water Resource Committee  
Meeting Minutes  
January 25, 2005**

**Attendees:**

Name	Representing	Email	Phone
Bryan Lynch	Board of Health	blynch@vhb.com	
Mike Willis	Board of Health	Odin1mw@aol.com	
Kristin Hilberg	Board of Selectmen	khilberg@comcast.net	
Don Wheeler	Board of Selectmen	dwheel3577@comcast.net	
Norm Hanover	Conservation Commission	hanover@aics.net	
Jim Deming	Acton Water District	jim@actonh2o.com	

**Distribution:**

Name	Representing	Email	Phone
Mary Cobleigh	Board Of Health	mary.cobleigh@town.boxborough.ma.us	
Elizabeth Hughes	Town Planner	elizabeth.hughes@town.boxborough.ma.us	
Marie Cannon	Board of Health	Marie.Cannon@earthtech.com	

Michael Willis started the meeting off with roll call and used the supplied agenda to facilitate meeting discussions. The following summarizes the information, comments, and information exchanged during the meeting:

**Agenda Items:**

- The WRC welcomed guest speaker Jim Deming from the Acton Water District. Jim summarized the 1912 enabling legislation which included Boxborough in the Acton Water District. What it means to us:
  - Acton Water District voters must vote to petition the state legislature to allow Boxborough or any portion of the town to become part of the Acton Water District.
  - The state legislature must approve this.
- Jim explained the steps in setting up a public water supply system.
- Jim estimated the cost of an installed water supply to be approximately \$120/foot.
- Acton would be interested in expanding their water district. If they decided to move forward with helping to fund the infrastructure for the system, they would expect some portion of the excess water for use in the Town of Acton.

**Additional Items:**

- None

**Upcoming Milestones:**

**Action Items and Status:**

- ***ACTION:*** *Willis to schedule a future WRC committee meeting with guest Jim Deming from the Acton Water Department. **CLOSED January 25, 2005***
- ***ACTION:*** *Savas Danos to further investigate feasibility of developing well sources in Boxborough by researching the CDM information.*
- ***ACTION:*** *Willis/Lynch to continue to develop letter to the state to investigate funding for developing a municipal water supply based on the need to create a solution for the high salt levels in the wells adjacent to the MHD Salt Depot.*
- ***ACTION:*** *Willis - Prepare a drawing and presentation to present at the Town Meeting to vote for the funding required to begin well exploration.*
- ***ACTION:*** *Willis - Notify Selina to save a space for an article.*
- ***ACTION:*** *Willis – Prepare a summary for the town report.*
- ***ACTION:*** *Willis – Obtain rough order magnitude quotes to drill 1 bedrock (Wolf Swamp) and 2 unconsolidated (Harvard Gun Club and TBD) test wells to determine the cost for an article request.*

**Next Meeting:**

The next meeting is scheduled for Tuesday February 22, 2005 at 7:00 PM.

**Agenda for Next Meeting:**

Discuss putting an article in front of the BOS to obtain funding for well exploration. Discuss the presentation to be given for the town meeting. Review the assistance CDM is offering in this stage. Determine other possible sources of funding.

For information on the water resource meetings or to be included in the agenda, please contact Mary Cobleigh at 978-263-1116.

These are the WRC's meeting minutes as recorded by Michael Willis. Should any questions or comments arise, please contact Mike Willis within 5 days of issue. If no comments are received these meeting minutes will be considered an accurate representation of the meeting.



**Town of Boxborough  
Water Resource Committee  
Meeting Minutes  
January 18, 2005**

**Attendees:**

Name	Representing	Email	Phone
Bryan Lynch	Board of Health	blynch@vhb.com	
Mike Willis	Board of Health	Odin1mw@aol.com	
Kristin Hilberg	Board of Selectmen	khilberg@comcast.net	
Don Wheeler	Board of Selectmen	dwheel3577@comcast.net	
Norm Hanover	Conservation Commission	hanover@aics.net	
Marie Cannon	Board of Health	Marie.Cannon@earthtech.com	
Savas Danos	Littleton Electric & Water Department	sdanos@lelwd.com	

**Distribution:**

Name	Representing	Email	Phone
Mary Cobleigh	Board Of Health	mary.cobleigh@town.boxborough.ma.us	
Elizabeth Hughes	Town Planner	elizabeth.hughes@town.boxborough.ma.us	

Michael Willis started the meeting off with roll call and used the supplied agenda to facilitate meeting discussions. The following summarizes the information, comments, and information exchanged during the meeting:

**Agenda Items:**

- The WRC welcomed guest speaker Savas Danos from the Littleton Electric and Water Department. Savas explained different scenarios which the Town of Boxborough may want to consider in developing a public water supply. These included a town water department, a partnership with a private water company, a limited water district, and partnering with adjacent towns. The concept of betterment was discussed in order to fund the project. It was generally agreed at the meeting that partnering with adjacent towns was the ideal solution.
- Savas summarized the process of determining whether or not a proposed well site could produce the flows needed to be a viable source.

**Additional Items:**

- None

**Upcoming Milestones:**

- None

**Action Items and Status:**

- ***ACTION:*** *Michael Willis to schedule a future WRC committee meeting with guest Savas Danos from the Littleton Water Department. **CLOSED January 18, 2005***
- ***ACTION:*** *Willis to schedule a future WRC committee meeting with guest Jim Deming from the Acton Water Department.*
- ***ACTION:*** *Savas Danos to further investigate feasibility of developing well sources in Boxborough by researching the CDM information.*

**Next Meeting:**

The next meeting is scheduled for Tuesday January 25, 2005 at 7:00 PM.

**Agenda for Next Meeting:**

Guest Jim Deming from the Acton Water District to discuss future possibilities for a Boxborough Public Water Supply.

For information on the water resource meetings or to be included in the agenda, please contact Mary Cobleigh at 978-263-1116.

These are the WRC's meeting minutes as recorded by Michael Willis. Should any questions or comments arise, please contact Mike Willis within 5 days of issue. If no comments are received these meeting minutes will be considered an accurate representation of the meeting.



**Town of Boxborough  
Water Resource Committee  
Meeting Minutes  
February 22, 2005**

**Attendees:**

Name	Representing	Email	Phone
Marie Cannon	Board of Health	Marie.Cannon@earthtech.com	
Mike Willis	Board of Health	Odin1mw@aol.com	
Kristin Hilberg	Board of Selectmen	khilberg@comcast.net	
Norm Hanover	Conservation Commission	hanover@aics.net	

**Distribution:**

Name	Representing	Email	Phone
Mary Cobleigh	Board Of Health	mary.cobleigh@town.boxborough.ma.us	
Elizabeth Hughes	Town Planner	elizabeth.hughes@town.boxborough.ma.us	
Don Wheeler	Board of Selectmen	dwheel3577@comcast.net	
Bryan Lynch	Board of Health	blynch@vhb.com	

Michael Willis started the meeting off with roll call and used the supplied agenda to facilitate meeting discussions. The following summarizes the information, comments, and information exchanged during the meeting:

**Agenda Items:**

- Present at the meeting was Casey Lyons reporting for the Beacon.
- Discussed the importance of a financial analysis to determine the cost impacts of the following:
  - Installing a Municipal water supply
  - Utilizing the existing systems
  - Utilizing existing systems with treatment
  - Utilizing bottled water
- Discussed the rough order magnitude quote provided by CDM. An article needs to be drafted.
- Determined to investigate having a private contractor develop water in Boxborough. Ken from Whitewater to speak at a future meeting.

**Additional Items:**

- None

**Upcoming Milestones:**

- May Town Meeting

**Action Items and Status:**

- ***ACTION: Willis – Obtain rough order magnitude quotes to drill 1 bedrock (Wolf Swamp) and 2 unconsolidated (Harvard Gun Club and TBD) test wells to determine the cost for an article request. **CLOSED February 22, 2005*****
- ***ACTION: Willis - Notify Selina to save a space for an article. **CLOSED February 22, 2005*****
- ***ACTION: Willis – Prepare a summary for the town report.***
- ***ACTION: Savas Danos to further investigate feasibility of developing well sources in Boxborough by researching the CDM information.***
- ***ACTION: Willis/Lynch to continue to develop letter to the state to investigate funding for developing a municipal water supply based on the need to create a solution for the high salt levels in the wells adjacent to the MHD Salt Depot.***
- ***ACTION: Willis - Prepare a drawing and presentation to present at the Town Meeting to vote for the funding required to begin well exploration.***
- ***ACTION: Hilberg – Write draft article for groundwater exploration drilling based on CDM ROM.***
- ***ACTION: Cannon – Schedule Ken from Whitewater to meet with the WRC to discuss a private contractor creating a municipal water supply.***
- ***ACTION: Willis – Contact Dave Birt regarding exploration drilling at Harvard Sportsmen Club.***
- ***ACTION: Willis – Contact Andy Miller to have CDM perform a cost analysis based on the comparisons mentioned in the agenda.***

**Next Meeting:**

**NOTE!!!!!! The next meeting is scheduled for Tuesday March 15, 2005 at 7:30 PM.**

**Agenda for Next Meeting:**

Meet with Ken from Whitewater. Discuss Beacon news article. Discuss status of the financial analysis. Thoughts for the Town presentation.

For information on the water resource meetings or to be included in the agenda, please contact Mary Cobleigh at 978-263-1116.

These are the WRC's meeting minutes as recorded by Michael Willis. Should any questions or comments arise, please contact Mike Willis within 5 days of issue. If no comments are received these meeting minutes will be considered an accurate representation of the meeting.



**Town of Boxborough  
Water Resource Committee  
Meeting Minutes  
March 15, 2005**

**Attendees:**

Name	Representing	Email	Phone
Marie Cannon	Board of Health	<a href="mailto:Marie.Cannon@earthtech.com">Marie.Cannon@earthtech.com</a>	
Mike Willis	Board of Health	<a href="mailto:Odin1mw@aol.com">Odin1mw@aol.com</a>	
Norm Hanover	Conservation Commission	<a href="mailto:hanover@aics.net">hanover@aics.net</a>	
Don Wheeler	Board of Selectmen	<a href="mailto:dwheel3577@comcast.net">dwheel3577@comcast.net</a>	
Bryan Lynch	Board of Health	<a href="mailto:blynch@vhb.com">blynch@vhb.com</a>	
Doug Larson	Boxborough Resident	<a href="mailto:dlarson@geosyntec.com">dlarson@geosyntec.com</a>	
Kurt Hayes	Boxborough Resident		
Andy Miller	CDM	<a href="mailto:MillerA@cdm.com">MillerA@cdm.com</a>	
Ken Kells	Consulting Engineer	<a href="mailto:kwkells@snet.net">kwkells@snet.net</a>	
Steve Donovan	Whitewater, Inc	<a href="mailto:sdonovan@rhwhite.com">sdonovan@rhwhite.com</a>	

**Distribution:**

Name	Representing	Email	Phone
Mary Cobleigh	Board Of Health	<a href="mailto:mary.cobleigh@town.boxborough.ma.us">mary.cobleigh@town.boxborough.ma.us</a>	
Elizabeth Hughes	Town Planner	<a href="mailto:elizabeth.hughes@town.boxborough.ma.us">elizabeth.hughes@town.boxborough.ma.us</a>	
Kristin Hilberg	Board of Selectmen	<a href="mailto:khilberg@comcast.net">khilberg@comcast.net</a>	

Michael Willis started the meeting off with roll call and used the supplied agenda to facilitate meeting discussions. The following summarizes the information, comments, and information exchanged during the meeting:

**Agenda Items:**

- Steve Donovan (Whitewater Inc) and Ken Kells (a private consultant to Whitewater presented a scenario for private company run water district. In this scenario the town would have 20% ownership, Whitewater would have 20% ownership, with the remaining 60% would be owned by the water district area.
- Whitewater agreed to put together a rough estimate cost to supply the area west of I-495 to be presented at the next meeting.
- Andy Miller from CDM cautioned the Committee on putting any type of number against the cost of a water system until sources and yields can be determined. This will help to prevent any misconceptions. CDM cited they would not be able to provide an accurate analysis until the sources and yields were determined.
- John Lawler of Harvard Sportsmen Club was contacted. Discussed "potential" possibility of seeking future permission to drill for a potential water source of the Sportmen's club property.

**Additional Items:**

- None

**Upcoming Milestones:**

- May Town Meeting

**Action Items and Status:**

- **ACTION:** Willis – Prepare a summary for the town report. **CLOSED March 15, 2005**
- **ACTION:** Willis – Contact Dave Birt regarding exploration drilling at Harvard Sportsmen Club. **CLOSED March 15, 2005**
- **ACTION:** Willis – Contact Andy Miller to have CDM perform a cost analysis based on the comparisons mentioned in the agenda. **CLOSED March 15, 2005**
- **ACTION:** Savas Danos to further investigate feasibility of developing well sources in Boxborough by researching the CDM information. **CLOSED March 15, 2005 This is overcome by events and will be determined by the warrant article and any information obtained by water exploration if the warrant passes.**
- **ACTION:** Cannon – Schedule Ken from Whitewater to meet with the WRC to discuss a private contractor creating a municipal water supply. **CLOSED March 15, 2005**
- **ACTION:** Willis/Lynch to continue to develop letter to the state to investigate funding for developing a municipal water supply based on the need to create a solution for the high salt levels in the wells adjacent to the MHD Salt Depot.
- **ACTION:** Willis - Prepare a drawing and presentation to present at the Town Meeting to vote for the funding required to begin well exploration.
- **ACTION:** Hilberg – Write draft article for groundwater exploration drilling based on CDM ROM.
- **ACTION:** Whitewater – Provide rough pricing for the installation of a water system from Wolf Swamp to the area west of I-495.
- **ACTION:** Willis – Send Doug Larson and Steve Donovan a copy of the CDM GIS maps.

**Next Meeting:**

NOTE: The next meeting is scheduled for Tuesday April 26, 2005 at 7:30 PM.

**Agenda for Next Meeting:**

Ken and Steve from Whitewater to present some rough numbers. Review draft presentation for Town Meeting.

For information on the water resource meetings or to be included in the agenda, please contact Mary Cobleigh at 978-263-1116 x-115.

These are the WRC's meeting minutes as recorded by Michael Willis. Should any questions or comments arise, please contact Mike Willis within 5 days of issue. If no comments are received these meeting minutes will be considered an accurate representation of the meeting.



