



**TOWN OF BOXBOROUGH
SPECIAL TOWN MEETING
DECEMBER 4, 2017
MOTIONS**

LIST OF ARTICLES

1. **ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT BUILDING PROJECT: FEASIBILITY STUDY, PRELIMINARY DESIGN AND OWNER'S PROJECT MANAGER FUNDS - ABRSD BUILDING COMMITTEE CHAIR MARY BROLIN**
2. **AMEND FY2018 BUDGET - SUSAN BAK, BOS CHAIR**
 - A. **BOARD OF SELECTMEN (DEPT. 122)**
 - B. **COUNCIL ON AGING (DEPT. 541)**
3. **LAND PURCHASE FOR MUNICIPAL FACILITY - SELECTMAN LES FOX**
4. **PAYMENT-IN-LIEU-OF-TAXES (PILOT) AGREEMENT FOR SOLAR PHOTOVOLTAIC FACILITY - SELECTMAN BOB STEMPLE**
5. **AMEND PERSONNEL ADMINISTRATION PLAN CLASSIFICATION AND COMPENSATION SCHEDULE - PERSONNEL BOARD MEMBER SHEILA BAUER**
6. **REPLACE TOWN-WIDE PHONE SYSTEM (INCLUDING LIBRARY) - SELECTMAN LES FOX**

CONSENT AGENDA

7. **AMEND BORROWING AUTHORIZATION UNDER ATM 2017 ARTICLE #32B TO INCLUDE POLICE COMMUNICATIONS EQUIPMENT** - SELECTMAN RICK BARRETT**
8. **PAYMENT OF PRIOR FISCAL YEAR BILL** - SELECTMAN LES FOX**
9. **GENERAL BYLAW AMENDMENT - AMEND ANNUAL TOWN MEETING BYLAW** - BOS CHAIR SUSAN BAK**
10. **ROAD LAYOUT ALTERATION - EMANUEL DRIVE**- PLANNING BOARD TBD**
11. **TRANSFER FROM FREE CASH TO RECEIPTS RESERVED FOR APPROPRIATION FOR CAPITAL PROJECTS ACCOUNT** - BOS CHAIR SUSAN BAK**

LEGEND

**** CONSENT AGENDA**

SPECIAL MOTION - BOS CHAIR SUSAN BAK

[MAJORITY VOTE]

Motion re: reconsideration

I move that once final action has been taken on an Article, and the next order of business has been taken up, [or the session of Town Meeting has been adjourned], the Article may not again be considered at that Town Meeting unless the Moderator determines in his discretion that reconsideration would be in the best interests of the voters.

ARTICLE 1 ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT BUILDING PROJECT: FEASIBILITY STUDY, PRELIMINARY DESIGN AND OWNER'S PROJECT MANAGER FUNDS - ABRSD BUILDING COMMITTEE CHAIR MARY BROLIN

(Majority vote required)

I move that the Town hereby approves the appropriation of \$1,300,000 from Certified Excess and Deficiency funds of the Acton-Boxborough Regional School District for the purpose of paying the costs of a feasibility study and schematic design relating to the C. T. Douglas Elementary School Statement of Interest, including the payment of all costs incidental or related thereto (the "Study"), and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the District's School Building Committee; that the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Study costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities; provided further that any grant that the District may receive from the MSBA for the Study shall be as set forth in the Feasibility Study Agreement that may be executed between the District and MSBA.

ARTICLE 2 AMEND FY2018 BUDGET - SUSAN BAK, BOS CHAIR

(Majority vote required)

I move to transfer from Free Cash the sum of Twenty-Three Thousand Thirty Dollars (\$23,030), for the purpose of amending the operating budget for the fiscal year beginning July 1, 2017 as printed in the December 4, 2017 Special Town Meeting warrant under Article 2.

Article	Line Item	Account Name	Appropriated at ATM 5/8/17	Proposed Increase	Total FY 18 Allocation
2A	122	Total Other – Selectmen	\$3,265	\$10,000	\$13,265
2B	541	Total Salary– COA	\$50,802	\$8,530	\$59,332
		Total Other - COA	\$5,675	\$4,500	\$10,175
		Total COA	\$56,477	\$13,030	\$69,507
Total amount required to transfer from free cash				\$23,030	

ARTICLE 3 LAND PURCHASE FOR MUNICIPAL FACILITY - *SELECTMAN LES FOX*

(Majority vote required)

I move to pass over Article 3, Land Purchase for Municipal Facility.