**Town of Boxborough  
Water Resource Committee  
Meeting Minutes  
April 26, 2005**

### Attendees:

Name	Representing	Email	Phone
Bryan Lynch	Board of Health	<a href="mailto:blynch@vhb.com">blynch@vhb.com</a>	
Mike Willis	Board of Health	<a href="mailto:odin1mw@aol.com">odin1mw@aol.com</a>	
Kristin Hilberg	Board of Selectmen	<a href="mailto:khilberg@comcast.net">khilberg@comcast.net</a>	
Anne Gardulski	Boxborough Resident	<a href="mailto:Anne.gardulski@tufts.edu">Anne.gardulski@tufts.edu</a>	
Ken Kells	Consulting Engineer	<a href="mailto:kwkells@snet.net">kwkells@snet.net</a>	
Steve Donovan	Whitewater, Inc	<a href="mailto:sdonovan@rhwhite.com">sdonovan@rhwhite.com</a>	

### Distribution:

Name	Representing	Email	Phone
Mary Cobleigh	Board Of Health	<a href="mailto:mary.cobleigh@town.boxborough.ma.us">mary.cobleigh@town.boxborough.ma.us</a>	
Elizabeth Hughes	Town Planner	<a href="mailto:elizabeth.hughes@town.boxborough.ma.us">elizabeth.hughes@town.boxborough.ma.us</a>	
Marie Cannon	Board of Health	<a href="mailto:Marie.Cannon@earthtech.com">Marie.Cannon@earthtech.com</a>	
Norm Hanover	Conservation Commission	<a href="mailto:hanover@aics.net">hanover@aics.net</a>	
Don Wheeler	Board of Selectmen	<a href="mailto:dwheel3577@comcast.net">dwheel3577@comcast.net</a>	

Michael Willis started the meeting off with roll call and used the supplied agenda to facilitate meeting discussions. The following summarizes the information, comments, and information exchanged during the meeting:

### Agenda Items:

- Steve Donovan (Whitewater Inc) and Ken Kells (a private consultant to Whitewater) were scheduled to present rough magnitude numbers on the infrastructure and costs to introduce and run a system for the town. After further review of the information they received at the March meeting, they had additional questions which were answered at the meeting. They will present there estimates at an upcoming meeting after Town Meeting.
- Reviewed and proofed Town Meeting Water Presentation.

**Additional Items:**

- None

### Upcoming Milestones:

- May Town Meeting

**Action Items and Status:**

- ***ACTION:*** *Willis – Prepare a drawing and presentation to present at the Town Meeting to vote for the funding required to begin well exploration. **CLOSED April 26, 2005***
- ***ACTION:*** *Hilberg – Write draft article for groundwater exploration drilling based on CDM ROM. **CLOSED April 26, 2005***
- ***ACTION:*** *Willis – Send Doug Larson and Steve Donovan a copy of the CDM GIS maps. **CLOSED April 26, 2005***
- ***ACTION:*** *Willis/Lynch to continue to develop letter to the state to investigate funding for developing a municipal water supply based on the need to create a solution for the high salt levels in the wells adjacent to the MHD Salt Depot.*
- ***ACTION:*** *Whitewater – Provide rough pricing for the installation of a water system from Wolf Swamp to the area west of I-495.*

**Next Meeting:**

NOTE: The next meeting is scheduled for Tuesday May 24, 2005 at 7:30 PM.

**Agenda for Next Meeting:**

Discuss outcome of Town Meeting. Schedule a meeting with John Cipar and members of the Acton Water District Board. Schedule a meeting with Dufresne-Henry. Schedule meeting with Whitewater. Discuss the development on Hill Road near the Littleton border. Discuss finding other sources for money to develop water resources.

For information on the water resource meetings or to be included in the agenda, please contact Mary Cobleigh at 978-263-1116 x-115.

These are the WRC's meeting minutes as recorded by Michael Willis. Should any questions or comments arise, please contact Mike Willis within 5 days of issue. If no comments are received these meeting minutes will be considered an accurate representation of the meeting.



**Town of Boxborough  
Water Resource Committee  
Meeting Minutes  
June 20, 2005**

**Attendees:**

Name	Representing	Email	Phone
Bryan Lynch	Board of Health	<a href="mailto:blynch@vhb.com">blynch@vhb.com</a>	
Mike Willis	Board of Health	<a href="mailto:odin1mw@aol.com">odin1mw@aol.com</a>	
Kristin Hilberg	Board of Selectmen	<a href="mailto:khilberg@comcast.net">khilberg@comcast.net</a>	
Norm Hanover	Conservation Commission	<a href="mailto:hanover@aics.net">hanover@aics.net</a>	
Marie Cannon	Board of Health	<a href="mailto:Marie.Cannon@earthtech.com">Marie.Cannon@earthtech.com</a>	
Don Wheeler	Board of Selectmen	<a href="mailto:dwheel3577@comcast.net">dwheel3577@comcast.net</a>	
Bryon Clemence	Boxborough Resident	<a href="mailto:clemencebs@cdm.com">clemencebs@cdm.com</a>	

**Distribution:**

Name	Representing	Email	Phone
Mary Cobleigh	Board Of Health	<a href="mailto:mary.cobleigh@town.boxborough.ma.us">mary.cobleigh@town.boxborough.ma.us</a>	
Elizabeth Hughes	Town Planner	<a href="mailto:elizabeth.hughes@town.boxborough.ma.us">elizabeth.hughes@town.boxborough.ma.us</a>	
Anne Gardulski	Boxborough Resident	<a href="mailto:Anne.gardulski@tufts.edu">Anne.gardulski@tufts.edu</a>	

Michael Willis started the meeting off with roll call and used the supplied agenda to facilitate meeting discussions. The following summarizes the information, comments, and information exchanged during the meeting:

**Agenda Items:**

- Discuss outcome of Town Meeting.
  - The outcome was discussed and several action items were created (see below)
- Schedule a meeting with John Cipar and members of the Acton Water District Board.
  - This meeting is to be scheduled this fall.
- Schedule a meeting with Dufresne-Henry.
  - TBD
- Schedule meeting with Whitewater.
  - TBD
- Discuss the development on Hill Road near the Littleton border.
  - Acknowledged
- Discuss finding other sources for money to develop water resources.
  - Discussed, nothing is currently available, due to the high income level of the town. We will continue to search out any potential grant money

**Additional Items:**

- Please welcome Bryon Clemence and Anne Gardulski as our two newest members of the WRC. Bryon and Anne were voted onto the committee at the BOH meeting on June 22, 2005.
- Schedule a meeting with Tighe and Bond.
  - TBD

**Upcoming Milestones:**

- Water Exploration Drilling

**Action Items and Status:**

- ***ACTION:*** *Lynch – Download drilling filing application forms from DEP.*
- ***ACTION:*** *Willis – Coordinate with Elizabeth Hughes to utilize GIS to lay a contour map over the trace fractures for Wolf Swamp.*
- ***ACTION:*** *Clemence – Check to see if CDM can extend the water study contract without any conflict of interest.*
- ***ACTION:*** *Willis – Discuss town contractual obligations regarding the future drilling and setting up a meeting with Harvard Sportsmens Club.*
- ***ACTION:*** *Willis – Work with Mary Cobleigh to locate the original statement of work which was generated to have the water study for Boxborough performed, the proposal generated by CDM, and the contract which we entered into with CDM to do the study.*
- ***ACTION:*** *Willis – Speak with Savas Danos about drilling in the Harvard Sportsmen's Club Area.*
- ***ACTION:*** *Cannon – Research consultant to file revolving fund (SRF).*
- ***ACTION:*** *Willis – Develop information for a WRC/Boxborough web page.*
- ***ACTION:*** *Willis/Lynch to continue to develop letter to the state to investigate funding for developing a municipal water supply based on the need to create a solution for the high salt levels in the wells adjacent to the MHD Salt Depot.*
- ***ACTION:*** *Whitewater – Provide rough pricing for the installation of a water system from Wolf Swamp to the area west of I-495.*

**Next Meeting:**

**NOTE: The next meeting is scheduled for Tuesday July 18, 2005 at 7:30 PM.**

**Agenda for Next Meeting:**

Discuss status of open action items.

**For information on the water resource meetings or to be included in the agenda, please contact Mary Cobleigh at 978-263-1116 x-115.**

**These are the WRC's meeting minutes as recorded by Michael Willis. Should any questions or comments arise, please contact Mike Willis within 5 days of issue. If no comments are received these meeting minutes will be considered an accurate representation of the meeting.**



**Town of Boxborough  
Water Resource Committee  
Meeting Minutes  
July 18, 2005**

**Attendees:**

Name	Representing	Email	Phone
Bryan Lynch	Board of Health	<a href="mailto:blynch@vhb.com">blynch@vhb.com</a>	
Mike Willis	Board of Health	<a href="mailto:odin1mw@aol.com">odin1mw@aol.com</a>	
Kristin Hilberg	Board of Selectmen	<a href="mailto:khilberg@comcast.net">khilberg@comcast.net</a>	
Norm Hanover	Conservation Commission	<a href="mailto:hanover@aiics.net">hanover@aiics.net</a>	
Marie Cannon	Board of Health	<a href="mailto:Marie.Cannon@earthtech.com">Marie.Cannon@earthtech.com</a>	
Don Wheeler	Board of Selectmen	<a href="mailto:dwheel3577@comcast.net">dwheel3577@comcast.net</a>	
Bryon Clemence	Boxborough Resident	<a href="mailto:clemencebs@cdm.com">clemencebs@cdm.com</a>	

**Distribution:**

Name	Representing	Email	Phone
Mary Cobleigh	Board Of Health	<a href="mailto:mary.cobleigh@town.boxborough.ma.us">mary.cobleigh@town.boxborough.ma.us</a>	
Elizabeth Hughes	Town Planner	<a href="mailto:elizabeth.hughes@town.boxborough.ma.us">elizabeth.hughes@town.boxborough.ma.us</a>	
Anne Gardulski	Boxborough Resident	<a href="mailto:Anne.gardulski@tufts.edu">Anne.gardulski@tufts.edu</a>	
Natalie Lashmit	Town Administrator	<a href="mailto:natalie.lashmit@town.boxborough.ma.us">natalie.lashmit@town.boxborough.ma.us</a>	
Selina Shaw	Assistant Town Administrator	<a href="mailto:selina.shaw@town.boxborough.ma.us">selina.shaw@town.boxborough.ma.us</a>	

Michael Willis started the meeting off with roll call and used the supplied agenda to facilitate meeting discussions. The following summarizes the information, comments, and information exchanged during the meeting:

**Agenda Items:**

- Reviewed Action Items

**Additional Items:**

- Discussed old car law and the impact these unused vehicles have on the communities groundwater. Further discussion is to continue at a future Board of Health meeting.

**Upcoming Milestones:**

- Water Exploration Drilling

**Action Items and Status:**

- ACTION:*** Lynch - Complete filling out application forms from DEC

- **ACTION:** Lynch – Download drilling filing application forms from DEP. **CLOSED July 20, 2005**
- **ACTION:** Willis – Coordinate with Elizabeth Hughes to utilize GIS to lay a contour map over the trace fractures for Wolf Swamp. **CLOSED July 13, 2005**
- **ACTION:** Clemence – Check to see if CDM can extend the water study contract without any conflict of interest. **CLOSED July 20, 2005**
- **ACTION:** Willis/Lashmit – Discuss town contractual obligations regarding the future drilling and setting up a meeting with Harvard Sportsmens Club.
- **ACTION:** Willis – Work with Mary Cobleigh to locate the original statement of work which was generated to have the water study for Boxborough performed, the proposal generated by CDM, and the contract which we entered into with CDM to do the study. **CLOSED July 18, 2005**
- **ACTION:** Willis – Speak with Savas Danos about drilling in the Harvard Sportsmen's Club Area.
- **ACTION:** Cannon – Research consultant to file revolving fund (SRF).
- **ACTION:** Willis – Develop information for a WRC/Boxborough web page.
- **ACTION:** Willis/Lynch to continue to develop letter to the state to investigate funding for developing a municipal water supply based on the need to create a solution for the high salt levels in the wells adjacent to the MHD Salt Depot.
- **ACTION:** Whitewater – Provide rough pricing for the installation of a water system from Wolf Swamp to the area west of I-495.
- **ACTION:** Cannon/Shaw – Speak with Selina regarding procurement of Engineer and driller for well work.
- **ACTION:** Cannon/Clemence – Research grants.
- **ACTION:** Hilberg – Research community development opportunities.

**Next Meeting:**

NOTE: The next meeting is scheduled for Tuesday August 15, 2005 at 7:30 PM.

**Agenda for Next Meeting:**

Discuss status of open action items.

For information on the water resource meetings or to be included in the agenda, please contact Mary Cobleigh at 978-263-1116 x-115.

These are the WRC's meeting minutes as recorded by Michael Willis. Should any questions or comments arise, please contact Mike Willis within 5 days of issue. If no comments are received these meeting minutes will be considered an accurate representation of the meeting.



**Town of Boxborough  
Water Resource Committee  
Meeting Minutes  
August 15, 2005**

### Attendees:

**Distribution:**

Name	Representing	Email
Mary Cobleigh	Board Of Health	<a href="mailto:mary.cobleigh@town.boxborough.ma.us">mary.cobleigh@town.boxborough.ma.us</a>
Elizabeth Hughes	Town Planner	<a href="mailto:elizabeth.hughes@town.boxborough.ma.us">elizabeth.hughes@town.boxborough.ma.us</a>
Natalie Lashmit	Town Administrator	<a href="mailto:natalie.lashmit@town.boxborough.ma.us">natalie.lashmit@town.boxborough.ma.us</a>
Selina Shaw	Assistant Town Administrator	<a href="mailto:selina.shaw@town.boxborough.ma.us">selina.shaw@town.boxborough.ma.us</a>
Bryan Lynch	Board of Health	<a href="mailto:blynch@vhb.com">blynch@vhb.com</a>
Kristin Hilberg	Board of Selectmen	<a href="mailto:khilberg@comcast.net">khilberg@comcast.net</a>
Norm Hanover	Conservation Commission	<a href="mailto:hanover@aiics.net">hanover@aiics.net</a>
Marie Cannon	Board of Health	<a href="mailto:Marie.Cannon@earthtech.com">Marie.Cannon@earthtech.com</a>
Bryon Clemence	Boxborough Resident	<a href="mailto:clemencebs@cdm.com">clemencebs@cdm.com</a>
Ken March	Public Works Director	<a href="mailto:ken.march@town.boxborough.ma.us">ken.march@town.boxborough.ma.us</a>

Michael Willis started the meeting off with roll call and used the supplied agenda to facilitate meeting discussions. The following summarizes the information, comments, and information exchanged during the meeting:

## Agenda Items:

- Reviewed and updated Action Items.

**Additional Items:**

- Update on the status of a Littleton water extension on Hill Road.
- Reviewed walk-down at Wolf Swamp with Norm Hanover and Ken March.

### Upcoming Milestones:

- Water Exploration Drilling

**Action Items and Status:**

- ***ACTION: Lynch – Complete filling out application forms from DEP. **CLOSED August 15, 2005 (To be completed by consultant)*****
- ***ACTION: Willis/Lashmit – Discuss town contractual obligations regarding the future drilling and setting up a meeting with Harvard Sportsmens Club.***
- ***ACTION: Willis – Speak with Savas Danos about drilling in the Harvard Sportsmen's Club Area.***
- ***ACTION: Cannon – Research consultant to file revolving fund (SRF).***
- ***ACTION: Willis – Develop information for a WRC/Boxborough web page. **CLOSED August 15, 2005*****
- ***ACTION: Willis/Lynch - Continue to develop letter to the state to investigate funding for developing a municipal water supply based on the need to create a solution for the high salt levels in the wells adjacent to the MHD Salt Depot.***
- ***ACTION: Whitewater – Provide rough pricing for the installation of a water system from Wolf Swamp to the area west of I-495.***
- ***ACTION: Cannon/Shaw – Speak with Selina regarding procurement of Engineer and driller for well work.***
- ***ACTION: Cannon/Clemence – Research grants.***
- ***ACTION: Hilberg – Research community development opportunities.***

**Next Meeting:**

NOTE: The next meeting is scheduled for Monday September 26, 2005 at 7:30 PM.

**Agenda for Next Meeting:**

Discuss status of open action items.

For information on the water resource meetings or to be included in the agenda, please contact Mary Cobleigh at 978-263-1116 x-115.

These are the WRC's meeting minutes as recorded by Michael Willis. Should any questions or comments arise, please contact Mike Willis within 5 days of issue. If no comments are received these meeting minutes will be considered an accurate representation of the meeting.



**Town of Boxborough  
Water Resource Committee  
Meeting Minutes  
August 15, 2005**

## Attendees:

### Distribution:

Name	Representing	Email
Mary Cobleigh	Board Of Health	<a href="mailto:mary.cobleigh@town.boxborough.ma.us">mary.cobleigh@town.boxborough.ma.us</a>
Elizabeth Hughes	Town Planner	<a href="mailto:elizabeth.hughes@town.boxborough.ma.us">elizabeth.hughes@town.boxborough.ma.us</a>
Natalie Lashmit	Town Administrator	<a href="mailto:natalie.lashmit@town.boxborough.ma.us">natalie.lashmit@town.boxborough.ma.us</a>
Selina Shaw	Assistant Town Administrator	<a href="mailto:selina.shaw@town.boxborough.ma.us">selina.shaw@town.boxborough.ma.us</a>
Bryan Lynch	Board of Health	<a href="mailto:blynch@vhb.com">blynch@vhb.com</a>
Kristin Hilberg	Board of Selectmen	<a href="mailto:khilberg@comcast.net">khilberg@comcast.net</a>
Norm Hanover	Conservation Commission	<a href="mailto:hanover@aics.net">hanover@aics.net</a>
Marie Cannon	Board of Health	<a href="mailto:Marie.Cannon@earthtech.com">Marie.Cannon@earthtech.com</a>
Bryon Clemence	Boxborough Resident	<a href="mailto:clemencebs@cdm.com">clemencebs@cdm.com</a>
Ken March	Public Works Director	<a href="mailto:ken.march@town.boxborough.ma.us">ken.march@town.boxborough.ma.us</a>

Michael Willis started the meeting off with roll call and used the supplied agenda to facilitate meeting discussions. The following summarizes the information, comments, and information exchanged during the meeting:

### **Agenda Items:**

- Reviewed and updated Action Items.

**Additional Items:**

- Update on the status of a Littleton water extension on Hill Road.
- Reviewed walk-down at Wolf Swamp with Norm Hanover and Ken March.

### Upcoming Milestones:

- Water Exploration Drilling

- **ACTION:** Lynch – Complete filling out application forms from DEP. **CLOSED August 15, 2005 (To be completed by consultant)**
- **ACTION:** Willis/Lashmit – Discuss town contractual obligations regarding the future drilling and setting up a meeting with Harvard Sportsmens Club.
- **ACTION:** Willis – Speak with Savas Danos about drilling in the Harvard Sportsmen's Club Area.
- **ACTION:** Cannon – Research consultant to file revolving fund (SRF).
- **ACTION:** Willis – Develop information for a WRC/Boxborough web page. **CLOSED August 15, 2005**
- **ACTION:** Willis/Lynch - Continue to develop letter to the state to investigate funding for developing a municipal water supply based on the need to create a solution for the high salt levels in the wells adjacent to the MHD Salt Depot.
- **ACTION:** Whitewater – Provide rough pricing for the installation of a water system from Wolf Swamp to the area west of I-495.
- **ACTION:** Cannon/Shaw – Speak with Selina regarding procurement of Engineer and driller for well work.
- **ACTION:** Cannon/Clemence – Research grants.
- **ACTION:** Hilberg – Research community development opportunities.

**Next Meeting:**

NOTE: The next meeting is scheduled for Monday September 26, 2005 at 7:30 PM.

**Agenda for Next Meeting:**

Discuss status of open action items.

For information on the water resource meetings or to be included in the agenda, please contact Mary Cobleigh at 978-263-1116 x-115.

These are the WRC's meeting minutes as recorded by Michael Willis. Should any questions or comments arise, please contact Mike Willis within 5 days of issue. If no comments are received these meeting minutes will be considered an accurate representation of the meeting.



**Town of Boxborough  
Water Resource Committee  
Meeting Minutes  
September 28, 2005**

**Attendees:**

Name	Representing	Email
Mike Willis	Board of Health	<a href="mailto:odin1mw@aol.com">odin1mw@aol.com</a>
Don Wheeler	Board of Selectmen	<a href="mailto:dwheel3577@comcast.net">dwheel3577@comcast.net</a>
Anne Gardulski	Boxborough Resident	<a href="mailto:Anne.gardulski@tufts.edu">Anne.gardulski@tufts.edu</a>
Bryan Lynch	Board of Health	<a href="mailto:blynch@vhb.com">blynch@vhb.com</a>
Kristin Hilberg	Board of Selectmen	<a href="mailto:khilberg@comcast.net">khilberg@comcast.net</a>
Norm Hanover	Conservation Commission	<a href="mailto:hanover@aics.net">hanover@aics.net</a>
Marie Cannon	Board of Health	<a href="mailto:Marie.Cannon@earthtech.com">Marie.Cannon@earthtech.com</a>
Bryon Clemence	Boxborough Resident	<a href="mailto:clemencebs@cdm.com">clemencebs@cdm.com</a>

**Distribution:**

Name	Representing	Email
Mary Cobleigh	Board Of Health	<a href="mailto:mary.cobleigh@town.boxborough.ma.us">mary.cobleigh@town.boxborough.ma.us</a>
Elizabeth Hughes	Town Planner	<a href="mailto:elizabeth.hughes@town.boxborough.ma.us">elizabeth.hughes@town.boxborough.ma.us</a>
Natalie Lashmit	Town Administrator	<a href="mailto:natalie.lashmit@town.boxborough.ma.us">natalie.lashmit@town.boxborough.ma.us</a>
Selina Shaw	Assistant Town Administrator	<a href="mailto:selina.shaw@town.boxborough.ma.us">selina.shaw@town.boxborough.ma.us</a>
Ken March	Public Works Director	<a href="mailto:ken.march@town.boxborough.ma.us">ken.march@town.boxborough.ma.us</a>

Michael Willis started the meeting off with roll call and used the supplied agenda to facilitate meeting discussions. The following summarizes the information, comments, and information exchanged during the meeting:

**Agenda Items:**

- The WRC voted and accepted the meeting minutes of August 15, 2005.
- Review and update Action Items.

**Additional Items:**

- Reviewed drilling evaluation sheet, made changes and refined details. Evaluation copies will be made available to all members upon updating the information obtained from the meeting.
- Reviewed upcoming presentation for the ConsCom. This presentation will be presented on October 11 and a summary of the responses will be posted on the WRC website.
- Reviewed aquifer map and briefly discussed aquifer protection areas. A more thorough discussion will occur at a future WRC meeting with Elizabeth Hughes.

- Bryon Clemence noted that he is an employee of CDM and may have conflicts with any discussions regarding future work/contracts between the town and CDM. Bryon has notified this board that he will recuse himself when necessary and appropriate to avoid any conflicts of interest.

**Upcoming Milestones:**

- Water Exploration Drilling at Wolf Swamp, the Elizabeth Aquifer, and Harvard Sportsmen Club.

**Action Items and Status:**

- **ACTION: Willis/Lashmit – Discuss town contractual obligations regarding the future drilling and setting up a meeting with Harvard Sportsmens Club. An agreement has been drafted and is currently being reviewed. Upon completion of the review a meeting with the Harvard Sportsmen Club will be scheduled. **CLOSED September 28, 2005****
- **ACTION: Willis – Speak with Savas Danos about drilling in the Harvard Sportsmen's Club Area.**
- **ACTION: Cannon – Research consultant to file revolving fund (SRF). SRF funding is not available for exploratory work, the SRF funding will be pursued for future phases. **CLOSED September 28, 2005****
- **ACTION: Willis/Lynch - Continue to develop letter to the state to investigate funding for developing a municipal water supply based on the need to create a solution for the high salt levels in the wells adjacent to the MHD Salt Depot. **On hold pending the exploration results.****
- **ACTION: Whitewater – Provide rough pricing for the installation of a water system from Wolf Swamp to the area west of I-495. Due to the non-responsiveness of Whitewater and the need for additional details this action will be closed. **CLOSED September 28, 2005****
- **ACTION: Cannon/Shaw – Speak with Selina regarding procurement of Engineer and driller for well work. **Complete. **CLOSED September 28, 2005******
- **ACTION: Cannon/Clemence – Research grants. Boxborough is not eligible at this time. The WRC is committed to finding grant money where available and will continue to research and pursue available funds. **CLOSED September 28, 2005****
- **ACTION: Hilberg – Research community development opportunities. See action below. **CLOSED September 28, 2005****
- **ACTION: All – Develop ideas for potential 40B "give back to the community" improvements as related to the WRC.**

**Next Meeting:**

NOTE: The next meeting is scheduled for Thursday October 20, 2005 at 7:30 PM.

Also there is a joint meeting of the WRC and ConsCom on October 11, 2005 to discuss water exploration in Wolf Swamp.

**Agenda for Next Meeting:**

Discuss status of open action items.

Review Drilling Evaluation sheet.

Discuss Boxborough Aquifers (Elizabeth Hughes)

Review status of perspective driller.

Review comments and outcome of the ConsCom meeting.

Discuss "give back to the community" improvements.

For information on the Water Resource Committee meetings or to be included in the agenda, please contact Mary Cobleigh at 978-263-1116 x-115.

These are the WRC's meeting minutes as recorded by Michael Willis. Should any questions or comments arise, please contact Michael Willis within 5 days of issue. If no comments are received and the minutes are voted for in the subsequent meeting, these meeting minutes will be considered an accurate representation of the meeting.



**Town of Boxborough  
Water Resource Committee  
Meeting Minutes  
October 20, 2005**

**Attendees:**

Name	Representing	Email
Mike Willis	Board of Health	<a href="mailto:odin1mw@aol.com">odin1mw@aol.com</a>
Don Wheeler	Board of Selectmen	<a href="mailto:dwheel3577@comcast.net">dwheel3577@comcast.net</a>
Bryon Clemence	Boxborough Committee Member	<a href="mailto:clemencebs@cdm.com">clemencebs@cdm.com</a>
Bryan Lynch	Board of Health	<a href="mailto:blynch@vhb.com">blynch@vhb.com</a>
Kristin Hilberg	Board of Selectmen	<a href="mailto:khilberg@comcast.net">khilberg@comcast.net</a>
Norm Hanover	Conservation Commission	<a href="mailto:hanover@aics.net">hanover@aics.net</a>
Marie Cannon	Board of Health	<a href="mailto:Marie.Cannon@earthtech.com">Marie.Cannon@earthtech.com</a>
Elizabeth Hughes	Town Planner	<a href="mailto:elizabeth.hughes@town.boxborough.ma.us">elizabeth.hughes@town.boxborough.ma.us</a>
Tim Foster	Boxborough Resident	

**Distribution:**

Name	Representing	Email
Mary Cobleigh	Board Of Health	<a href="mailto:mary.cobleigh@town.boxborough.ma.us">mary.cobleigh@town.boxborough.ma.us</a>
Natalie Lashmit	Town Administrator	<a href="mailto:natalie.lashmit@town.boxborough.ma.us">natalie.lashmit@town.boxborough.ma.us</a>
Selina Shaw	Assistant Town Administrator	<a href="mailto:selina.shaw@town.boxborough.ma.us">selina.shaw@town.boxborough.ma.us</a>
Ken March	Public Works Director	<a href="mailto:ken.march@town.boxborough.ma.us">ken.march@town.boxborough.ma.us</a>
Anne Gardulski	Boxborough Committee Member	<a href="mailto:Anne.gardulski@tufts.edu">Anne.gardulski@tufts.edu</a>

Michael Willis started the meeting off with roll call and used the supplied agenda to facilitate meeting discussions. The following summarizes the information, comments, and information exchanged during the meeting:

**Agenda Items:**

- The WRC voted and accepted the meeting minutes of September 15, 2005.
- Review and update Action Items.

**Additional Items:**

- Reviewed drilling evaluation sheet. Elizabeth Hughes provided input regarding ownership of potential bedrock sites. Evaluation copies will be made available electronically to all members upon updating the information obtained from the meeting.
- Discussed the presentation to the ConsCom. This presentation was presented on October 11 and a summary of the responses was posted to the WRC website.
- Discussed aquifer map and briefly discussed aquifer protection areas. The WRC agreed to moving forward in

**Upcoming Milestones:**

- Water Exploration Drilling at Wolf Swamp, the Elizabeth Aquifer, and Harvard Sportsmen Club.

**Action Items and Status:**

- **ACTION:** *Willis – Speak with Savas Danos about drilling in the Harvard Sportsmen's Club Area.*
- **ACTION:** *Willis/Lynch - Continue to develop letter to the state to investigate funding for developing a municipal water supply based on the need to create a solution for the high salt levels in the wells adjacent to the MHD Salt Depot. **On hold pending the exploration results.***
- **ACTION:** *All – Develop ideas for potential 40B “give back to the community” improvements as related to the WRC.*
- **ACTION:** *Hughes – Speak with Ken March on cutting trees in December and through the winter. Ken indicated that right now was a more ideal time to do tree work, he did not think that having to wait 6-8 weeks would preclude Public Works from doing the work. Scheduling the work might have to be week to week depending on the weather, but he did not think cold weather or having snow on the ground would be an issue. **CLOSED November 2, 2005.***
- **ACTION:** *Wheeler – Speak with Cisco to get permission to flag property. Don spoke with Don King from Cisco who gave permission to flag the Cisco property. **CLOSED November 2, 2005***
- **ACTION:** *Willis – Speak with Andy Miller and Ted Morine regarding choice of well location. Update – Ted is on vacation until the third week of November. A meeting will be set up at that time to discuss relocating the well site and determine why his choice of sites don't seem align with the trace fractures on the CDM drawings.*
- **ACTION:** *Willis – Coordinate wetland flagging. Update – Pending outcome of CDM DL Maher meeting.*

**Next Meeting:**

NOTE: The next meeting is not currently scheduled and will take place at the end of November or the beginning of December.

It was moved and seconded to adjourn to executive session for the purpose of considering the purchase of real estate (# 6) and not to reconvene in open session. Approved 7 - 0, by roll call vote:

Bryan Lynch - "Aye"  
Mike Willis - "Aye"  
Marie Cannon - "Aye"  
Norm Hanover - "Aye"  
Kristin Hilberg - "Aye"  
Don Wheeler - "Aye"  
Bryon Clemence - "Aye"  
Anne Gardulski - Not Present

Meeting went into Executive Session at 8:35 PM and the Executive Session adjourned at 8:50 PM.

Meeting Adjourned at 8:50 PM.

**Agenda for Next Meeting:**

Review Drill Site at Wolf Swamp.  
Review other unconsolidated fill drill sites.  
Discuss status of open action items.  
Review Drilling Evaluation sheet.  
Discuss “give back to the community” improvements.