ARTICLE 4 PAYMENT-IN-LIEU-OF-TAXES (PILOT) AGREEMENT FOR SOLAR PHOTOVOLTAIC FACILITY - *SELECTMAN BOB STEMPLE*

(Majority vote required)

I move to authorize the Board of Selectmen: (i) to enter into an agreement for “payments in lieu of taxes” pursuant to M.G.L. c. 59, s. 38H(b), or any other enabling authority, for personal and real property taxes attributable to a solar photovoltaic energy facility to be installed on certain property located in the Town of Boxborough, as shown on Assessor’s Map 12, Lot 030 and Map 17, Lots 005, 009, 010, 024, 025, and any parcels appurtenant thereto, for a term of years and on such terms and conditions as the Board of Selectmen deems in the best interests of the Town, and (ii) to take all actions necessary or appropriate to administer and implement such agreement.

ARTICLE 5 AMEND PERSONNEL ADMINISTRATION PLAN CLASSIFICATION AND COMPENSATION SCHEDULE - *PERSONNEL BOARD MEMBER SHEILA BAUER*

(Majority vote required)

I move to amend the Personnel Administration Plan’s Classification and Compensation Schedule to add the positions of Assistant Town Administrator and Human Resources Manager to Grade 15 on the Schedule of Regular Full-time, Reduced and Part-time Employees.

ARTICLE 6 REPLACE TOWN-WIDE PHONE SYSTEM (INCLUDING LIBRARY) - *SELECTMAN LES FOX*

(Majority vote required)

I move to appropriate the sum of Ninety-Three Thousand Five Hundred Dollars, by transferring the sum of Ninety Thousand Seven Hundred Dollars (\$90,700) from free cash and the sum of Two Thousand Eight Hundred Dollars (\$2,800) from the PEG Access and Cable Related Fund receipts reserved for appropriation account, for the purpose of replacing the phone system for all town facilities.

CONSENT AGENDA - *BOS CHAIR SUSAN BAK*

[THIS ASSUMES THAT NONE ARE HELD]

I move to approve the consent agenda, articles 7 through 11, as printed in the December 4, 2017 Special Town Meeting warrant under articles 7 through 11 inclusive, to be appropriated as printed in the "Town of Boxborough Special Town Meeting December 4, 2017 Motions" handout.

ARTICLE 7 AMEND BORROWING AUTHORIZATION UNDER ATM 2017 ARTICLE #32B TO INCLUDE POLICE COMMUNICATIONS EQUIPMENT - *SELECTMAN RICK BARRETT***

(Two-thirds vote required)

I move to amend the vote taken on May 9, 2017 under Annual Town Meeting article # 32B, which appropriated the sum of One Hundred Thousand Dollars (\$100,000) for the purpose of providing for the continuation of an integrated communications network for the Fire Department, by expanding the purpose of the appropriation to include an antenna replacement, simulcast addition and FCC licenses for the Police Department, including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow said sum under the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8, and/or any other enabling authority; and to issue bonds and notes of the Town therefor; provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

ARTICLE 8 PAYMENT OF PRIOR FISCAL YEAR BILL - SELECTMAN LES FOX**

(Nine-tenths vote required)

I move to transfer from Free Cash the sum of Two Hundred Eighty-Six Dollars (\$286) for the purpose of providing reimbursement to a DPW Worker for training.

ARTICLE 9 GENERAL BYLAW AMENDMENT – AMEND ANNUAL TOWN MEETING BYLAW - BOS
CHAIR SUSAN BAK**

(Majority vote required)

I move to amend the Annual Town Meeting Bylaw by adding the ***bold, italicized*** language and deleting the strikethrough language as follows:

The Annual Town Meeting for the election of town officers shall take place on the ~~third~~ Tuesday ***following the third Monday*** in May of each year and that the Annual Meeting for the transaction of other business shall take place on the second Monday in May of each year.

ARTICLE 10 ROAD LAYOUT ALTERATION - EMANUEL DRIVE ** - PLANNING BOARD TBD

(Majority vote required)

I move to alter and extend the layout of Emanuel Drive, a public way in the Town, as ordered by the Board of Selectmen and depicted on a plan entitled “Emanuel Woods, Definitive Subdivision of land in Boxborough, Mass. owned by Boxborough Conservation Trust, Inc.” dated September 2013, prepared by David E. Ross Associates, Inc., and recorded with the Middlesex South District Registry of Deeds as Plan No.8 of 2014, a copy of which has been placed on file with the Town Clerk; and further to authorize the Board of Selectmen to acquire, by purchase, gift or eminent domain, the fee or lesser interests in said extended layout for all purposes for which public ways are used in the Town of Boxborough, together with easements for drainage, access, and utility purposes incidental to such use as shown on said plan.

**ARTICLE 11 TRANSFER FROM FREE CASH TO RECEIPTS RESERVED FOR APPROPRIATION FOR
CAPITAL PROJECTS ACCOUNT** - BOS CHAIR SUSAN BAK**

(Majority vote required)

I move to transfer the sum of Ninety-Five Thousand One Hundred Sixty-Five Dollars and Seventy-Six Cents (\$95,165.76) from Free Cash to Receipts Reserved for Appropriation for Capital Projects Account.