**For information on the Water Resource Committee meetings or to be included in the agenda, please contact Mary Cobleigh at 978-263-1116 x-115.**

**These are the WRC's meeting minutes as recorded by Michael Willis. Should any questions or comments arise, please contact Michael Willis within 5 days of issue. If no comments are received and the minutes are voted for in the subsequent meeting, these meeting minutes will be considered an accurate representation of the meeting.**



**Town of Boxborough  
Water Resource Committee  
Meeting Minutes  
December 5, 2005**

**Attendees:**

Name	Representing	Email
Mike Willis	Board of Health	odin1mw@aol.com
Anne Gardulski	Boxborough Committee Member	<a href="mailto:Anne.gardulski@tufts.edu">Anne.gardulski@tufts.edu</a>
Bryon Clemence	Boxborough Committee Member	<a href="mailto:clemencebs@cdm.com">clemencebs@cdm.com</a>
Bryan Lynch	Board of Health	<a href="mailto:blynch@vhb.com">blynch@vhb.com</a>
Kristin Hilberg	Board of Selectmen	<a href="mailto:khilberg@comcast.net">khilberg@comcast.net</a>
Norm Hanover	Conservation Commission	<a href="mailto:hanover@aics.net">hanover@aics.net</a>
Marie Cannon	Board of Health	<a href="mailto:Marie.Cannon@earthtech.com">Marie.Cannon@earthtech.com</a>

**Distribution:**

Name	Representing	Email
Mary Cobleigh	Board Of Health	<a href="mailto:mary.cobleigh@town.boxborough.ma.us">mary.cobleigh@town.boxborough.ma.us</a>
Natalie Lashmit	Town Administrator	<a href="mailto:natalie.lashmit@town.boxborough.ma.us">natalie.lashmit@town.boxborough.ma.us</a>
Selina Shaw	Assistant Town Administrator	<a href="mailto:selina.shaw@town.boxborough.ma.us">selina.shaw@town.boxborough.ma.us</a>
Ken March	Public Works Director	<a href="mailto:ken.march@town.boxborough.ma.us">ken.march@town.boxborough.ma.us</a>
Elizabeth Hughes	Town Planner	<a href="mailto:elizabeth.hughes@town.boxborough.ma.us">elizabeth.hughes@town.boxborough.ma.us</a>
Don Wheeler	Board of Selectmen	<a href="mailto:dwheel3577@comcast.net">dwheel3577@comcast.net</a>

Michael Willis started the meeting off with roll call and used the supplied agenda to facilitate meeting discussions. The following summarizes the information, comments, and information exchanged during the meeting:

**Agenda Items:**

- The WRC voted and accepted the meeting minutes of October 20, 2005.
- Determine the best drilling location from the five staked locations provided by DL Maher.
  - The WRC discussed the five locations staked out by Ted Morine of DL Maher. The focus of the discussion was to choose one point to drill. After deliberations a motion was made and seconded to choose stake location number 5 which is approximately identified on the map at the end of this document. The location was chosen for the following reasons
    - The location 5, 400 foot protection zone is not affected by Burroughs Road or the Cisco Parking Lot. (The DEP may disqualify any well in which the 400 protection zone infringes upon public parking lots or roadways).
    - The Location 5, 400 foot protection zone falls almost entirely within Town owned conservation land. There will only be a small portion of property to negotiate included in the protection zone.
    - It would be the most likely location that the DEP would approve.

- It does not fall in a wetlands or a wetland buffer zone.
- Provide any completed Evaluation Spreadsheets to Mike Willis.
- Review and update Action Items.

**Additional Items:**

- Marie Cannon noted that the BOH is pursuing a CHNA grant which will help provide money to locate all the existing wells in town with GPS for GIS.
- Bryon Clemence noted that Alan Cathcarte from the Concord Water District would be available to discuss public water supply endeavors with the Town of Boxborough.

**Upcoming Milestones:**

- Water Exploration Drilling at Wolf Swamp, the Elizabeth Aquifer, and Harvard Sportsmen Club.

**Action Items and Status:**

- ***ACTION: Willis – Speak with Savas Danos about drilling in the Harvard Sportsmen's Club Area.***
- ***ACTION: Willis/Lynch - Continue to develop letter to the state to investigate funding for developing a municipal water supply based on the need to create a solution for the high salt levels in the wells adjacent to the MHD Salt Depot. On hold pending the exploration results.***
- ***ACTION: All – Develop ideas for potential 40B "give back to the community" improvements as related to the WRC.***
- ***ACTION: All – Please finish your evaluation spreadsheets.***
- ***ACTION: Willis – Schedule a meeting with the Acton Water District Board - Chuck Olmstead.***
- ***ACTION: Willis/Hughes – Isolate and enlarge the Hazard Lane drill site area. Determine adjacent property owners potentially affected in the 400 foot buffer zone. Provide map to CDM/DL Maher for stake out.***
- ***ACTION: Willis – Speak with Andy Miller and Ted Morine regarding choice of well location. Update – A meeting was held and it was determined that the CDM provided drawing layout was more generalized than the satellite photography with the trace fracture layout. **CLOSED November 17, 2005*****
- ***ACTION: Willis – Coordinate wetland flagging. Update – Well location chosen by the WRC does not impact the wetlands or buffer zone. **CLOSED December 5, 2005*****

**Next Meeting and Adjournment:**

January 17, 2005 at 7:30 PM.

Meeting Adjourned at 8:30 PM.

**Agenda for Next Meeting:**

Status of the Elizabeth Aquifer drill site.

Review Drill Site at Wolf Swamp.

Status of Harvard Sportsmen Club property access agreement.

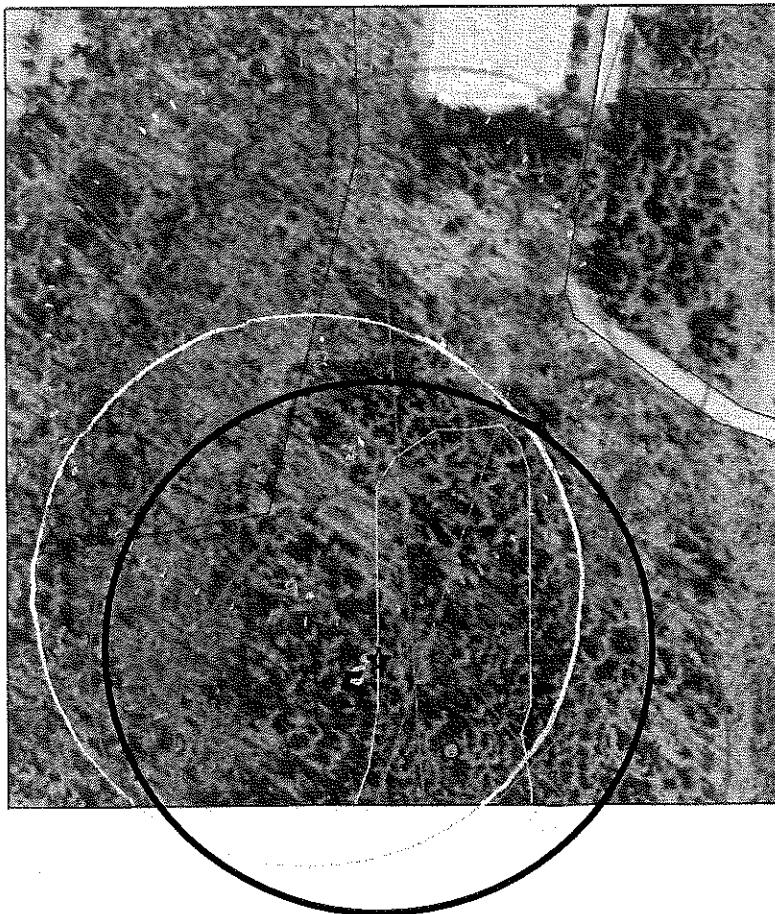
Discuss status of open action items.

Review Drilling Evaluation sheet.

Discuss "give back to the community" improvements.

For information on the Water Resource Committee meetings or to be included in the agenda, please contact Mary Cobleigh at 978-263-1116 x-115.

These are the WRC's meeting minutes as recorded by Michael Willis. Should any questions or comments arise, please contact Michael Willis within 5 days of issue. If no comments are received and the minutes are voted for in the subsequent meeting, these meeting minutes will be considered an accurate representation of the meeting.



Town of Boxborough, MA  
Potential Well Sites

Legend

- Alternative Well Sites
- CDM Potential Well Sites
- 400-foot Well Buffer
- Fracture Areas
- Fractures

150 75 0 150 225 300 375 450 525 600 675 750 825 900 975 1050 1125 1200 1275 1350 1425 1500 1575 1650 1725 1800 1875 1950 2025 2100 2175 2250 2325 2400 2475 2550 2625 2700 2775 2850 2925 2950 3000 3050 3100 3150 3200 3250 3300 3350 3400 3450 3500 3550 3600 3650 3700 3750 3800 3850 3900 3950 4000 4050 4100 4150 4200 4250 4300 4350 4400 4450 4500 4550 4600 4650 4700 4750 4800 4850 4900 4950 5000 5050 5100 5150 5200 5250 5300 5350 5400 5450 5500 5550 5600 5650 5700 5750 5800 5850 5900 5950 6000 6050 6100 6150 6200 6250 6300 6350 6400 6450 6500 6550 6600 6650 6700 6750 6800 6850 6900 6950 7000 7050 7100 7150 7200 7250 7300 7350 7400 7450 7500 7550 7600 7650 7700 7750 7800 7850 7900 7950 8000 8050 8100 8150 8200 8250 8300 8350 8400 8450 8500 8550 8600 8650 8700 8750 8800 8850 8900 8950 9000 9050 9100 9150 9200 9250 9300 9350 9400 9450 9500 9550 9600 9650 9700 9750 9800 9850 9900 9950 10000 10050 10100 10150 10200 10250 10300 10350 10400 10450 10500 10550 10600 10650 10700 10750 10800 10850 10900 10950 11000 11050 11100 11150 11200 11250 11300 11350 11400 11450 11500 11550 11600 11650 11700 11750 11800 11850 11900 11950 12000 12050 12100 12150 12200 12250 12300 12350 12400 12450 12500 12550 12600 12650 12700 12750 12800 12850 12900 12950 13000 13050 13100 13150 13200 13250 13300 13350 13400 13450 13500 13550 13600 13650 13700 13750 13800 13850 13900 13950 14000 14050 14100 14150 14200 14250 14300 14350 14400 14450 14500 14550 14600 14650 14700 14750 14800 14850 14900 14950 15000 15050 15100 15150 15200 15250 15300 15350 15400 15450 15500 15550 15600 15650 15700 15750 15800 15850 15900 15950 16000 16050 16100 16150 16200 16250 16300 16350 16400 16450 16500 16550 16600 16650 16700 16750 16800 16850 16900 16950 17000 17050 17100 17150 17200 17250 17300 17350 17400 17450 17500 17550 17600 17650 17700 17750 17800 17850 17900 17950 18000 18050 18100 18150 18200 18250 18300 18350 18400 18450 18500 18550 18600 18650 18700 18750 18800 18850 18900 18950 19000 19050 19100 19150 19200 19250 19300 19350 19400 19450 19500 19550 19600 19650 19700 19750 19800 19850 19900 19950 20000 20050 20100 20150 20200 20250 20300 20350 20400 20450 20500 20550 20600 20650 20700 20750 20800 20850 20900 20950 21000 21050 21100 21150 21200 21250 21300 21350 21400 21450 21500 21550 21600 21650 21700 21750 21800 21850 21900 21950 22000 22050 22100 22150 22200 22250 22300 22350 22400 22450 22500 22550 22600 22650 22700 22750 22800 22850 22900 22950 23000 23050 23100 23150 23200 23250 23300 23350 23400 23450 23500 23550 23600 23650 23700 23750 23800 23850 23900 23950 24000 24050 24100 24150 24200 24250 24300 24350 24400 24450 24500 24550 24600 24650 24700 24750 24800 24850 24900 24950 25000 25050 25100 25150 25200 25250 25300 25350 25400 25450 25500 25550 25600 25650 25700 25750 25800 25850 25900 25950 26000 26050 26100 26150 26200 26250 26300 26350 26400 26450 26500 26550 26600 26650 26700 26750 26800 26850 26900 26950 27000 27050 27100 27150 27200 27250 27300 27350 27400 27450 27500 27550 27600 27650 27700 27750 27800 27850 27900 27950 28000 28050 28100 28150 28200 28250 28300 28350 28400 28450 28500 28550 28600 28650 28700 28750 28800 28850 28900 28950 29000 29050 29100 29150 29200 29250 29300 29350 29400 29450 29500 29550 29600 29650 29700 29750 29800 29850 29900 29950 30000 30050 30100 30150 30200 30250 30300 30350 30400 30450 30500 30550 30600 30650 30700 30750 30800 30850 30900 30950 31000 31050 31100 31150 31200 31250 31300 31350 31400 31450 31500 31550 31600 31650 31700 31750 31800 31850 31900 31950 32000 32050 32100 32150 32200 32250 32300 32350 32400 32450 32500 32550 32600 32650 32700 32750 32800 32850 32900 32950 33000 33050 33100 33150 33200 33250 33300 33350 33400 33450 33500 33550 33600 33650 33700 33750 33800 33850 33900 33950 34000 34050 34100 34150 34200 34250 34300 34350 34400 34450 34500 34550 34600 34650 34700 34750 34800 34850 34900 34950 35000 35050 35100 35150 35200 35250 35300 35350 35400 35450 35500 35550 35600 35650 35700 35750 35800 35850 35900 35950 36000 36050 36100 36150 36200 36250 36300 36350 36400 36450 36500 36550 36600 36650 36700 36750 36800 36850 36900 36950 37000 37050 37100 37150 37200 37250 37300 37350 37400 37450 37500 37550 37600 37650 37700 37750 37800 37850 37900 37950 38000 38050 38100 38150 38200 38250 38300 38350 38400 38450 38500 38550 38600 38650 38700 38750 38800 38850 38900 38950 39000 39050 39100 39150 39200 39250 39300 39350 39400 39450 39500 39550 39600 39650 39700 39750 39800 39850 39900 39950 40000 40050 40100 40150 40200 40250 40300 40350 40400 40450 40500 40550 40600 40650 40700 40750 40800 40850 40900 40950 41000 41050 41100 41150 41200 41250 41300 41350 41400 41450 41500 41550 41600 41650 41700 41750 41800 41850 41900 41950 42000 42050 42100 42150 42200 42250 42300 42350 42400 42450 42500 42550 42600 42650 42700 42750 42800 42850 42900 42950 43000 43050 43100 43150 43200 43250 43300 43350 43400 43450 43500 43550 43600 43650 43700 43750 43800 43850 43900 43950 44000 44050 44100 44150 44200 44250 44300 44350 44400 44450 44500 44550 44600 44650 44700 44750 44800 44850 44900 44950 45000 45050 45100 45150 45200 45250 45300 45350 45400 45450 45500 45550 45600 45650 45700 45750 45800 45850 45900 45950 46000 46050 46100 46150 46200 46250 46300 46350 46400 46450 46500 46550 46600 46650 46700 46750 46800 46850 46900 46950 47000 47050 47100 47150 47200 47250 47300 47350 47400 47450 47500 47550 47600 47650 47700 47750 47800 47850 47900 47950 48000 48050 48100 48150 48200 48250 48300 48350 48400 48450 48500 48550 48600 48650 48700 48750 48800 48850 48900 48950 49000 49050 49100 49150 49200 49250 49300 49350 49400 49450 49500 49550 49600 49650 49700 49750 49800 49850 49900 49950 50000 50050 50100 50150 50200 50250 50300 50350 50400 50450 50500 50550 50600 50650 50700 50750 50800 50850 50900 50950 51000 51050 51100 51150 51200 51250 51300 51350 51400 51450 51500 51550 51600 51650 51700 51750 51800 51850 51900 51950 52000 52050 52100 52150 52200 52250 52300 52350 52400 52450 52500 52550 52600 52650 52700 52750 52800 52850 52900 52950 53000 53050 53100 53150 53200 53250 53300 53350 53400 53450 53500 53550 53600 53650 53700 53750 53800 53850 53900 53950 54000 54050 54100 54150 54200 54250 54300 54350 54400 54450 54500 54550 54600 54650 54700 54750 54800 54850 54900 54950 55000 55050 55100 55150 55200 55250 55300 55350 55400 55450 55500 55550 55600 55650 55700 55750 55800 55850 55900 55950 56000 56050 56100 56150 56200 56250 56300 56350 56400 56450 56500 56550 56600 56650 56700 56750 56800 56850 56900 56950 57000 57050 57100 57150 57200 57250 57300 57350 57400 57450 57500 57550 57600 57650 57700 57750 57800 57850 57900 57950 58000 58050 58100 58150 58200 58250 58300 58350 58400 58450 58500 58550 58600 58650 58700 58750 58800 58850 58900 58950 59000 59050 59100 59150 59200 59250 59300 59350 59400 59450 59500 59550 59600 59650 59700 59750 59800 59850 59900 59950 60000 60050 60100 60150 60200 60250 60300 60350 60400 60450 60500 60550 60600 60650 60700 60750 60800 60850 60900 60950 61000 61050 61100 61150 61200 61250 61300 61350 61400 61450 61500 61550 61600 61650 61700 61750 61800 61850 61900 61950 62000 62050 62100 62150 62200 62250 62300 62350 62400 62450 62500 62550 62600 62650 62700 62750 62800 62850 62900 62950 63000 63050 63100 63150 63200 63250 63300 63350 63400 63450 63500 63550 63600 63650 63700 63750 63800 63850 63900 63950 64000 64050 64100 64150 64200 64250 64300 64350 64400 64450 64500 64550 64600 64650 64700 64750 64800 64850 64900 64950 65000 65050 65100 65150 65200 65250 65300 65350 65400 65450 65500 65550 65600 65650 65700 65750 65800 65850 65900 65950 66000 66050 66100 66150 66200 66250 66300 66350 66400 66450 66500 66550 66600 66650 66700 66750 66800 66850 66900 66950 67000 67050 67100 67150 67200 67250 67300 67350 67400 67450 67500 67550 67600 67650 67700 67750 67800 67850 67900 67950 68000 68050 68100 68150 68200 68250 68300 68350 68400 68450 68500 68550 68600 68650 68700 68750 68800 68850 68900 68950 69000 69050 69100 69150 69200 69250 69300 69350 69400 69450 69500 69550 69600 69650 69700 69750 69800 69850 69900 69950 70000 70050 70100 70150 70200 70250 70300 70350 70400 70450 70500 70550 70600 70650 70700 70750 70800 70850 70900 70950 71000 71050 71100 71150 71200 71250 71300 71350 71400 71450 71500 71550 71600 71650 71700 71750 71800 71850 71900 71950 72000 72050 72100 72150 72200 72250 72300 72350 72400 72450 72500 72550 72600 72650 72700 72750 72800 72850 72900 72950 73000 73050 73100 73150 73200 73250 73300 73350 73400 73450 73500 73550 73600 73650 73700 73750 73800 73850 73900 73950 74000 74050 74100 74150 74200 74250 74300 74350 74400 74450 74500 74550 74600 74650 74700 74750 74800 74850 74900 74950 75000 75050 75100 75150 75200 75250 75300 75350 75400 75450 75500 75550 75600 75650 75700 75750 75800 75850 75900 75950 76000 76050 76100 76150 76200 76250 76300 76350 76400 76450 76500 76550 76600 76650 76700 76750 76800 76850 76900 76950 77000 77050 77100 77150 77200 77250 77300 77350 77400 77450 77500 77550 77600 77650 77700 77750 77800 77850 77900 77950 78000 78050 78100 78150 78200 78250 78300 78350 78400 78450 78500 78550 78600 78650 78700 78750 78800 78850 78900 78950 79000 79050 79100 79150 79200 79250 79300 79350 79400 79450 79500 79550 79600 79650 79700 79750 79800 79850 79900 79950 80000 80050 80100 80150 80200 80250 80300 80350 80400 80450 80500 80550 80600 80650 80700 80750 80800 80850 80900 80950 81000 81050 81100 81150 81200 81250 81300 81350 81400 81450 81500 81550 81600 81650 81700 81750 81800 81850 81900 81950 82000 82050 82100 82150 82200 82250 82300 82350 82400 82450 82500 82550 82600 82650 82700 82750 82800 82850 82900 82950 83000 83050 83100 83150 83200 83250 83300 83350 83400 83450 83500 83550 83600 83650 83700 83750 83800 83850 83900 83950 84000 84050 84100 84150 84200 84250 84300 84350 84400 84450 84500 84550 84600 84650 84700 84750 84800 84850 84900 84950 85000 85050 85100 85150 85200 85250 85300 85350 85400 85450 85500 85550 85600 85650 85700 85750 85800 85850 85900 85950 86000 86050 86100 86150 86200 86250 86300 86350 86400 86450 86500 86550 86600 86650 86700 86750 86800 86850 86900 86950 87000 87050 87100 87150 87200 87250 87300 87350 87400 87450 87500 87550 87600 87650 87700 87750 87800 87850 87900 87950 88000 88050 88100 88150 88200 88250 88300 88350 88400 88450 88500 88550 88600 88650 88700 88750 88800 88850 88900 88950 89000 89050 89100 89150 89200 89250 89300 89350 89400 89450 89500 89550 89600 89650 89700 89750 89800 89850 89900 89950 90000 90050 90100 90150 90200 90250 90300 90350 90400 90450 90500 90550 90600 90650 90700 90750 90800 90850 90900 90950 91000 91050 91100 91150 91200 91250 91300 91350 91400 91450 91500 91550 91600 91650 91700 91750 91800 91850 91900 91950 92000 92050 92100 92150 92200 9



**Town of Boxborough  
Water Resource Committee  
Meeting Minutes  
January 17, 2006**

**Attendees:**

Name	Representing	Email
Mike Willis	Board of Health	odin1mw@aol.com
Anne Gardulski	Boxborough Committee Member	<a href="mailto:Anne.gardulski@tufts.edu">Anne.gardulski@tufts.edu</a>
Don Wheeler	Board of Selectmen	<a href="mailto:dwheel3577@comcast.net">dwheel3577@comcast.net</a>
Bryan Lynch	Board of Health	<a href="mailto:blynch@vhb.com">blynch@vhb.com</a>

**Distribution:**

Name	Representing	Email
Mary Cobleigh	Board Of Health	<a href="mailto:mary.cobleigh@town.boxborough.ma.us">mary.cobleigh@town.boxborough.ma.us</a>
Natalie Lashmit	Town Administrator	<a href="mailto:natalie.lashmit@town.boxborough.ma.us">natalie.lashmit@town.boxborough.ma.us</a>
Selina Shaw	Assistant Town Administrator	<a href="mailto:selina.shaw@town.boxborough.ma.us">selina.shaw@town.boxborough.ma.us</a>
Ken March	Public Works Director	<a href="mailto:ken.march@town.boxborough.ma.us">ken.march@town.boxborough.ma.us</a>
Elizabeth Hughes	Town Planner	<a href="mailto:elizabeth.hughes@town.boxborough.ma.us">elizabeth.hughes@town.boxborough.ma.us</a>
Marie Cannon	Board of Health	<a href="mailto:Marie.Cannon@earthtech.com">Marie.Cannon@earthtech.com</a>
Bryon Clemence	Boxborough Committee Member	<a href="mailto:clemencebs@cdm.com">clemencebs@cdm.com</a>
Kristin Hilberg	Board of Selectmen	<a href="mailto:khilberg@comcast.net">khilberg@comcast.net</a>
Norm Hanover	Conservation Commission	<a href="mailto:hanover@aics.net">hanover@aics.net</a>

Michael Willis started the meeting off with roll call and used the supplied agenda to facilitate meeting discussions. The following summarizes the information, comments, and information exchanged during the meeting:

**Agenda Items:**

- The WRC will vote for the meeting minutes of December 5, 2005 at the next meeting.
- Provide any completed Evaluation Spreadsheets to Mike Willis.
- Review and update Action Items.

**Additional Items:**

- None

**Upcoming Milestones:**

- Water Exploration Drilling at Wolf Swamp, the Elizabeth Aquifer, and Harvard Sportsmen Club.

**Action Items and Status:**

- **ACTION:** *Willis – Speak with Savas Danos about drilling in the Harvard Sportsmen's Club Area.*
- **ACTION:** *Willis/Lynch - Continue to develop letter to the state to investigate funding for developing a municipal water supply based on the need to create a solution for the high salt levels in the wells adjacent to the MHD Salt Depot. On hold pending the exploration results.*
- **ACTION:** *All – Develop ideas for potential 40B "give back to the community" improvements as related to the WRC.*
- **ACTION:** *All – Please finish your evaluation spreadsheets.*
- **ACTION:** *Willis – Schedule a meeting with the Acton Water District Board - Chuck Olmstead.*
- **ACTION:** *Willis/Hughes – Isolate and enlarge the Hazard Lane drill site area. Determine adjacent property owners potentially affected in the 400 foot buffer zone. Provide map to CDM/DL Maher for stake out. **CLOSED December, 2005***
- **ACTION:** *Wheeler – Speak with Selina Shaw about the required steps to set-up a water district.*
- **ACTION:** *Willis – Simplify the spreadsheets to allow evaluation to proceed easier.*
- **ACTION:** *Willis – E-mail CDM Statement of Work and contract to the committee. **CLOSED January 19, 2006**.*
- **ACTION:** *Willis – Notify Natalie Lashmit and Selina Shaw to put a place holder in for a warrant article for Town Meeting 2006. **CLOSED January 23, 2006***
- **ACTION:** *Willis/Hughes/Shaw – Place GIS map with satellite photos and Drill site overlays on the WRC website.*

**Next Meeting and Adjournment:**

Next meeting to be determined based on drilling schedule.

Meeting Adjourned at 8:30 PM.

**Agenda for Next Meeting:**

- Status of the Elizabeth Aquifer drill site.
- Status of Wolf Swamp drill site.
- Status of Harvard Sportsmen Club drill site.
- Discuss status of open action items.
- Review Drilling Evaluation sheet.
- Discuss "give back to the community" improvements.

For information on the Water Resource Committee meetings or to be included in the agenda, please contact Mary Cobleigh at 978-263-1116 x-115.

These are the WRC's meeting minutes as recorded by Michael Willis. Should any questions or comments arise, please contact Michael Willis within 5 days of issue. If no comments are received and the minutes are voted for in the subsequent meeting, these meeting minutes will be considered an accurate representation of the meeting.



**Town of Boxborough  
Water Resource Committee  
Meeting Minutes  
October 17, 2006**

**Attendees:**

Name	Representing	Email
Mike Willis	Board of Health	<a href="mailto:odin1mw@aol.com">odin1mw@aol.com</a>
Byron Clemence	Boxborough Committee Member	<a href="mailto:clemencebs@cdm.com">clemencebs@cdm.com</a>
Marie Cannon	Board of Health	<a href="mailto:Marie.Cannon@earthtech.com">Marie.Cannon@earthtech.com</a>
Bryan Lynch	Board of Health	<a href="mailto:blynch@vhb.com">blynch@vhb.com</a>
Norm Hanover	Conservation Commission	<a href="mailto:hanover@aics.net">hanover@aics.net</a>
Kristin Hilberg	Board of Selectmen	<a href="mailto:khilberg@comcast.net">khilberg@comcast.net</a>
Anne Gardulski	Boxborough Committee Member	<a href="mailto:Anne.gardulski@tufts.edu">Anne.gardulski@tufts.edu</a>
Andy Miller	CDM	<a href="mailto:millera@cdm.com">millera@cdm.com</a>
Bill Pauk	CDM	<a href="mailto:paukwj@cdm.com">paukwj@cdm.com</a>
Ted Morine	DL Maher	<a href="mailto:tmorine@dlmaher.com">tmorine@dlmaher.com</a>

**Distribution:**

Name	Representing	Email
Mary Cobleigh	Board Of Health	<a href="mailto:mary.cobleigh@town.boxborough.ma.us">mary.cobleigh@town.boxborough.ma.us</a>
Selina Shaw	Assistant Town Administrator	<a href="mailto:selina.shaw@town.boxborough.ma.us">selina.shaw@town.boxborough.ma.us</a>
Ken March	Public Works Director	<a href="mailto:ken.march@town.boxborough.ma.us">ken.march@town.boxborough.ma.us</a>
Elizabeth Hughes	Town Planner	<a href="mailto:elizabeth.hughes@town.boxborough.ma.us">elizabeth.hughes@town.boxborough.ma.us</a>

Michael Willis started the meeting off with roll call and used the supplied agenda to facilitate meeting discussions. The following summarizes the information, comments, and information exchanged during the meeting:

**Agenda Items:**

- The WRC unanimously voted the meeting minutes of April 18, 2006 into record.
- Andy Miller, Ted Morine, and Bill Pauk were present to discuss the Wolf Swamp bedrock well and the status of the four unconsolidated wells.
  - Andy Miller reviewed handout (see attached) outlining drilling results at Wolf Swamp and Harvard Sportsmen's Club (HSC) and recommendations moving forward.
  - Wolf Swamp – Ted Morine from DL Maher recommended no further drilling at Wolf Swamp after disappointing results on well #2.
  - Unconsolidated Wells – Ted informed the committee that the Hazard Lane site provided poor results, however, the HSC sites provided excellent yields and should be considered a potential future source.
- Review and update Action Items.

**Additional Items:**

- Discussed Action Items.

**Upcoming Milestones:**

- To be determined.

**Action Items and Status:**

- **ACTION:** Willis – Schedule meeting with Savas Danos to discuss HSC well results and options moving forward. **CLOSED November 3, 2006**.
- **ACTION:** Willis/Lynch - Continue to develop letter to the state to investigate funding for developing a municipal water supply based on the need to create a solution for the high salt levels in the wells adjacent to the MHD Salt Depot. **On hold pending the exploration results.**
- **ACTION:** All – Develop ideas for potential 40B “give back to the community” improvements as related to the WRC.
- **ACTION:** Willis – Schedule a meeting with the Acton Water District Board - Chuck Olmstead.
- **ACTION:** Willis – Speak with Don Bird from Cisco to determine what role Cisco might play in a Public Water Supply. **CLOSED November 1, 2006**
- **ACTION:** Hanover – Provide guidelines on the trail restoration to be performed by the Town at Wolf Swamp. **CLOSED October 17, 2006**
- **ACTION:** Shaw – Amend CDM contract for the additional site. **CLOSED October 17, 2006**
- **ACTION:** Willis/Clemence – Simplify the spreadsheets to allow evaluation to proceed easier.
- **ACTION:** Clemence – Complete NOI for second drill site at Wolf Swamp. **CLOSED October 17, 2006**
- **ACTION:** Willis/Hughes/Shaw – Place GIS map with satellite photos and Drill site overlays on the WRC website.
- **ACTION:** Willis – Contact John Lawler HSC to discuss well results.
- **ACTION:** Cannon/Cobleigh/Hughes – Compile Public Water Supply well information for Swanson and Codman Hill Roads. **CLOSED November, 2006**
- **ACTION:** Clemence – Investigate Rural Water Program and eligibility.

**Next Meeting and Adjournment:**

Next meeting December 12, 2006 @7:30.

Meeting Adjourned at 9:30 PM.

**Agenda for Next Meeting:**

Meet with Savas Danos, Littleton Water.  
Continue discussion of next steps.  
Discuss status of open action items.

For information on the Water Resource Committee meetings or to be included in the agenda, please contact Mary Cobleigh at 978-263-1116 x-115.

These are the WRC's meeting minutes as recorded by Michael Willis. Should any questions or comments arise, please contact Michael Willis within 5 days of issue. If no comments are received and the minutes are voted for in the subsequent meeting, these meeting minutes will be considered an accurate representation of the meeting.

## WRC Meeting Minutes

October 17, 2006

PWS ID#	Name	Address	Well 1 gpd	Well 2 gpd	Well 3 gpd	Well 4 gpd	Well 5 gpd	Well 6 gpd	Total
2037001	Codman Hill Condos	276-318 Codman Hill	15,781						15,781
2037002	Harvard Ridge	90 Swanson	5,170	6,600	3,960	13,090	3,630		32,450
2037006	Centre Village	688-700 Mass. Ave.	2,051						2,051
2037007	Brook Village	52 Swanson	5,400	5,400	12,270				23,070
2037008	Holiday Inn	1 Adams Place	3,168	3,168	3,168	3,168	3,168		15,840
2037009	Carriage House Condos	773 Mass. Ave.	5,280						5,280
2037010	Blanchard School	493 Mass. Ave.	15,120						15,120
2037012	Nashoba Olympia	34 Mass. Ave.	4,000						4,000
2037013	Applewood	off Mass. Ave.	10,261	10,261					20,522
2037014	Liberty House Condos	Liberty Square		2,100					2,100
2037017	Cisco	1414 Mass. Ave.	10,312	10,312	11,970				32,594
2037018	Setra Systems	159 Swanson Road	2,413	3,566					5,979
2037019	Boxb. Exec. Center	1740 Mass. Ave.	900						900
2037020	Meredith & Grew	1300 Mass. Ave.	72,000						72,000
2037021	AMD	60/70 Codman Hill	3,150						3,150
2037022	Winstanley	85 Swanson Road	2,782						2,782
2037023	Renaissance Park	328 Codman Hill	3,000						3,000
2037024	Setra Systems	155 Swanson Road	2,413	3,566					5,979
2037025	D&M Chu	Whitcomb Ave	2,028	2,028					4,056
2037026	Boxborough Green	1233 Mass. Ave.	1,572						1,572
2037027	The Marketplace	61 Stow Road	450						450
2037028	United Church of Christ	723 Mass. Ave.	681						681
2037030	Exxon Station	1425 Mass. Ave.	685	(well info from non-DEP report)					685
2037031	Boxborough Common	629 Mass. Ave.	1,162						1,162
2037032	GeoTest	1145 Mass. Ave.	no gpd info available						-
2037033	National Technical Syst.	1146 Mass. Ave.	no gpd info available						-
2037034	Cisco	500 Beaver Brook Road	no gpd info available						-

Grand Total: 271,204

**Handout**  
**Water Resources Committee Meeting**  
**October 17, 2006**

**Town of Boxborough, Massachusetts**

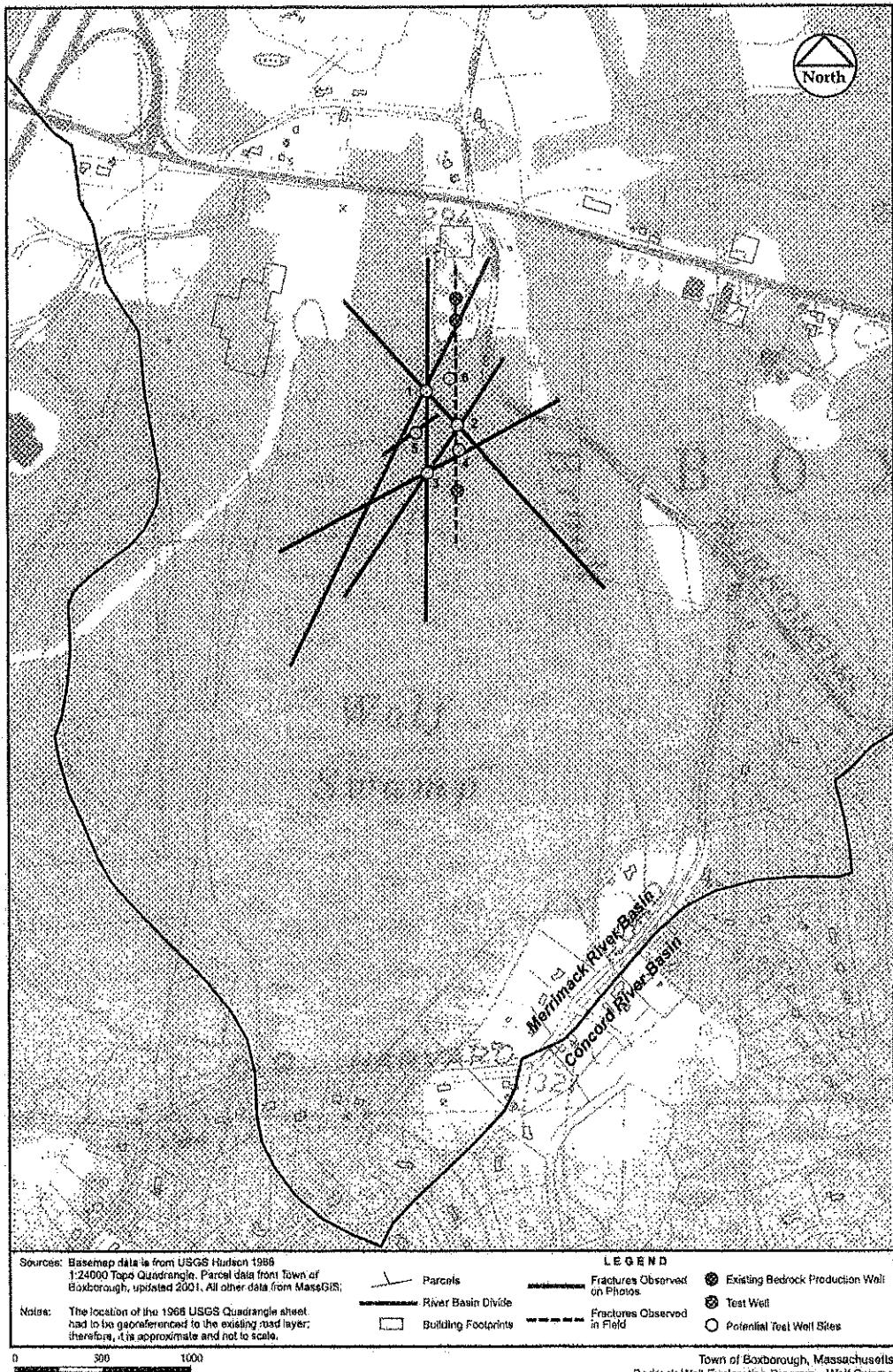
***Groundwater Exploration Program Results***

- Bedrock Test Wells at Wolf Swamp
  - Two test wells conducted
  - Neither yielded water
  - Log of second test well attached
- Unconsolidated Test Well Drilling
  - Harvard Sportsmen's Club:
    - #1-06 favorable; potential single well yielding 500-700 gpm
    - #3-06 favorable; potential wellfield up to 500 gpm or more
    - #2-06 unfavorable
  - Hazard Lane:
    - #4-06 unfavorable

***Recommendations Related to Harvard Sportsmen's Club (HSC)***

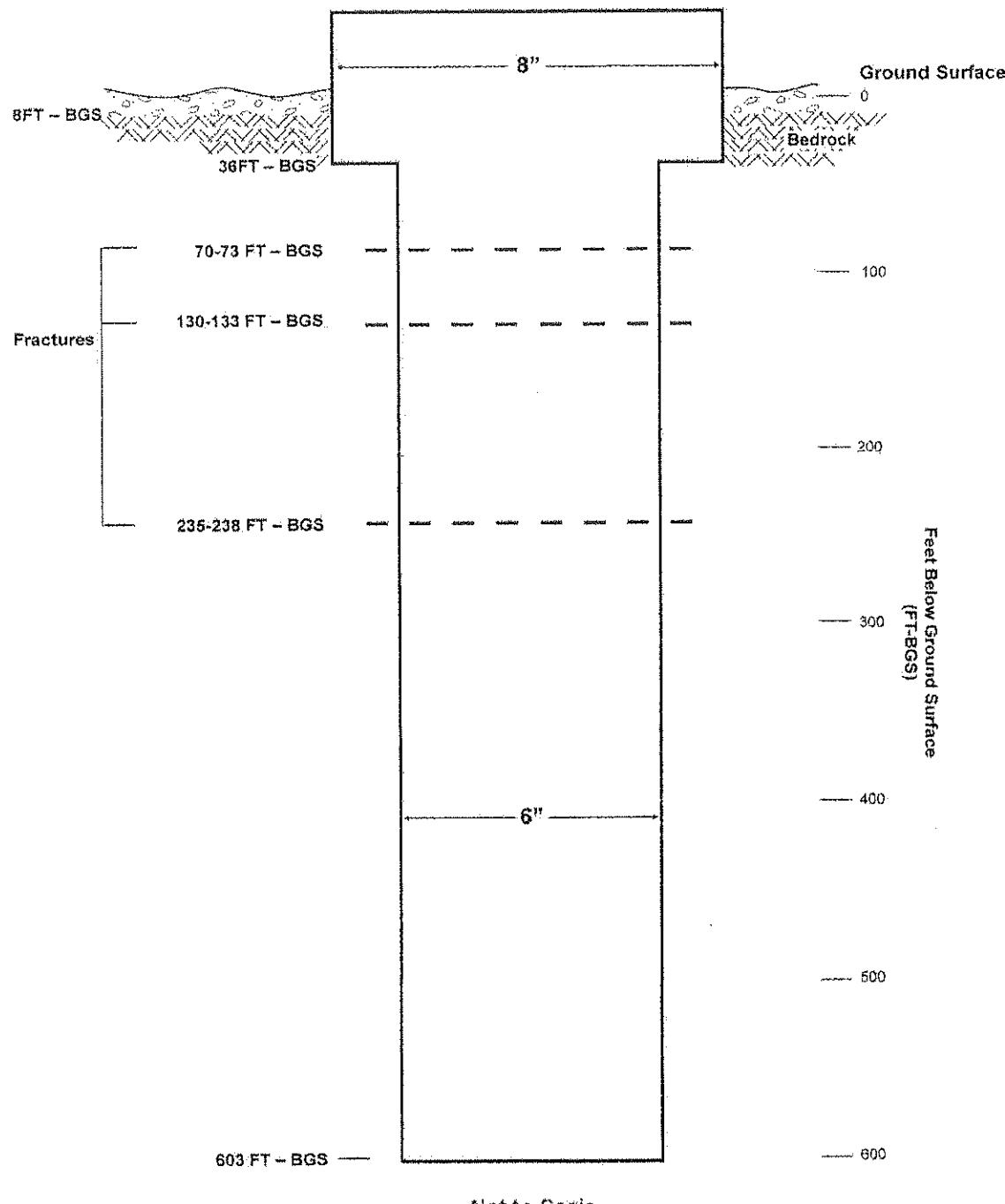
1. Submit CDM's September 15, 2006 report to HSC
2. Consider further testing at #1-06 and #3-06
3. GPS/survey to confirm #1-06 and #3-06 location
4. Protect site for potential groundwater supply development
  - Right of first refusal from HSC for land purchase
  - Easement for water supply development purposes

***Next Steps***



Town of Boxborough, Massachusetts  
Bedrock Wall Exploration Program - Wolf Swamp

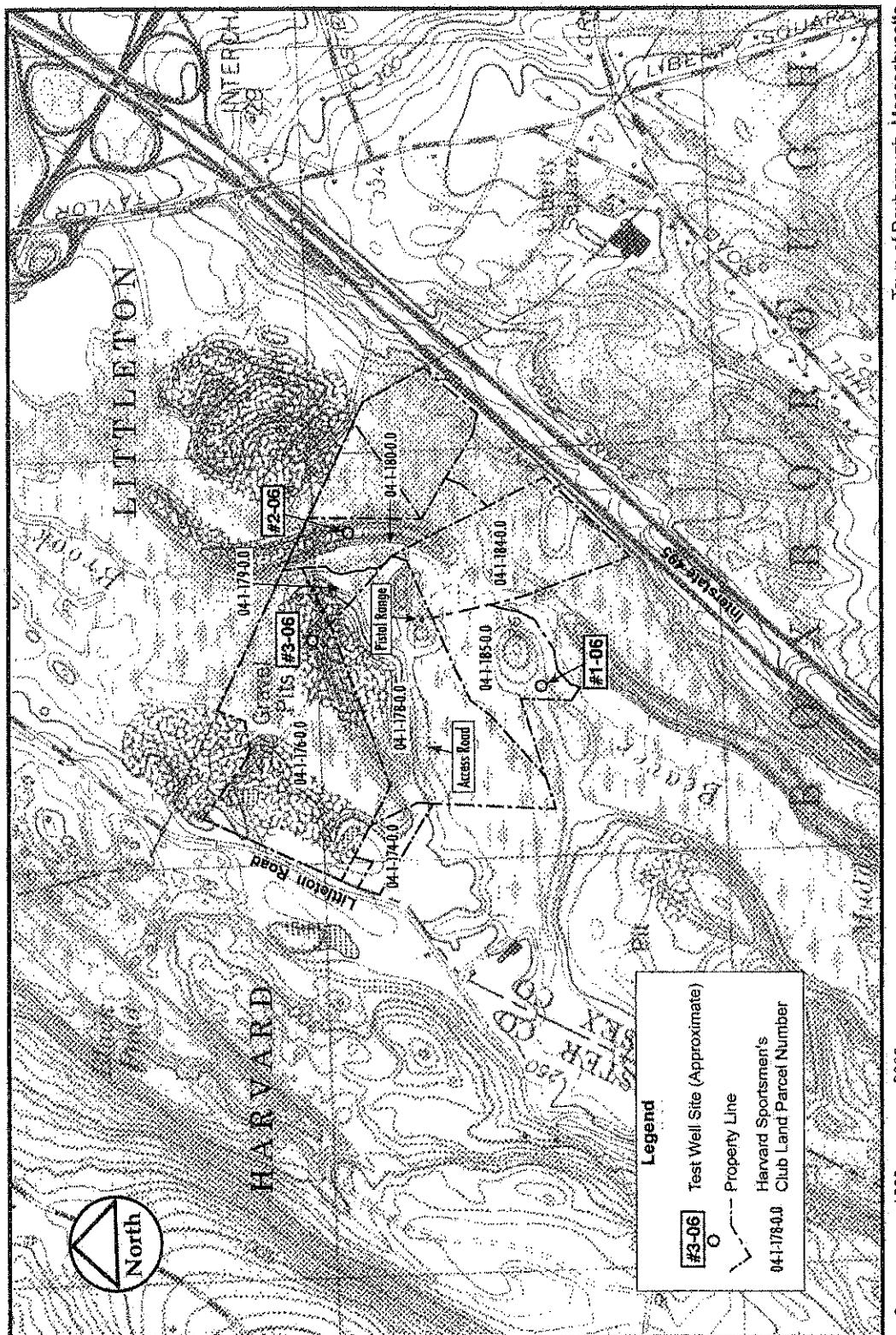
Figure 1  
Project Location Map



Well Drilled: September 26 - 28, 2006  
Driller: Boart Longyear DL Maher Division

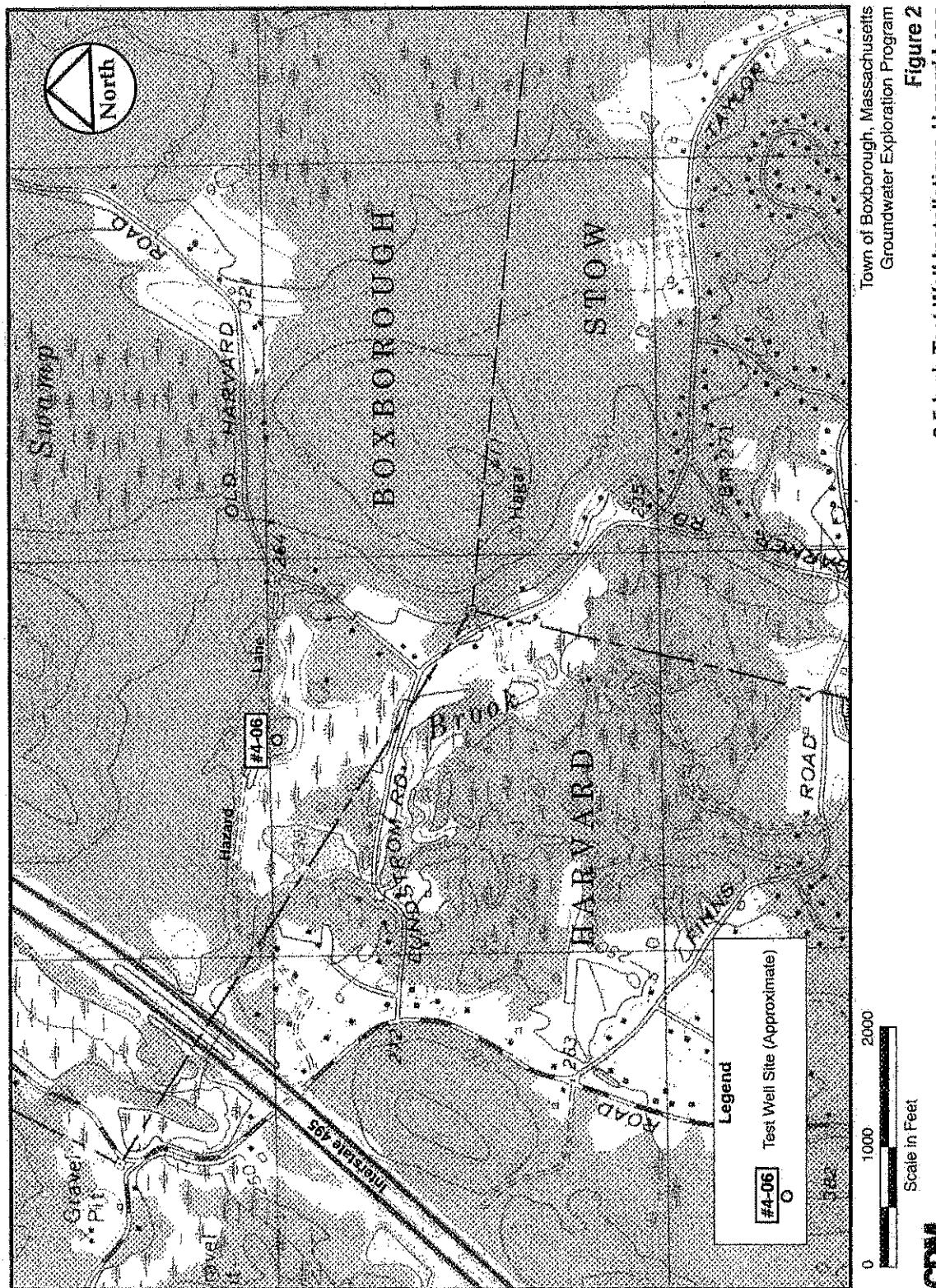
Well Cross-Section  
Wolf Swamp - Bedrock Well #2  
Boxborough, MA

CDM



Town of Boxborough, Massachusetts  
Groundwater Exploration Program

Figure 1  
2.5-Inch Test Well Installations-Harvard Sportsmen's Club (HSC)



**Handout (continued)**  
**Water Resources Committee Meeting**  
**October 17, 2006**

**Town of Boxborough, Massachusetts**

Review of recommendations from the *Final Report-Water Resources Analyses Study* (CDM/Maher, December 2002)

*Field Testing to Determine the Potential for Groundwater Supply Development*

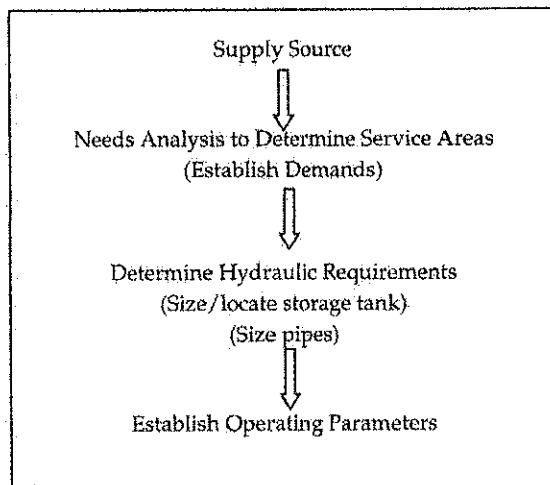
- Project 1: Testing of Unconsolidated Aquifers (*complete*)
- Project 2: Assessment of Bedrock Well Development Potential (*in process*)
- Project 3: Acquisition of Aerial Photographs (*complete*)

*Aquifer Protection and Land Acquisition*

- Project 4: Identify Parcels for Acquisition within Existing Zone II Areas
- Project 5: Aquifer Protection District and Bylaw

*Water Supply Planning*

- Project 6: Regional Water Supply Option Evaluation (next step)
- Project 7: Establishment of Local Service Areas (next step)



**Handout (continued)**  
**Water Resources Committee Meeting**  
**October 17, 2006**

**Town of Boxborough, Massachusetts**

***The Next Steps***

1. Continue to Evaluate Options
  - Discussions with HSC regarding testing, protection and eventual acquisition
  - Discussions with Littleton regarding regionalization, water purchase, and/or operational assistance
  - Determine availability of private supplies (for possible purchase)
  - Consider other bedrock test well sites
  - Ensure supply redundancy/reliability
2. Needs Analysis to Establish Local Service Area(s)
  - Assess town's need for public water by area
  - Establish demand requirements by area
    - Estimate residential needs (count units)
    - Research business needs (surveys, MassDEP file search)
    - Establish build-out requirements
    - Provide fire protection?
  - Select site(s) for additional testing based on need
  - Can supply availability meet demand?
3. Identify Facilities for Local Service Area(s) - Preliminary
  - Supply facilities, pipe network, storage requirements
  - Planning cost estimate

***Future Steps – Duo Track***

- Enter the MassDEP New Source Approval Process for preferred site(s)
- Facility Planning – distribution system, storage, permits, costs



**Town of Boxborough  
Water Resource Committee  
Meeting Minutes  
January 30, 2007**

**Attendees:**

Name	Representing	Email
Mike Willis	Board of Health	<a href="mailto:odin1mw@aol.com">odin1mw@aol.com</a>
Bryon Clemence	WRC Committee Member	<a href="mailto:bclemence@verizon.net">bclemence@verizon.net</a>
Anne Gardulski	WRC Committee Member	<a href="mailto:Anne.gardulski@tufts.edu">Anne.gardulski@tufts.edu</a>
Bryan Lynch	Board of Health	<a href="mailto:blynch814@verizon.net">blynch814@verizon.net</a>
Norm Hanover	Conservation Commission	<a href="mailto:hanover10@verizon.net">hanover10@verizon.net</a>
Marie Cannon	Board of Health	<a href="mailto:Marie.Cannon@earthtech.com">Marie.Cannon@earthtech.com</a>
Tom Hanlon	FinCom	<a href="mailto:Thomas.hanlon@ubs.com">Thomas.hanlon@ubs.com</a>
Ken March	Public Works Director	<a href="mailto:highwaydept@earthlink.net">highwaydept@earthlink.net</a>
Richard Vance	Boxborough Police	<a href="mailto:chiefvance@comcast.net">chiefvance@comcast.net</a>
Geoffrey Neagle	Boxborough Fire	<a href="mailto:chiefneaglebfd@comcast.net">chiefneaglebfd@comcast.net</a>
Andrew Miller	CDM	<a href="mailto:millera@cdm.com">millera@cdm.com</a>
Pam Resor	MA State Senator	<a href="mailto:Pamela.resor@state.ma.us">Pamela.resor@state.ma.us</a>
James Eldridge	MA State Representative	<a href="mailto:Rep.JamesEldridge@hou.state.ma.us">Rep.JamesEldridge@hou.state.ma.us</a>

**Distribution:**

Name	Representing	Email
Mary Cobleigh	Board Of Health	<a href="mailto:mary.cobleigh@town.boxborough.ma.us">mary.cobleigh@town.boxborough.ma.us</a>
Selina Shaw	Assistant Town Administrator	<a href="mailto:selina.shaw@town.boxborough.ma.us">selina.shaw@town.boxborough.ma.us</a>
Elizabeth Hughes	Town Planner	<a href="mailto:elizabeth.hughes@town.boxborough.ma.us">elizabeth.hughes@town.boxborough.ma.us</a>
Kristin Hilberg	Board of Selectmen	<a href="mailto:khilberg@comcast.net">khilberg@comcast.net</a>
Gary Kushner	FinCom	<a href="mailto:Kushner_Gary@emc.com">Kushner_Gary@emc.com</a>

Michael Willis started the meeting off with roll call and used the supplied agenda to facilitate meeting discussions. The following summarizes the information, comments, and information exchanged during the meeting:

**Agenda Items:**

- The WRC unanimously voted the meeting minutes of December 12, 2006 into record.
- Chief Vance, Chief Neagle, Mr. March, Senator Resor, Representative Eldridge present to provide input and brainstorm on concerns, issues, and suggestions for a future public water supply in Boxborough. Points shared will be included in the upcoming presentation to the Selectmen in March.
- Andy Miller present to discuss points on the feasibility study proposal and to add input to the discussions.
- Discussed SRF Funds (letters from municipalities help).
- Discussed funding and drilling trace Fracture B.
- Discussed Exxon's MBTE issue.
- Review and update Action Items.

**Additional Items:**

- All, please welcome Tom Hanlon and Gary Kushner, they will be representing the Fincom in Keshava's place and will be present at our future meetings to provide financial input and to take information back to the Fincom.

**Upcoming Milestones:**

- To be determined.

**Action Items and Status:**

- ***ACTION: Willis/Lynch - Continue to develop letter to the state to investigate funding for developing a municipal water supply based on the need to create a solution for the high salt levels in the wells adjacent to the MHD Salt Depot. Superceded by a future meeting with the MHD set up by Senator Resor.***
- ***ACTION: Willis – Schedule a meeting with the Acton Water District Board - Chuck Olmstead.***
- ***ACTION: Willis/Clemence – Simplify the spreadsheets to allow evaluation to proceed easier.***
- ***ACTION: Willis/Hughes/Shaw – Place GIS map with satellite photos and Drill site overlays on the WRC website.***
- ***ACTION: Willis – Contact John Lawler HSC to discuss well results. **CLOSED February 15, 2007 – Spoke with John and updated him on the progress.*****
- ***ACTION: Clemence – Investigate Rural Water Program and eligibility. **CLOSED January 30, 2007 – Presented information at meeting.*****
- ***ACTION: Willis – Contact CDM to prepare a proposal for a study to determine betterment costs. **CLOSED January 30, 2007 – CDM has presented a proposal.*****
- ***ACTION: Willis /Shaw – Ask town counsel to provide steps for forming a water district.***

**Next Meeting and Adjournment:**

Next meeting on February 20, 2007

Meeting Adjourned at 9:45 PM.

**Agenda for Next Meeting:**

Prepare presentation for Board of Selectmen.

Discuss statement of work/proposal for feasibility study and additional drilling from CDM.

Continue discussion of next steps.

Discuss status of open action items.

For information on the Water Resource Committee meetings or to be included in the agenda, please contact Mary Cobleigh at 978-263-1116 x-115.

These are the WRC's meeting minutes as recorded by Michael Willis. Should any questions or comments arise, please contact Michael Willis within 5 days of issue. If no comments are received and the minutes are voted for in the subsequent meeting, these meeting minutes will be considered an accurate representation of the meeting.



**Town of Boxborough  
Water Resource Committee  
Meeting Minutes  
February 20, 2007**

**Attendees:**

Name	Representing	Email
Mike Willis	Board of Health	<a href="mailto:odin1mw@aol.com">odin1mw@aol.com</a>
Bryon Clemence	WRC Committee Member	<a href="mailto:bclemence@verizon.net">bclemence@verizon.net</a>
Anne Gardulski	WRC Committee Member	<a href="mailto:Anne.gardulski@tufts.edu">Anne.gardulski@tufts.edu</a>
Bryan Lynch	Board of Health	<a href="mailto:blynch814@verizon.net">blynch814@verizon.net</a>
Marie Cannon	Board of Health	<a href="mailto:Marie.Cannon@earthtech.com">Marie.Cannon@earthtech.com</a>
Kristin Hilberg	Board of Selectmen	<a href="mailto:khilberg@comcast.net">khilberg@comcast.net</a>
Andrew Miller	CDM	<a href="mailto:millera@cdm.com">millera@cdm.com</a>

**Distribution:**

Name	Representing	Email
Mary Cobleigh	Board Of Health	<a href="mailto:mary.cobleigh@town.boxborough.ma.us">mary.cobleigh@town.boxborough.ma.us</a>
Selina Shaw	Assistant Town Administrator	<a href="mailto:selina.shaw@town.boxborough.ma.us">selina.shaw@town.boxborough.ma.us</a>
Elizabeth Hughes	Town Planner	<a href="mailto:elizabeth.hughes@town.boxborough.ma.us">elizabeth.hughes@town.boxborough.ma.us</a>
Norm Hanover	Conservation Commission	<a href="mailto:hanover10@verizon.net">hanover10@verizon.net</a>
Gary Kushner	FinCom	<a href="mailto:Kushner_Gary@emc.com">Kushner_Gary@emc.com</a>
Tom Hanlon	FinCom	<a href="mailto:Thomas.hanlon@ubs.com">Thomas.hanlon@ubs.com</a>
Ken March	Public Works Director	<a href="mailto:highwaydept@earthlink.net">highwaydept@earthlink.net</a>
Richard Vance	Boxborough Police	<a href="mailto:chiefvance@comcast.net">chiefvance@comcast.net</a>
Geoffrey Neagle	Boxborough Fire	<a href="mailto:chiefneaglebfd@comcast.net">chiefneaglebfd@comcast.net</a>

Michael Willis started the meeting off with roll call and used the supplied agenda to facilitate meeting discussions. The following summarizes the information, comments, and information exchanged during the meeting:

**Agenda Items:**

- The WRC did not vote to accept any meeting minutes. The minutes for January 30, 2007 were not complete.
- The committee reviewed and discussed the proposal for a feasibility study and for additional funds for water exploration in Trace Fracture B with from Andy Miller (CDM).
- The WRC voted unanimously to support funding of a feasibility study for a Boxborough public water supply utilizing funding from the Verc fines.
- The WRC voted unanimously to support funding for additional water exploration in Trace Fracture B as a result of potential development in the area.
- The committee reviewed and updated the Powerpoint presentation for the Monday March 12, 2007 joint WRC/BOS meeting.
- Review and update Action Items.

**Additional Items:**

- Norm Hanover representing the Conservation Commission has given his resignation to the committee. Please reference his resignation letter in the WRC files

**Upcoming Milestones:**

- BOS presentation
- Town warrant article for additional funding for water exploration.
- Initiate Boxborough public water supply feasibility study.

**Action Items and Status:**

- ***ACTION: Willis – Schedule a meeting this summer with Mass Highway Department and Senator Resor.***
- ***ACTION: Willis – Schedule a meeting with the Acton Water District Board - Chuck Olmstead.***
- ***ACTION: Willis/Clemence – Simplify the spreadsheets to allow evaluation to proceed easier.***
- ***ACTION: Willis/Hughes/Shaw – Place GIS map with satellite photos and Drill site overlays on the WRC website.***
- ***ACTION: Willis – Contact Selina Shaw to develop framework for initiating feasibility study using the Verc Enterprises fine and contractually partnering the Town with CDM and Verc Enterprises.***
- ***ACTION: Willis/Hughes – Update public water supply map with background to be shown in light blue, delineate outline, and remove Phase 1 from the title to avoid any future confusion in the public water supply process.***
- ***ACTION: Clemence – Consolidate information on all known contaminants and put together a report detailing the affected area/wells and remediation actions (if any) for potential incorporation into later documents for a public water supply.***
- ***ACTION: Willis – Place advertisement in the Beacon that the Board of Health is requesting personal property owners who have had their wells tested recently to forward their results to the BOH office via e-mail, snail mail, or in person. This will help the BOH and WRC identify any other potential issues.***
- ***ACTION: Willis – Find/Obtain a copy of the legislation with Acton giving them water rights in Boxborough.***
- ***ACTION: Willis – Contact Selina Shaw to determine time for WRC/BOS presentation and notify of the additional warrant article for water exploration at Trace Fracture B. **CLOSED February 26, 2007 – E-mail exchange with Selina.*****
- ***ACTION: Willis – Contact Zoning Board of Appeals to inform them and obtain guidance for working with Gutierrez on the potential 40B project near the Exxon Mobil Gas Station in Boxborough. **CLOSED February 26, 2007 – ZBA to address at their Monday March 5, 2007 meeting.*****
- ***ACTION: Willis /Shaw – Ask town counsel to provide steps for forming a water district.***

**Next Meeting and Adjournment:**

Next meeting on March 12, 2007

Meeting Adjourned at 9:40 PM.

**Agenda for Next Meeting:**

Presentation for Board of Selectmen.

For information on the Water Resource Committee meetings or to be included in the agenda, please contact Mary Cobleigh at 978-263-1116 x-115.

These are the WRC's meeting minutes as recorded by Michael Willis. Should any questions or comments arise, please contact Michael Willis within 5 days of issue. If no comments are received and the minutes are voted for in the subsequent meeting, these meeting minutes will be considered an accurate representation of the meeting.



**Town of Boxborough  
Water Resource Committee  
Meeting Minutes  
March 12, 2007**

### Attendees:

**Distribution:**

Name	Representing	Email
Mary Cobleigh	Board Of Health	<a href="mailto:mary.cobleigh@town.boxborough.ma.us">mary.cobleigh@town.boxborough.ma.us</a>
Selina Shaw	Assistant Town Administrator	<a href="mailto:selina.shaw@town.boxborough.ma.us">selina.shaw@town.boxborough.ma.us</a>
Elizabeth Hughes	Town Planner	<a href="mailto:elizabeth.hughes@town.boxborough.ma.us">elizabeth.hughes@town.boxborough.ma.us</a>
Norm Hanover	Conservation Commission	<a href="mailto:hanover10@verizon.net">hanover10@verizon.net</a>
Gary Kushner	FinCom	<a href="mailto:Kushner_Gary@emc.com">Kushner_Gary@emc.com</a>
Tom Hanlon	FinCom	<a href="mailto:Thomas.hanlon@ubs.com">Thomas.hanlon@ubs.com</a>
Ken March	Public Works Director	<a href="mailto:highwaydept@earthlink.net">highwaydept@earthlink.net</a>
Richard Vance	Boxborough Police	<a href="mailto:chiefvance@comcast.net">chiefvance@comcast.net</a>
Geoffrey Neagle	Boxborough Fire	<a href="mailto:chiefneaglebfd@comcast.net">chiefneaglebfd@comcast.net</a>
Anne Gardulski	WRC Committee Member	<a href="mailto:Anne.gardulski@tufts.edu">Anne.gardulski@tufts.edu</a>
Bryan Lynch	Board of Health	<a href="mailto:blynch814@verizon.net">blynch814@verizon.net</a>

### **Agenda Items:**

- WRC presentation to the Selectmen. The Selectmen supported the proposed feasibility study and the warrant article for additional drilling at Trace Fracture B.
- Please reference the BOS meeting minutes for any additional information. The presentation has been made available on the WRC website.

**Additional Items:**

• NA

### **Upcoming Milestones:**

- Town warrant article for additional funding for water exploration.
- Initiate Boxborough public water supply feasibility study.

**Action Items and Status:**

- *Please reference prior meeting minutes.*

**Next Meeting and Adjournment:**

Next meeting TBD

Meeting Adjourned at 9:30 PM.

**Agenda for Next Meeting:**

TBD

For information on the Water Resource Committee meetings or to be included in the agenda, please contact Mary Cobleigh at 978-263-1116 x-115.

These are the WRC's meeting minutes as recorded by Michael Willis. Should any questions or comments arise, please contact Michael Willis within 5 days of issue. If no comments are received and the minutes are voted for in the subsequent meeting, these meeting minutes will be considered an accurate representation of the meeting.



**Town of Boxborough  
Water Resource Committee  
Meeting Minutes  
November 8, 2007**

**Attendees:**

Name	Representing	Email
Mike Willis	Board of Health	odin1mw@aol.com
Bryon Clemence	WRC Committee Member	bclmence@verizon.net
Marie Cannon	Board of Health	Marie.Cannon@earthtech.com
Kristin Hilberg	Board of Selectmen	khilberg@comcast.net
Arden Veley	Conservation Commission	javeley@verizon.net

**Distribution:**

Name	Representing	Email
Mary Cobleigh	Board Of Health	mary.cobleigh@town.boxborough.ma.us
Selina Shaw	Town Administrator	selina.shaw@town.boxborough.ma.us
Elizabeth Hughes	Town Planner	elizabeth.hughes@town.boxborough.ma.us
Bryan Lynch	Board of Health	blynch814@verizon.net
Gary Kushner	FinCom	Kushner_Gary@emc.com
Tom Hanlon	FinCom	Thomas.hanlon@ubs.com
Ken March	Public Works Director	highwaydept@earthlink.net
Richard Vance	Boxborough Police	chiefvance@comcast.net
Geoffrey Neagle	Boxborough Fire	chiefneaglebfd@comcast.net
Anne Gardulski	WRC Committee Member	Anne.gardulski@tufts.edu
Charlene Golden	Conservation Commission	cgolden@mail.ab.mec.edu

Michael Willis started the meeting off with roll call and used the supplied agenda to facilitate meeting discussions. The following summarizes the information, comments, and information exchanged during the meeting:

**Agenda Items:**

- The WRC unanimously voted the meeting minutes of January 30, 2007, February 20, 2007, and March 12, 2007 into record.
- The committee reviewed and discussed multiple drilling sites located at Steele Farm and the Picnic Trust properties. Arden Veley representing the Steele Farm Committee noted the Committee's concerns regarding the impact of a well from a future water supply on the ability to sell future haying rights on the Steele Farm property (the 400' zone of protection affects approximately an 80' semi-circle on the Steele Farm Property). The WRC members present voted to recommend the site for the next test well on the edge of the open field in the

Picnic Trust portion of the property (Figure 1) because it offered the easiest access point with the least amount of site work to be performed to allow access for a drill rig and support vehicles. Other sites (a total of 5 sites were considered) are shown in Figure 2.

- CDM continues to perform the Feasibility Study.
- Review and update Action Items.

#### Additional Items:

- Summer of 2007 – Willis participated in a conference call with Winnstanley and Bright Horizons to update them on the progress of a potential public water supply in Boxborough.
- Summer of 2007 – Willis met with Bill Caulder from Gutierrez corporation to discuss potential scenarios of supporting their 40B project located at Cunningham Road and Route 111. It is unlikely at this time that a public water supply could be developed in time to support this project.
- November 12, 2007 – Willis met with Andrew Miller and Don Bird (Cisco) to determine what infrastructure is already in place at Cisco for their wells, pumps, and supply lines to support the feasibility study. Don Bird was briefed on the current status of the state of a potential public water supply in Boxborough.
- November 20, 2007 – Willis met with Andrew Miller, Brian Buckley, Johnathon Kunay, and Savas Danos from Littleton Water to gather additional information to support the feasibility study.
- Boxborough was awarded 500K for SRF funding (this is a 2% loan program for Boxborough water planning)..... Thanks to Andy Miller, Mary Cobleigh, Selina Shaw, Bryon Clemence and everyone who participated in wriproviding input. Next Steps – Have Town meeting appropriate funding by June 30, 2008 and apply for an SRF application by October 15, 2008.

#### Upcoming Milestones:

- Completion and evaluation of Boxborough public water supply feasibility study.
- Water exploration at Picnic Trust.

#### Action Items and Status:

- **ACTION:** Willis – Schedule a meeting with Mass Highway Department and Senator Resor.
- **ACTION:** Willis – Schedule a meeting with the Acton Water District Board - Chuck Olmstead.
- **ACTION:** Willis/Clemence – Simplify the spreadsheets to allow evaluation to proceed easier.
- **ACTION:** Willis/Hughes/Shaw – Place GIS map with satellite photos and Drill site overlays on the WRC website.
- **ACTION:** Willis – Contact Selina Shaw to develop framework for initiating feasibility study using the Verc Enterprises fine and contractually partnering the Town with CDM and Verc Enterprises. **CLOSED Spring 2007 – Feasibility Study Initiated.**
- **ACTION:** Willis/Hughes – Update public water supply map with background to be shown in light blue, delineate outline, and remove Phase 1 from the title to avoid any future confusion in the public water supply process. **CLOSED Spring 2007 – Document completed for Town Meeting.**
- **ACTION:** Clemence – Consolidate information on all known contaminants and put together a report detailing the affected area/wells and remediation actions (if any) for potential incorporation into later documents for a public water supply.
- **ACTION:** Willis – Place advertisement in the Beacon that the Board of Health is requesting personal property owners who have had their wells tested recently to forward their results to the BOH office via e-mail, snail mail, or in person. This will help the BOH and WRC identify any other potential issues. **CLOSED Spring 2007 – Advertisement placed – very little response (only 2 property owners as of these minutes).**
- **ACTION:** Willis – Find/Obtain a copy of the legislation with Acton giving them water rights in Boxborough. **CLOSED Spring 2007 – Files from state archives and copies obtained by Mary Cobleigh.**
- **ACTION:** Willis /Shaw – Ask town counsel to provide steps for forming a water district.
- **ACTION:** Willis /Clemence – Prepare NOI for the ConsCom meeting scheduled for December 5, 2007.
- **ACTION:** Willis – Prepare Boxborough Highway Department work request form for the well at Steele Farm.

#### Next Meeting and Adjournment:

**Next meeting To Be Determined.**

**Meeting Adjourned at 8:30 PM.**

**Agenda for Next Meeting:**

**Not Available.**

**For information on the Water Resource Committee meetings or to be included in the agenda, please contact Mary Cobleigh at 978-263-1116 x-115.**

**These are the WRC's meeting minutes as recorded by Michael Willis. Should any questions or comments arise, please contact Michael Willis within 5 days of issue. If no comments are received and the minutes are voted for in the subsequent meeting, these meeting minutes will be considered an accurate representation of the meeting.**



**Figure 1**



Figure 2



**Town of Boxborough  
Water Resource Committee  
Meeting Minutes  
October 6, 2009  
7:30 pm**

**Attendees:**

Name	Representing	Email
Bryon Clemence	WRC Committee Member	<a href="mailto:bclemence@verizon.net">bclemence@verizon.net</a>
Raid Suleiman	Board of Selectmen	<a href="mailto:sraids@yahoo.com">sraids@yahoo.com</a>
Marie Cannon	Board of Health	<a href="mailto:Marie.Cannon@earthtech.com">Marie.Cannon@earthtech.com</a>
Andrew Miller	CDM	<a href="mailto:millera@cdm.com">millera@cdm.com</a>

**Distribution:**

Name	Representing	Email
Mary Cobleigh	Board of Health	<a href="mailto:mary.cobleigh@town.boxborough.ma.us">mary.cobleigh@town.boxborough.ma.us</a>
Selina Shaw	Town Administrator	<a href="mailto:selina.shaw@town.boxborough.ma.us">selina.shaw@town.boxborough.ma.us</a>
Anne Gardulski	WRC Committee Member	<a href="mailto:Anne.gardulski@tufts.edu">Anne.gardulski@tufts.edu</a>
Bryan Lynch	Board of Health	<a href="mailto:blynch814@verizon.net">blynch814@verizon.net</a>
Frank Roth	Board of Health	<a href="mailto:rikka01719@yahoo.com">rikka01719@yahoo.com</a>

The meeting was called to order at 7:35 pm.

Marie Cannon requested the meeting via e-mail to discuss a possible memo to the BOS from the WRC regarding the proposed Steele Farm Conservation and Historic Preservation Restrictions (Article 3 on the November 16, 2009 STM). The memo is intended to clarify our position regarding restrictions and, to the best of our ability, prevent conflicting language that might hinder the potential for Steele Farm to host a future PWS and/or supporting infrastructure.

**Agenda Items:**

- Discuss individual comments on the Article 3 scope language and the sample narrative for the document that issues the C/HP Restriction to the Trustees of Reservations and Boxborough Historical Society
- A motion was made to prepare a draft memo to BOS regarding these documents. The motion was seconded and approved unanimously. Committee members prepared a preliminary memo, to be completed by Cannon – document attached
- The WRC recommends that the BOS consider modification to add the phrase “use of natural resources”.

**Action Items and Status:**

- **ACTION:** Cannon – Complete draft memo based on notes from meeting and distribute for comments. Memo to be sent to BOS for consideration at October 19, 2009 hearing.
- **ACTION:** Cannon/Lynch – Schedule a meeting with the Harvard Sportsman Club representatives to discuss first right of refusal and/or other topics relating to securing/protecting the possible well site that was tested.
- **ACTION:** Suleiman – Schedule a meeting with Don Bird regarding Cisco’s future plans regarding well use. Cisco has WMA permit that includes PWS and irrigation wells.

**Upcoming Meetings and Adjournment:**

**Scheduled meetings on October 20, 2009 and November 18, 2009**

**Meeting Adjourned at 8:10 pm.**

**Agenda for Next Meeting:** Review status of action items

**For information on the Water Resource Committee meetings or to be included in the agenda, please contact Mary Cobleigh at 978-263-1116 x-115.**

*These are the WRC's meeting minutes as recorded by Marie Cannon. Should any questions or comments arise, please contact Marie Cannon within 5 days of issue. If no comments are received and the minutes are voted for in the subsequent meeting, these meeting minutes will be considered an accurate representation of the meeting.*